

Constitution of St. Anthony's College Model United Nations Club

Article 1: Name:

This organization shall be known as the St. Anthony's College Model United Nations Club (SACMUN), whose conduct shall be supervised by a member of the St. Anthony's College Faculty.

Article 2: The object of SACMUN is to:

- (i) Provide interested members of the St. Anthony's community an opportunity to explore and become engaged in international affairs and in the sphere of the United Nations.
- (ii) Spread awareness regarding local, national and international affairs throughout the St. Anthony's College campus and also outside the campus if time and opportunity permit.
- (iii) Educate members in both the UN procedures and the essential skills of debate, public speaking, and conflict resolution.
- (iv) Provide opportunities for students interested in international politics to explore possible future careers.
- (v) Educate members about their basic human rights.

Article 3: SACMUN Goals are:

- (i) To participate avidly in at least one Model United Nations conference per year.
- (ii) To hold at least one "on campus" forum regarding local, national and international affairs per month.
- (iii) To sustain a minimum of 20 active members each academic year.

Article 4: Membership:

- (i) All members of the St. Anthony's community - student, faculty or staff are eligible to be a member of SACMUN.
- (ii) However, to be eligible for participation at an MUN conference, a member must fulfil the following conditions:
 - (a) The member must **not acquire more than three unsanctioned absences.**

- (b) The member must be a student at St. Anthony's College, Shillong.
- (c) The member must express his/her wish to be a delegate.

Article 5: Meetings:

- (i) SACMUN will hold one official meeting per week, not including special events arranged by the club or extracurricular classes.
- (ii) The first meeting of SACMUN each semester will convene within the two weeks after class officially begins to ensure maximum membership.
- (iii) Meeting times will be determined by the Secretariat of the club on a circumstantial basis.
- (iv) The goal of the club meetings is to prepare delegate members for the various Model United Nations conferences and discuss local, national and international affairs, improving their cooperative, negotiating and problem solving skills.

Article 6: Structure:

- (i) The SACMUN Secretariat will consist of a Secretary General, Deputy Secretary General and Under Secretary General. If any SACMUN Secretarial position is to become vacant during the academic year, elections will take place at the next and soonest possible meeting.
- (ii) During the time when the post of Deputy Secretary General or Under Secretary General is vacant, the Secretary General will use his/her discretion in choosing a substitute/acting officer until the next election is held.
- (iii) If the post of Secretary General is to fall vacant, leadership will fall to the Deputy Secretary General until fresh elections are held. If both the post of Secretary General and Deputy Secretary General fall vacant, then leadership shall pass to the Under Secretary General until fresh elections are held.
- (iv) The role and power of the Secretariat staff is given below:
 - (a) **SECRETARY GENERAL:** Responsibilities include presiding over all scheduled meetings, sponsored events and tending to the overall welfare of the SACMUN. The Secretary General has the primary responsibility of co-coordinating and directing the topics and activities that will be covered during meetings as well as co-coordinating alumni visits and presentations. The Secretary General, being the Presiding Officer of all SACMUN meetings, has a "Casting Vote" in case of a tie in voting sessions. The Secretary General will serve as the liaison officer to the outside world, representing SACMUN in all official capacities.

(b) **DEPUTY SECRETARY GENERAL:** Responsibilities include organizing and keeping permanent records of SACMUN, such as statistics on club membership, member attendance and participation. The Deputy Secretary General shall organize all voting sessions and conduct fair and secret balloting. The Deputy Secretary General is also responsible for keeping a record of proposals presented during SACMUN meetings and keeping record of topics covered during meetings.

(c) **UNDER SECRETARY GENERAL:** Responsibilities include disbursing the amount of money from the Club's Treasury, necessary for the SACMUN delegates to attend conferences or to organise events on campus, provided the club holds a surplus balance. The Under Secretary General is also responsible for keeping track of all financial information and seeing to it that the Deputy Secretary General can maintain those records.

(v) **FACULTY ADVISOR(s):** There shall be one advisor from the St. Anthony's Faculty who monitors all SACMUN activities and reports, and ensures that the stated policies are maintained. The faculty advisor(s) serves as the liaison officer between SACMUN and the St. Anthony's Administration. His advice will be sought from time to time in case of confusion and deadlocks.

(vi) All the disciplinary actions against the members will be taken by the SECRETARIAT after the approval of the members in a monthly meeting by a simple majority.

Article 7: Term of office of the Secretariat:

(i) The Secretariat will have a lifespan of 1 (one) year, from the date of the Secretarial Election till the next one.

(ii) The Secretariat officers are eligible for re-election.

(iii) The term of the Secretariat however, can be extended for a maximum of 1 (one) month with the approval of the Faculty Advisor(s) in case of a crisis in the SACMUN.

Article 8: Preselection:

(i) If there are more delegates than the available spots at an MUN conference, a series of evaluations will take place to determine those who will be on the SACMUN delegation team.

(ii) This preselection will occur once the college has been registered for a conference.

The rules to be followed are:

(a) Firstly, those who wish to become delegates need to take a 10 question quiz about the presented material. Afterwards there will be interviews held by the Secretary General and the Under Secretary General to determine the intentions and qualifications of each prospective delegate.

(b) The prospective delegates will also need to participate in a debate exercise which will be counted towards their results.

(c) Finally the delegates will need to write a short two-paragraph personal position paper on a real world problem which will be fixed by the Secretariat.

(iii) All the results from all the tests will be averaged and based on this average the officers will determine the delegates that will be part of the SAMUN delegation team for such an MUN conference.

(iv) The prospective delegates who do not make the team will not cease to be SACMUN members. They will be able to make the team if they show a greater commitment than the selected delegates, or in case a spot opens up.

(v) However, if there is a case of a member applying as an individual delegate, or if the number of delegates is not set or established to be on a delegation team, then all have equal rights to participate in an MUN conference.

Article 9: Absences:

(i) If a member of SACMUN cannot attend a meeting, he/she must contact anyone of the officers **by means of writing, prior to the meeting**. In this case, he/she will receive a **sanctioned absence**. X162

(ii) If a member **does not present his leave reasons in writing**, he/she will receive an **unsanctioned absence**. After three unsanctioned absences, a member will be removed from the right to be a delegate or if already made a delegate, he/she will be pulled out from the team and in case he/she holds a secretariat position, this position will be revoked from him/her and there will be a new member of the club appointed in his/her place.

(iii) **Three unsanctioned absences** will be unquestionable ground for **expulsion** from SACMUN activities.

Article 10: Elections:

(i) Elections for Secretariat positions will be held on SACMUN's second meeting of the academic year. This will be known as the **Secretarial Election**.

(ii) For an election to be valid, there must be a quorum which, is set at 1/4th the total number of SACMUN members.

(iii) Any member of the club can run for the Secretariat positions. If a member wishes to contest for a Secretarial position, he/she must address the outgoing/incumbent President or the Secretary before the beginning of the second meeting of SACMUN of the academic year. There will be an election held during this meeting.

(iv) Any member present at this meeting will be eligible to vote.

(v) A member may run for one position only.

(vi) A candidate for a Secretarial position will be declared the winner if he/she will amount the highest number of votes.

Article 11: Treasury:

(i) The SACMUN will use its allocated budget to cover travel, registration and participation fees for a conference when required and if possible, part or the full accommodation of the delegates.

(ii) Also, funds will be used to organise events on campus such as forums, presentations and debates on international affairs. Moreover, if the budget allows, SACMUN will try to bring UN-related speakers on campus.

Article 12: Adoption:

This constitution shall become effective upon the approval of the majority of the active members present and voting and upon the approval of the St. Anthony's College Principal.

Article 13: Amendments:

(i) The adopted constitution can only be amended in future by a two-third majority vote of the members present and voting.

(ii) To initiate an amendment, a proposal must be **given in writing** to the Deputy Secretary General at least 3 days before the next SACMUN meeting.

(iii) Notice of the said amendment proposal will be communicated to all members for their information.