

Music Department
St. Anthony's College, Shillong
Bridge Course 2019

BA/Music/2nd/Semester

Name	University Roll No.
Amartya Sharma Guruaribam	M1800001
Aryaman Sarki	M1800002
Applöse Shimrah	M1800003
Bindu K Marak	M1800004
Bardi Ch. Sangma	M1800005
Barnadine Lapherna Lyngdoh Mawnai	M1800006
Chea Mamanti Ch. Marak	M1800007
Deson Andrew Sutnga	M1800008
Daikho Ashuli	M1800009
Euginia Kharkongor	M1800010
Federal Richmond Hujon	M1800011
Franky Myllemngap	M1800012
Josiah Lalhmangaiha	M1800013
John Kelly Kurbah	M1800014
Josua Lalruatpuia	M1800015
Kheinkorshisha Myllemngap	M1800016
Lovi Aye	M1800017
Lalhminghlua	M1800018
Leadingstar Nongbsap	M1800019
Lanu Songeichung Aimol	M1800020
L Nganingkhui	M1800021
Mikaiah Kyrpang Thangkhiew	M1800022
Nangteidor Nongkhlaw	M1800023
Nerila Kharbani	M1800024
Phidariakor Mawiong	M1800025
Pynsuklin Marwein	M1800026
Perry Winkle Mary Majaw	M1800027
P Ramenpuia	M1800028
Raymon Bhattarai	M1800029
Rajeshwari Chakraborti	M1800030
Siddhartha D Kashyap	M1800031
Subham Basel	M1800032
Sanshwanaki Syiem	M1800033
Trivarg Arandhara	M1800034

Music Department
St. Anthony's College, Shillong
Bridge Course 2019

BA/Music/4th Semester

Name	University Roll No.
Arjun Gogoi	M1700001
Angeline Majaw	M1700002
Adelberge Syiemlieh	M1700003
Apkyrmen Tangsong	M1700004
Brightstarland Khardewsaw	M1700005
Banteilang Gregory Pyngrope	M1700006
Cherian N Sangma	M1700008
Changring M Marak	M1700009
Cheerfield A Sangma	M1700010
Daker I Synkon	M1700011
Derrick K. Shabong	M1700012
Hridoy Chandan Bora	M1700013
Kerlang Warbah	M1700015
Lalruatfeli Bawihlung	M1700016
Lopu Loham	M1700017
Lammiki Passah	M1700018
Lamginlian Suantak	M1700019
Mriganka Sekhar Sharmah	M1700020
Manskhembha Snaitang	M1700021
Osmond Justin Suiam	M1700022
Pritam Das	M1700023
Rangkynsai Kharhunai	M1700024
Stephanie Dondor Myrthong	M1700026
Sojanthung Y Tsopoe	M1700027
Sylleihun Mawlong	M1700028
Tesrang G Momin	M1700029
Tage Thomas	M1700030

DEPARTMENT OF MUSIC
ST. ANTHONY'S COLLEGE, SHILLONG
COURSE: BRIDE COURSE ON WESTERN MUSIC
SEMESTER: 2ND AND 4TH SEMESTER

OBJECTIVE: The aim and objective of the course is to bring in the continuity and stability of the practical playing of western musical instrument such as the Keyboard, the Drums and the Guitar. By doing this course the student will become proficient in performance.

PAPER STRUCTURE: The paper will include only the practical playing of western musical instruments. It contains the suggested practicals for the Keyboard, Drums and the Guitar. The name of these bridge courses are Intermediate Level of Western Music (ILWM) and Advance Level of Western Music (ALWM). Assessment is conducted internally by the Department of Music to test the expertise and performance of the student.

Suggested Practicals

A. Keyboard

❖ 2nd Semester

- Playing from memory
- Requirements- Scales, contrary motion, (Chromatic Scale, Broken Chords, Arpeggios) Hands separately.
- Scales-: G, D, A, E and F Major.
- A, E and D minor (Harmonic or Melodic)
- Contrary Motion Scales-: C and G Major.
- Chromatic Scale-: Beginning on D. (one octave)
- Broken Chords-: G and F major
D and E minor
- Arpeggios-: C major and A minor.
- Compositions-: Three Pieces of their own choice from Grade 2 level to be identified from time to time
- Sight Reading.-: Any piece will be given & will be played after a 2-3 mins observation.

❖ 4th Semester

- Requirements- Scales, contrary motion, Chromatic Scale, Arpeggios.
- Scales-: E, B, Bb, Eb, & Db Major.
- B, G, C and F minor (Harmonic or Melodic)
- Contrary Motion Scales-: G and D Major.
A Harmonic Minor
- Chromatic Scale-: Beginning on D.(Two Octaves)
- Arpeggios-: Eb and Ab Major & B, F# and C# minor. (Hands separately)
- Arpeggios-: C, E and B Major. (Hands Together)
- Compositions-: Three Pieces of their own Choice from Grade 4 level to be identified from time to time.
- Sight Reading.-: Any piece will be given & will be played after a 2-3 mins observation.

B. Drums

❖ 2nd Semester

- Rudiments of Grade 2 level
- Grade 2 exercises by Malcolm Ball
- 2 pieces from Grade 2 level which are identified from time to time

- Improvisation
- ❖ 4th Semester
 - Rudiments of Grade 4 level
 - Grade 4 exercises by Dave Odart
 - 2 pieces from Grade 4 level which are identified from time to time
 - Improvisation

C. Guitar

- ❖ 2nd Semester
 - Scale, Arpeggio and Exercises to be performed from memory
 - **Scale:** Modal scales: Ionian, Dorian, Phrygian mode
 - **Broken chords:** C, G and D major (patterns of 3 ending on the dominant)
A, E and B minor (patterns of 3 ending on the dominant) one octave
 - **Exercise (Technical Suite):**
 - Jiggery Pokery (Scales)
 - Thurdles (Broken Chords)
 - Au lait (half barre)
 - Passagio (Arpeggios)
 - **Chord shape strummed:** Suspension chords, Major 7^{ths}, Minor 7^{ths}, inversions.
 - **Composition:** Three pieces, chosen by the candidates from each of the following lists, which will be identified from time to time as required:
 - **Playing at sight:** A short piece in the simple time in the major key of C, D, G or F (major), A, B, E or D (minor) and containing some simple chords. Some Accidentals dated tied notes and Dynamics may be included.

- ❖ 4th Semester

- Scale, Arpeggio and Exercises to be performed from memory
- **Scale:** Modal scales: Lydian, Mixolydian, Aeolian and Locrian Modes
- **Broken chords:** Eb, Bb and F major (patterns of 3 ending on the tonic)
- Gm, C#m and D minor (patterns of 3 ending on the tonic) one octave
- **Exercise (Technical Suite):**
 - Tremolo picking
 - Major scale sequence (3notesper sequence)
 - Golpe
 - Rasgueado
- **Chord shape strummed:** 11^{ths}, 13^{ths}, altered chords, inversions
- **Composition:** Three pieces, chosen by the candidates from each of the following lists, which will be identified from time to time as required.
- **Playing at sight:** A short piece in the simple time in the major key of B, E, or A (major), G,F, C or C# (minor) and containing some simple chords. Some Accidentals dated tied notes and Dynamics may be included.

Department of Music
 St. Anthony's College
 Choral Music Class (Add on course)
 Academic Year 2019
 First Semester

University Roll No	Name
M1600001	Aijingkmen Janong
M1600002	Aaditya Sunar
M1600003	Aibansuk Lawriniang
M1600004	Aphisha Shabong
M1600005	Andy Bonaventure Sawkmie
M1600006	Ayimkumba
M1600007	Bankheinkor Kharrumlong
M1600008	Bitdorlang Kurkalang
M1600009	Christy Ahaiana D Sangma
M1600010	Dikhanchi Rangsa Marak
M1600011	Damesha Marianne Warbah
M1600012	Dapmain Poohtam
M1600013	Enboklang Ryntathiang
M1600014	Eangelbert Khrawbok Kharkrang
M1600015	Glikarius Lyngdoh
M1600016	Hopefully Thabah
M1600017	Jezial Doron Thangkhiew
M1600018	Lalruatdika
M1600019	Lawansisha Kharrngi
M1600020	Nevarius Kharpran
M1600021	Prabhat Karki Chetri
M1600022	Pynshaibha Latam
M1600023	Recomefort Shylla
M1600024	Rhyan Egan Lyngshing
M1600025	Sagacity Ryntathiang
M1600026	Sacyful Lyngdoh Nongbsap
M1600027	Snamril R Marak
M1600028	Taidy Momin
M1600029	Tania Barua
M1600030	Weldy John Dohling

Choral Music Class (Add on course)
Academic Year 2019
Third Semester

Name	University Roll No
Applose Shimrah	M1800003
Bindu K Marak	M1800004
Bardi Ch. Sangma	M1800005
Barnadine Lapherna Lyngdoh Mawnai	M1800006
Chea Mamanti Ch. Marak	M1800007
Deson Andrew Sutnga	M1800008
Daikho Ashuli	M1800009
Euginia Kharkongor	M1800010
Federal Richmond Hujon	M1800011
Franky Myllemngap	M1800012
Josiah Lalhmangaiha	M1800013
Kheinkorshisha Myllemngap	M1800016
Lovi Aye	M1800017
Lalhminghlua	M1800018
Leadingstar Nongbsap	M1800019
Lanu Songeichung Aimol	M1800020
L Nganingkhui	M1800021
Mikaiah Kyrpang Thangkhiew	M1800022
Nangteidor Nongkhlaw	M1800023
Nerila Kharbani	M1800024
Phidariakor Mawiong	M1800025
Pyngsuklin Marwein	M1800026
Perry Winkle Mary Majaw	M1800027
P Ramenpuia	M1800028
Raymon Bhattarai	M1800029
Sanshwanaki Syiem	M1800033

Choral Music Class (Add on course)
Academic Year 2019
Fifth Semester

Name	University Roll No
Angeline Majaw	M1700002
Adelberge Syiemlieh	M1700003
Apkyrmen Tangsong	M1700004
Brightstarland Khardewsaw	M1700005
Banteilang Gregory Pyngrope	M1700006
Cherian N Sangma	M1700008
Changring M Marak	M1700009
Cheerfield A Sangma	M1700010
Daker I Synkon	M1700011
Derrick K. Shabong	M1700012
Kerlang Warbah	M1700015
Lalruatfeli Bawihlung	M1700016
Lammiki Passah	M1700018
Manskhembha Snaitang	M1700021
Osmond Justin Suiam	M1700022
Pritam Das	M1700023
Rangkynsai Kharhunai	M1700024
Stephanie Dondor Myrthong	M1700026
Sojanthung Y Tsopoe	M1700027
Tesrang G Momin	M1700029
Tage Thomas	M1700030

HURRY! LIMITED SEATS



**The Department of Music,
St. Anthony's College
offers**

A

1 MONTH

MUSIC

BEGINNERS

COURSE

ON

Western Music

Traditional Music

Indian Music

Starting 9th Sept

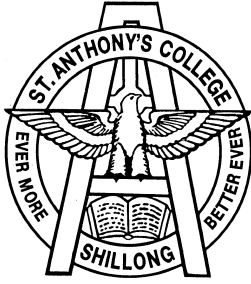
Mon - Fri

3:30pm - 4:30pm

Course Fee:

1000/-

FORMS AVAILABLE AT THE RECEPTION



ST. ANTHONY'S COLLEGE

SHILLONG

(Re-accredited "A" Grade by NAAC with CGPA = 3.60/4)

MUSIC DEPARTMENT

SHORT TERM CERTIFICATE COURSE

IN MUSIC 2019

Guitar

1. Gevinson Syiem	9774315857	1 month	paid
2. Anahita Dutta	9101919985	1 month	paid
3. Sunali Chakraborty	7085622100	1 month	paid
4. Rajashree Karmakar	9101142288	1 month	paid
5. Kanta Kumar	6002592433	1 month	
6. Prapti Priya Saikia	8724089986	1 month	paid
7. Rankit Bhattacharya	8209983431	1 month	
	8107921707		
8. Aushinar Dastidar	7005425116	1 month	paid
9. Prayashi Goswami	8486492078	1 month	paid
10. Selvestian Syiemiong	8794608082	1 month	paid
11. Etawanda Saiborne	7085957689	1 month	paid
12. Tc. Laltluangliana	9366460232	1 month	paid

Keyboard

1. Elisha Sympli	8794692064	1 month	paid
2. Ampius Kitbok Marwein	8794855157	1 month	paid
3. Gaithaingam Pamei	8787884987	1 month	paid
4. Richard War	6909115564	1 month	paid
5. Rituparna Acharjee	9774566062	1 month	paid
6. Avantika Arora	7005182192	1 month	
7. Sona Lyndem	8794352765	1 month	paid
8. Aldona M. Susngi	7636880286	1 month	paid
9. Dameiaki Roy Kharwanlang	8414001503	1 month	
10. Karabha Basaiawmoit	8837363055	1 month	paid
11. Elena Sohkhlet	8014159488	1 month	paid

Western Vocal

1. Ignasius K. Lamin	7005202278	1 month	
2. Leonaldo Shylla	8837296846	1 month	
3. Disharani Das	7642943871	1 month	paid
4. Boltijoy Nongsiej	8794286476	1 month	paid
5. Darrel Blah	9485391876	1 month	paid
6. Ofilia Matsiewdor Kharnaioir	8787670614	1 month	
7. Christina Gazmer	8415044933	1 month	paid
8. Wanbanjop		1 month	

Drums

1. Sengbam D. Marak	7085490413	1 month	
2. Denilson Sohtun	8787887421	1 month	

Ksing Shynrang

3. Gregory Nongrum	9774225189	6 months	
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ST. ANTHONY'S COLLEGE, SHILLONG

(Re-accredited "A" Grade by NAAC)

MUSIC DEPARTMENT

CERTIFICATE COURSE IN MUSIC

Beginner's Level

Sept – Oct 2019

Sl. No.	Name of Student	Instrument	Marks
1.	Gevinson Syiem	Guitar	96
2.	Swaali Chakraborty	Guitar	55
3.	Rajashree Karmakar	Guitar	93
4.	Aushinar Dastidar	Guitar	79
5.	Etawanda Saiborne	Guitar	81
6.	Tc. Laltluangliana	Guitar	86
7.	Elisha Sympli	Keyboard	89
8.	Ampius Kitbok Marwein	Keyboard	87
9.	Gaithaingam Pamei	Keyboard	59
10.	Richard War	Keyboard	77
11.	Sona Lyndem	Keyboard	60
12.	Aldona M. Susngi	Keyboard	78
13.	Karabha Basaiawmoit	Keyboard	91
14.	Elena Sohktung	Keyboard	86
15.	Disharani Das	Western Vocal	70
16.	Boltijoy Nongsiej	Western Vocal	66
17.	Christina Gazmer	Western Vocal	77

Course Structure
Certificate Course in Music
Hindustani Music (Vocal)
Beginners Level

Objective: This Course introduces a Student to the richness of Indian Classical Music, particularly, the Khayal Style of Hindustani Music. This will familiarize the students with great musical traditions of the Indian subcontinent with special emphasis in the Musical terms, Notation and Tala.

Paper Structure:

Section A: Viva (30 marks)

Section B: Practical (70 marks)

Examination Structure:

Section A (Viva)

Unit 1: Definition of the following terms:

Sangeet, Naad, Shruti, Swar, Saptak, Alankar, Thata, Alaap, Raga, Vadi, Samvadi, Anuvadi, Vivadi, Pakad.

Unit 2: Tala notation of teentaal, Dadra and Kaharwa.

Section B (Practical)

- Alankars
- Description of Raga Yaman with One Swarmallika and one chhota khyal.
- Practice of the following tala notations.

Intermediate Level

Section A (Viva)

Unit 1: Definition of the following terms:

Shruti, Swar, Thata, Raga, Meend, Kan, Taan, Gamak.

Unit 2: A brief introduction of the forms of singing: Dhrupad, Khayal, Thumri, Lakshan Geet & Sargam Geet

Unit 3: Tala notation of Rupak, Jhaptaal and Ektaal.

Section B (Practical)

- Practice of Alankars
- Description of Raga Yaman with one Swarmallika
- One Chota Khayal of Raga Bilawal with taans.
- Practice of the Tala notations.

Certificate Course Syllabus

Guitar

Unit I (Beginners):

- Primary chords shape.
- Primary Chords progression.
- Major Scale (One Octave): C Major G major and D major.
- Different Parts of the Instrument.
- Arpeggios: D Major, G Major and A Major.

Unit II (Intermediate):

- Introduction to Music Staff notations.
- Notes on all the six strings.
- Initial level and Grade 1 pieces.
- Minor Scales (One Octave): A Minor (Natural), E Minor (Natural), B Minor (Natural).
- Major Scale (Two Octaves): F Major, A Major, E Major, C Major G major and D major.
- Arpeggios: E Minor, F# Minor, A Minor.

Unit III (Advance):

- Scales (Two Octaves): A Minor (Harmonic), D Minor (Harmonic), A Minor (Melodic) D Minor (Melodic) G# Diminished, E Minor (Natural), B Minor (Natural).
- Arpeggios (Two Octaves): D Major, G Major and A Major, E Minor, F# Minor, A Minor, Dominant 7th of A (E7) Dominant 7th of D (G7).
- Grade 2 and Grade 3 pieces.
- A brief introduction of Modal Scales.

Course structure of the certificate course.

SYLLABUS

Sub:- TABLA

Level:-INTEREDIMATE

Duration:-2 Months

THEORY:--

Unit-1:-

Brief history of Tabla in details

Unit-2:-

Nomenclature & Parts of Tabla.

Unit-3:-

Syllables of Tabla.

Unit-4:-

Basic concepts of Tabla:

Taal, Maatra, Vibhaga, Taali, Khali, Sam, Avartan, Bole, Theka

PRACTICAL:-

Unit-1

Various Playing Techniques of Tabla.

Unit-2

Finger exercises of Tabla.

Unit-3

Some of the Taals commonly used in Hindustani Classical Music:

1.Kaharwa 2.Dadra 3.Roopak 4.Teental or Teental,

Certificate Course Syllabus

KEYBOARD

Theory

1. Music Representation
 - Staff
 - Staff and Keys Connected
2. Rhythm
 - Notes and Rests and their value
 - Time Signature
3. Interval
 - How to read quickly
4. Accidentals and Key Signature
 - Sharps, Flats and Natural
 - Orders of Sharps and Flats and Circle of Fifths
5. Chords
 - Chords Formation
 - Chord Progression

Practical

1. Getting to know the Instrument
 - Key position
 - Fingering
2. Sight Reading (Initial)
 - Playing with Staff
3. Reading Music in intervals
4. Identifying different Key Signature
5. Playing Chords

Schedule of Marks:

Practical : 60 Marks

Viva : 20 Marks

Internal Assessment : 10 Marks

Performance : 10

Certificate Course Syllabus

KSING SHYNRANG

Theory

1. Parts of a Ksing Shynrang
2. Notation of suggested Skits

Practicals

1. Skit of Dum Dum & Shadwait
2. Variations

Schedule of Marks:

Practical : 60 Marks

Viva : 20 Marks

Internal Assessment : 10 Marks

Performance : 10

Certificate Course Syllabus

DUITARA

Theory

1. Description of Duitara
2. Introduction to Khasi Traditional Music

Practicals

1. Skit of Dum Dum & Shadwait
2. Sier Lapalang & U Paid Khasi Baiar

Schedule of Marks:

Practical : 60 Marks

Viva : 20 Marks

Internal Assessment : 10 Marks

Performance : 10

Certificate Course Syllabus

BISLI

Theory

1. How the flute makes a sound
2. Scales

Practicals

1. Making the first sound
2. Holding the Flute
3. Breathing
4. Piece exercise

Schedule of Marks:

Practical : 60 Marks

Viva : 20 Marks

Internal Assessment : 10 Marks

Performance : 10

**Department of
MASS MEDIA**



Photo story

Learning to express through images

OPEN FOR ALL FIRST SEMESTER MEDIA STUDENTS

For course details, Contact Course Coordinator: Dondor E Lyngdoh

June- September
Monday and Friday



PHOTO STORY COURSE
Course Duration: June - September
Venue: Mass Media Department, St. Anthony's College

SCHEDULE- Month 1/ June

Month- June	Time	Course Content	Course Instructor
Week One	Monday – 12:35 Pm-1:20 Noon Friday-12:35-2:05	1.History of Photography 2. Introduction to Basic Photography 2.Introduction to different types of cameras and format. This will include both for photo and video.	1.Dondor Lyngdoh
Week Two	Monday – 12:35 Pm-1:20 Noon Friday-12:35 Pm-2:05 Pm	1. Different parts of the camera 2. How to operate it. 3. basic of camera functions	1. Dondor Lyngdoh
Week Three	Monday – 12:35 Pm-1:20 Noon Friday-12:35 Pm-2:05 Pm	Practical: 5 practical exercises on composition	1. Dondor Lyngdoh
Week Four	Monday – 12:35 Pm-1:20 Noon Friday-12:35 Pm-2:05 Pm	1. Lighting – Different types of lighting Outdoor/Indoor 2. 2. lighting techniques and lighting accessories	1. Dondor Lyngdoh

SCHEDULE- Month 2/ July

Month- July	Time	Course Content	Course Instructor
Week One	Monday – 12:35 Pm-1:20 Noon Friday-12:35-2:05	5 practical exercises on lighting	1.Dondor Lyngdoh
Week Two	Monday – 12:35 Pm-1:20 Noon Friday-12:35 Pm-2:05 Pm	understanding sound and music	1. Dondor Lyngdoh
Week Three	Monday – 12:35 Pm-1:20 Noon Friday-12:35 Pm-2:05 Pm	Understanding the use of sound and music with reference to visual composition	1. Dondor Lyngdoh
Week Four	Monday – 12:35 Pm-1:20 Noon Friday-12:35 Pm-2:05 Pm	5 practical exercises on sound and visual composition	1. Dondor Lyngdoh

SCHEDULE- Month 3/ August

Month- August	Time	Course Content	Course Instructor
Week One	Monday – 12:35 Pm- 1:20 Noon Friday-12:35-2:05	What is story telling? Narrative structure Basic structure of story telling	1.Dondor Lyngdoh
Week Two	Monday – 12:35 Pm- 1:20 Noon Friday-12:35 Pm-2:05 Pm	understanding different narratives.	1. Dondor Lyngdoh
Week Three	Monday – 12:35 Pm- 1:20 Noon Friday-12:35 Pm-2:05 Pm	Research for photo story	Cherry Kharshiing
Week Four	Monday – 12:35 Pm- 1:20 Noon Friday-12:35 Pm-2:05 Pm	Submission of initial AV script/ commencement of the AV shoot	1. Dondor Lyngdoh

SCHEDULE- Month 4/ September

Month- August	Time	Course Content	Course Instructor
Week One	Friday-12:35-5:00 pm	commencement of the AV shoot	1.Dondor Lyngdoh
Week Two	Friday-12:35 Pm- 5:00 Pm	commencement of the AV shoot.	1. Dondor Lyngdoh
Week Three	Friday-12:35 Pm-5:00 Pm	submission of AV rough cut	Cherry Kharshiing
Week Four	Friday-12:35 Pm-5:00 Pm	Presentation of the final AV.	1. Dondor Lyngdoh 2.Cherry Kharshiing

PHOTO STORY COURSE

LIST OF STUDENTS

2019- BATCH 1

Sl.no.	Name
1	Chandradayateeta Dhar
2	Austami Bhuyan
3	Denver Vernon Pariat
4	Poonam Agarwal
5	Brandon Evans Kharrubon
6	Trisanku Kaushik Sarma
7	Ria Grover
8	Bhaskar Jyoti Goswami
9	Harsheen Kaur Bhamra
10	Lisheng Loyi
11	Rishika Sharma
12	L Nang San Maw
13	Ankit Ghosh
14	Shaheer Saifi Ahmed
15	Johnny Bosco Saio
16	Ibasiewdor Mary Kharkongor
17	Ashmina kama
18	Nathal Dilruksha

**PHOTO STORY COURSE
LIST OF STUDENTS
2019- BATCH 2.**

Sl.no.	Name
1	Ibadahun Mary Sutnga
2	Werlang Buhphang
3	Akuminla Ao
4	John Evanamme Thabah
5	Crystal Vanessa Casey Shabong
6	Sushmita Dey
7	Anmol Bachhawat
8	K Timothy Wungchipen Rangry
9	Vincent Shelden Wahlang
10	Riah Taipodia
11	Worngachan A Shatsang
12	Athoiba Soubam
13	Dawanbiangpor G Lawai
14	Uday Singh
15	Emidaka Bareh
16	Lijo Karlo
17	Alexandria Theresia Kharshiing
18	Wandaphi Lyonne Mawlong
19	Christina Taipodia



ST. ANTHONY'S COLLEGE, SHILLONG

(Re-accredited "A" Grade by NAAC: Cycle 3)

Recognized by UGC as a College with Potential for Excellence (CPE)

Offers Short Term Certified Courses in

Introduction to IT

MS Windows, MS Word Excel, PowerPoint, Internet etc.

Timing: 7-8:30am (2 batches); 4:00-5:30 pm (2 batches); Fee: Rs. 1000;
Duration: 1 Month Last Date of Submission: 30-03-19;
Starting of Class: 02-04-2019. *Limited Seats.. Hurry*

Adobe Premiere

Learn to create and edit stunning videos

Duration: 1 Month; Fee: Rs. 2000; Last Date of Submission: 30-03-19
Starting of Class: 02-04-2019; Timing: 7:30-8:30am

Adobe InDesign and Photoshop CS5

- *Learn all about Image Editing, Make Stunning Visuals, Lay outs and Pages*

Timing: 4.00 – 5:30pm.; Fee: Rs. 1800; Duration: 1 Month
Last Date of Submission: 30-03-19; Starting of Class: 02-04-2019.. *Limited Seats.. Hurry*

Other Courses

GLOBALLY CERTIFIED COURSES BY
CISCO CCNA (In June'19)
(CISCO Certified Network Associate)

UGC APPROVED CAREER ORIENTED COURSES
DTP (In July' 19)

DIPLoma COURSES
PGDCA(In July'19)



Course Highlights:

→ Experienced Faculty; → Best Infrastructure → One System per user → Unlimited Lab Hours



Application forms are available from Office 5, St. Anthony's College

Introduction to IT Starting: 02 April, 2019		
Batch: 7.00-8.30 am		
Sl. No.	Name	Login Name
1	Afanity Pala	IT101
2	Agatha Maria Minj	IT102
3	Bangkah Kano	IT103
4	Dajiedborviestar Myrthong	IT104
5	Fercia Inbalynit Basaiawmoit	IT105
6	Gourav Roy	IT106
7	Justifeel Hajong	IT107
8	Khushi Rajak	IT108
9	Luciana Pala	IT109
10	Macdonal Lapang	IT110
11	Martin Domy Jaksram G Momin	IT111
12	Mewanjop Marbaniang	IT112
13	Monmitre Mutyen	IT113
14	Nazir Ahmed	IT114
15	Nongmaithem Yaiyai	IT115
16	Pamir Das	IT116
17	Rosalia Minj	IT117
18	Rumi Gogoi	IT118
19	Sainkumarbanjop Tiewsoh	IT119
20	Samsing Timung	IT120
21	Thounaojam Pramesori Devi	IT121
22	Twinstar R Marak	IT122
23	Vijay Kumar	IT123
24	Sweikh Shehnaaz	
25	Mark Ryan Khyriem	

Introduction to IT Starting: 02nd April, 2019		
Batch: 4.05-5.30 pm		
Sl. No.	Name	Login Name
1	Alisha A Sangma	IT201
2	Anindita Biswas	IT202
3	Antonylla Phawa	IT203
4	Banchita Sarmah	IT204
5	Beihrochu Hralochho	IT205
6	Besii Adakho	IT206
7	Bunrraw P Lamare	IT207
8	Celestene Kharkongor	IT208
9	Chinmayee Borah	IT209

10	Edingson Mylliempdah	IT210
11	Effie Vanessa Mawlong	IT211
12	Effinia Cressida Nongkynrih	IT212
13	Evashisha Sympli	IT213
14	Ilinti Mary Syiem	IT214
15	Jesliroy Mylliempdah	IT215
16	Kelibeule	IT216
17	Khoalam Konyak	IT217
18	Manjellinia Kyrnian	IT218
19	Marbabiang Wahlang	IT219
20	Mebankyrshanlang L Sawkmie	IT220
21	Mebari Shisha Nongsiej	IT221
22	Nefisa Kordor Nongbsap	IT222
23	Nengpichong Vaiphei	IT223
24	Niropui Khawbung	IT224
25	Rodrick Mario Nongbri	IT225
26	Ronaldy Lyngdoh Lyngkhoi	IT226
27	Rupsikha Goswami	IT227
28	Sharalin Syiem	IT228
29	Shimborlang Mylliempdah	IT229
30	Wilungbou Daimai	IT230

Introduction to IT Starting: 02nd April, 2019		
Batch: 4.05-5.30 pm		
Sl. No.	Name	Login Name
1	Banisha Lulun	IT301
2	Holyrose Khongrah	IT302
3	Lalremmawii	IT303
4	Lalthafamkimi	IT304
5	Lasubon Mary Shadap	IT305
6	Lisa Phiba Ai- Mynsiem Khongbu	IT306
7	Mercy Zothanpari	IT307
8	Nabam Ankosoto	IT308
9	Naphilahun Bamon	IT309
10	Ngaminlun Guite	IT310
11	Ramchanphi Ningshen	IT311
12	Shibaprosad Chakravorty	IT312
13	Thengchi R Marak	IT313
14	Vereichan Ningshen	IT314
15	Ting Saron	IT315
16	Wandana Toppo	IT316
17	Zitho G. Sangma	IT317

18	Elena Sohktung	IT318
19	Nikmera S. Sangma	IT319
20	Alokesh Deka	IT320

SAC - Adobe Premiere Short Term Course 2019		
Name	Marks Percentage	Class Average Marks
Chanmitre Shilla	98	91
Dipankar Kujur	90	
Elyana Topno	92	
Laphai Zaw Sut Myet Aung	95	
Manuel Teilang Kyndiah	97	
Prerna Jain	98	
Rahbok Suting	90	
Reshmi Sunar	60	
John L. Baite	99	

SYLLABUS FOR BASIC IT COURSE

OBJECTIVE: The course is designed to aim at imparting basic IT skills for an absolute beginner. After completing the course the student is able to use the computer for basic purposes of preparing letters, viewing information on Internet (the web), sending mails, performing simple calculations using spreadsheets and creating presentations. Given that today, IT skills have become a basic necessity, the main objective of this course is to make students digitally literate.

DURATION: 40 Hours. (Theory: 15 hrs + Practical: 25 hrs.)

Sl. No.	Topic	Hours
1	Introduction and Windows OS	4
2	MS Word	20
3	MS Excel	10
4	MS Powerpoint	2
5	Internet	4

Detailed Syllabus

Introduction and Windows OS : What is Computer, Basic Applications of Computer; Components of Computer System, Central Processing Unit (CPU), VDU, Keyboard and Mouse, Other input/output Devices, Computer Memory, Concepts of Hardware and Software; distinguishing between Data and Information; operating system: windows, Folders, Sub folders, Windows Explorer (Start → All Programs → Accessories → Windows Explorer), Footnote, end note (Insert), Footer, Header (View), Save As (Duplicate copy), How to change the Screen saver (Start → Control Panel → Appearance and Themes → Display), How to change the Desktop (Start → Control Panel → Appearance and Themes → Display)

MS Word: Bookmark – Inserting, How to go to Bookmark, How to go to Page number, How to Get new pages, What happens when you press CTRL +SHIFT, Style and Formatting, Indentation- Left, Right, Hanging, First Line, Convert Text to Table and vice versa, What is Table AutoFormat?, How to use formula in a Table in MS Word? How to change the size of Margins, Orientation : Portrait, Landscape, Why use a Paragraph Marker?, How to change the size of Header/Footer, Paper Size : How to search word in a file?, How to replace a word in a file by a new word, shortcut keys : copy : ctrl + c, bold: ctrl + b, ctrl+ home, ctrl+ end, ctrl+ Page Up, CTRL+ Page Down, Toolbars, Spell Check, Insert symbols, Clipart, Insert Pictures, Bullets and numbering, Undo, redo, Paste, Paste Special, View : Ruler, Toolbars, Zoom, Measurement units: inches, cm, points, pica, Header and Footer, Change case (upper, lower case, title case, Toggle case, Sentence case), What is Toggle? Some terms: Numeric key pad, default, My Computer Animation in MS Word, Thesaurus, Function Keys, Accessing Help Menu, MAIL MERGE

MS Excel: Functions e.g. sum, average, max, min, if, vlookup, large, small, Charts, Copy the Charts from MS Excel to a file in MS Word, Filtering, What is auto filter? Sorting, Formatting, Printing, Changing row height and width, database, field names, records, What is the difference between Close and Exit, Hide/Unhide the rows, columns How to use the DRAG and DROP feature in Windows? How to use the Copy and Cut a file/many files/folders in Windows? How is the Pressing of

the CTRL key different from pressing the SHIFT key while selecting a file for Copying/Cutting?
Borders in MS Excel and MS Word, What are a Gridlines in MS Excel, What are a Gridlines in MS Word

MS Powerpoint: Creating Presentations, Adding slides, Changing animations, Setting Timing, Formatting, Inserting, Menu, Using help

Internet: Concept of Internet; uses of Internet; World Wide Web; Web Browsers, URL, searching for information using browsers, email basics, creating and sending emails, adding attachments, netiquettes.,

Books:

- I T Tools and Business Systems Module -1 by Prof. Satish Jain, Shashank Jain, Shashi Singh, M. Geetha Iyer, BPB Publication, ISBN: 9788176567138
- O-Level M1-R3 IT Tools & Applications by V K Jain, BPB Publications , ISBN 8176567655,
- Foundations of Computing, P K Sinha, BPB Publications, 2002,ISBN 8176566632, 9788176566636
- Computer Fundamentals and Programming in C, Reema Thareja, Oxford University Press; Second edition (27 June 2016), ISBN-10: 9780199463732

Adobe Premiere Pro

Adobe Premiere – This add-on course can help students to get an introduction to video editing using the Adobe Premiere Pro software which is a part of the Adobe Creative Cloud software collection, as well as Adobe CS6 – or Adobe Creative Suite.

Course Objective: The objective of this course is to make the student proficient with the principles and methods of Video Editing and familiarize them with a Video editing software. The specific Software that has been chosen for the purpose is ADOBE Premiere Pro. The emphasis is expected to be on doing rather than on theoretical knowledge.

Number of hours : 30

Detailed syllabus

Unit I

Introduction to Adobe Premiere Pro workflow, tour of Premier Pro workspace, Setting Up a Project, Importing Media, Organizing Media

Unit II

Essentials of Video Editing, Working with Clips and Markers, Adding Transitions

Unit III

Advanced Editing Techniques, Putting Clips in Motion, Multicamera Editing, Editing and Mixing Audio, Sound effects, Adding Video Effects, Color Correction and Grading, Creating Titles

Course Outcome

At the end of this course, a student should be able to describe the features of Premiere Pro, import and export video clips, add effects and transitions to video clips, work with multiple cameras sources, integrate audio and video, add captioning, use color correction, publish fully edited videos.

CCNA (MCA 3rd Sem)

4000 + 3000 = 7

Sl. No	Name	id	
		16/Sep/19	05/Nov/19
1	Shenon Khomary	4000/-	3000/-
2	Pdianghun kharsohuh	4000/-	3000/-
3	Lili Das	4000/-	3000/-
4	Jainchokhem Najjar	4000/-	3000/-
5	Deinidaroy Lafang	4000/-	3000/-
6	DEINAPHISHA LINGWA	4000/-	3000/-
7	FRIESADAPA JONES CHUAI	4000/-	3000/-
8	DONKUPAR L. MARSHILLONG	4000/-	3000/-
9	DEPENDRA KAFLEY	4000/-	3000/-
10	PEACE FOREVER DHAR	4000/-	3000/-
11	SUSHIL KR. SINGH	4000/-	3000/-
12	DAWAN WEI ROI MYRCHIANG	4000/-	3000/-
13	PAMELA B. LONSKUMER	4000/-	3000/-
14	HOINEI KIM ZOU	4000/-	3000/-
15	HARPREET KAUR CHAUHAN	4000/-	3000/-
16	MOHORSHI DAS		7200/-
17	DONA BAN KHARMAOPHLANG	4000/-	3000/-
18	MD. SHAHRUKH SHAIKH	7000/-	Paid
19	KITBORLANG SKHEMBILL	4000/-	3000/-
20	DMIANTEI LANG SWER	4000/-	3150/-
21	ASIF HUSSAIN	7000/-	Paid
22	KALLOL DHAR	7000/-	Paid
23	DARMAN I PAPANG	4000/-	3150/-
24	Pratiksha	4000/-	3000/-
25	Manoj Das	4000/-	3000/-



Cisco Certified Network Associate (200-125)

Exam Description: The Cisco Certified Network Associate (CCNA) Routing and Switching composite exam (200-125) is a 90-minute, 50–60 question assessment that is associated with the CCNA Routing and Switching certification. This exam tests a candidate's knowledge and skills related to network fundamentals, LAN switching technologies, IPv4 and IPv6 routing technologies, WAN technologies, infrastructure services, infrastructure security, and infrastructure management.

The following topics are general guidelines for the content likely to be included on the exam. However, other related topics may also appear on any specific delivery of the exam. In order to better reflect the contents of the exam and for clarity purposes, the guidelines below may change at any time without notice.

- 15%** **1.0 Network Fundamentals**
- 1.1 Compare and contrast OSI and TCP/IP models
- 1.2 Compare and contrast TCP and UDP protocols
- 1.3 Describe the impact of infrastructure components in an enterprise network
 - 1.3.a Firewalls
 - 1.3.b Access points
 - 1.3.c Wireless controllers
- 1.4 Describe the effects of cloud resources on enterprise network architecture
 - 1.4.a Traffic path to internal and external cloud services
 - 1.4.b Virtual services
 - 1.4.c Basic virtual network infrastructure
- 1.5 Compare and contrast collapsed core and three-tier architectures
- 1.6 Compare and contrast network topologies
 - 1.6.a Star
 - 1.6.b Mesh
 - 1.6.c Hybrid
- 1.7 Select the appropriate cabling type based on implementation requirements
- 1.8 Apply troubleshooting methodologies to resolve problems
 - 1.8.a Perform and document fault isolation
 - 1.8.b Resolve or escalate
 - 1.8.c Verify and monitor resolution
- 1.9 Configure, verify, and troubleshoot IPv4 addressing and subnetting
- 1.10 Compare and contrast IPv4 address types

- 1.10.a Unicast
- 1.10.b Broadcast
- 1.10.c Multicast
- 1.11 Describe the need for private IPv4 addressing
- 1.12 Identify the appropriate IPv6 addressing scheme to satisfy addressing requirements in a LAN/WAN environment
- 1.13 Configure, verify, and troubleshoot IPv6 addressing
- 1.14 Configure and verify IPv6 Stateless Address Auto Configuration
- 1.15 Compare and contrast IPv6 address types
 - 1.15.a Global unicast
 - 1.15.b Unique local
 - 1.15.c Link local
 - 1.15.d Multicast
 - 1.15.e Modified EUI 64
 - 1.15.f Autoconfiguration
 - 1.15.g Anycast
- 21%** **2.0 LAN Switching Technologies**
 - 2.1 Describe and verify switching concepts
 - 2.1.a MAC learning and aging
 - 2.1.b Frame switching
 - 2.1.c Frame flooding
 - 2.1.d MAC address table
 - 2.2 Interpret Ethernet frame format
 - 2.3 Troubleshoot interface and cable issues (collisions, errors, duplex, speed)
 - 2.4 Configure, verify, and troubleshoot VLANs (normal/extended range) spanning multiple switches
 - 2.4.a Access ports (data and voice)
 - 2.4.b Default VLAN
 - 2.5 Configure, verify, and troubleshoot interswitch connectivity
 - 2.5.a Trunk ports
 - 2.5.b Add and remove VLANs on a trunk
 - 2.5.c DTP, VTP (v1&v2), and 802.1Q
 - 2.5.d Native VLAN
 - 2.6 Configure, verify, and troubleshoot STP protocols
 - 2.6.a STP mode (PVST+ and RPVST+)
 - 2.6.b STP root bridge selection

- 2.7 Configure, verify and troubleshoot STP related optional features
 - 2.7.a PortFast
 - 2.7.b BPDU guard
- 2.8 Configure and verify Layer 2 protocols
 - 2.8.a Cisco Discovery Protocol
 - 2.8.b LLDP
- 2.9 Configure, verify, and troubleshoot (Layer 2/Layer 3) EtherChannel
 - 2.9.a Static
 - 2.9.b PAGP
 - 2.9.c LACP
- 2.10 Describe the benefits of switch stacking and chassis aggregation

23% 3.0 Routing Technologies

- 3.1 Describe the routing concepts
 - 3.1.a Packet handling along the path through a network
 - 3.1.b Forwarding decision based on route lookup
 - 3.1.c Frame rewrite
- 3.2 Interpret the components of a routing table
 - 3.2.a Prefix
 - 3.2.b Network mask
 - 3.2.c Next hop
 - 3.2.d Routing protocol code
 - 3.2.e Administrative distance
 - 3.2.f Metric
 - 3.2.g Gateway of last resort
- 3.3 Describe how a routing table is populated by different routing information sources
 - 3.3.a Admin distance
- 3.4 Configure, verify, and troubleshoot inter-VLAN routing
 - 3.4.a Router on a stick
 - 3.4.b SVI
- 3.5 Compare and contrast static routing and dynamic routing
- 3.6 Compare and contrast distance vector and link state routing protocols
- 3.7 Compare and contrast interior and exterior routing protocols
- 3.8 Configure, verify, and troubleshoot IPv4 and IPv6 static routing
 - 3.8.a Default route
 - 3.8.b Network route

- 3.8.c Host route
 - 3.8.d Floating static
 - 3.9 Configure, verify, and troubleshoot single area and multi-area OSPFv2 for IPv4 (excluding authentication, filtering, manual summarization, redistribution, stub, virtual-link, and LSAs)
 - 3.10 Configure, verify, and troubleshoot single area and multi-area OSPFv3 for IPv6 (excluding authentication, filtering, manual summarization, redistribution, stub, virtual-link, and LSAs)
 - 3.11 Configure, verify, and troubleshoot EIGRP for IPv4 (excluding authentication, filtering, manual summarization, redistribution, stub)
 - 3.12 Configure, verify, and troubleshoot EIGRP for IPv6 (excluding authentication, filtering, manual summarization, redistribution, stub)
 - 3.13 Configure, verify, and troubleshoot RIPv2 for IPv4 (excluding authentication, filtering, manual summarization, redistribution)
 - 3.14 Troubleshoot basic Layer 3 end-to-end connectivity issues
- 10%**
- 4.0 WAN Technologies**
 - 4.1 Configure and verify PPP and MLPPP on WAN interfaces using local authentication
 - 4.2 Configure, verify, and troubleshoot PPPoE client-side interfaces using local authentication
 - 4.3 Configure, verify, and troubleshoot GRE tunnel connectivity
 - 4.4 Describe WAN topology options
 - 4.4.a Point-to-point
 - 4.4.b Hub and spoke
 - 4.4.c Full mesh
 - 4.4.d Single vs dual-homed
 - 4.5 Describe WAN access connectivity options
 - 4.5.a MPLS
 - 4.5.b Metro Ethernet
 - 4.5.c Broadband PPPoE
 - 4.5.d Internet VPN (DMVPN, site-to-site VPN, client VPN)
 - 4.6 Configure and verify single-homed branch connectivity using eBGP IPv4 (limited to peering and route advertisement using Network command only)
 - 4.7 Describe basic QoS concepts
 - 4.7.a Marking

- 4.7.b Device trust
- 4.7.c Prioritization
 - 4.7.c. (i) Voice
 - 4.7.c. (ii) Video
 - 4.7.c. (iii) Data
- 4.7.d Shaping
- 4.7.e Policing
- 4.7.f Congestion management

10% 5.0 Infrastructure Services

- 5.1 Describe DNS lookup operation
- 5.2 Troubleshoot client connectivity issues involving DNS
- 5.3 Configure and verify DHCP on a router (excluding static reservations)
 - 5.3.a Server
 - 5.3.b Relay
 - 5.3.c Client
 - 5.3.d TFTP, DNS, and gateway options
- 5.4 Troubleshoot client- and router-based DHCP connectivity issues
- 5.5 Configure, verify, and troubleshoot basic HSRP
 - 5.5.a Priority
 - 5.5.b Preemption
 - 5.5.c Version
- 5.6 Configure, verify, and troubleshoot inside source NAT
 - 5.6.a Static
 - 5.6.b Pool
 - 5.6.c PAT
- 5.7 Configure and verify NTP operating in a client/server mode

11% 6.0 Infrastructure Security

- 6.1 Configure, verify, and troubleshoot port security
 - 6.1.a Static
 - 6.1.b Dynamic
 - 6.1.c Sticky
 - 6.1.d Max MAC addresses
 - 6.1.e Violation actions
 - 6.1.f Err-disable recovery
- 6.2 Describe common access layer threat mitigation techniques
 - 6.2.a 802.1x
 - 6.2.b DHCP snooping

- 6.2.c Nondefault native VLAN
 - 6.3 Configure, verify, and troubleshoot IPv4 and IPv6 access list for traffic filtering
 - 6.3.a Standard
 - 6.3.b Extended
 - 6.3.c Named
 - 6.4 Verify ACLs using the APIC-EM Path Trace ACL Analysis tool
 - 6.5 Configure, verify, and troubleshoot basic device hardening
 - 6.5.a Local authentication
 - 6.5.b Secure password
 - 6.5.c Access to device
 - 6.5.c. (i) Source address
 - 6.5.c. (ii) Telnet/SSH
 - 6.5.d Login banner
 - 6.6 Describe device security using AAA with TACACS+ and RADIUS
- 10% 7.0 Infrastructure Management**
- 7.1 Configure and verify device-monitoring protocols
 - 7.1.a SNMPv2
 - 7.1.b SNMPv3
 - 7.1.c Syslog
 - 7.2 Troubleshoot network connectivity issues using ICMP echo-based IP SLA
 - 7.3 Configure and verify device management
 - 7.3.a Backup and restore device configuration
 - 7.3.b Using Cisco Discovery Protocol or LLDP for device discovery
 - 7.3.c Licensing
 - 7.3.d Logging
 - 7.3.e Timezone
 - 7.3.f Loopback
 - 7.4 Configure and verify initial device configuration
 - 7.5 Perform device maintenance
 - 7.5.a Cisco IOS upgrades and recovery (SCP, FTP, TFTP, and MD5 verify)
 - 7.5.b Password recovery and configuration register
 - 7.5.c File system management
 - 7.6 Use Cisco IOS tools to troubleshoot and resolve problems
 - 7.6.a Ping and traceroute with extended option
 - 7.6.b Terminal monitor
 - 7.6.c Log events
 - 7.6.d Local SPAN

- 7.7 Describe network programmability in enterprise network architecture
 - 7.7.a Function of a controller
 - 7.7.b Separation of control plane and data plane
 - 7.7.c Northbound and southbound APIs

Spoken Tutorial
based
Education and *Learning* through
FOSS study (*SELF*)
by
IIT Bombay

Report on Spoken Tutorial Course, 2018 - 2019

Introduction:

Spoken Tutorial Course is an audio-video course material on Free and Open Source Software (FOSS) by **IIT Bombay** which is an **NMEICT, MHRD, Govt. of India** initiative to enhance IT skill set of the students.

Spoken Tutorial is a multi-award winning educational content portal. Here one can learn various Free and Open Source Software all by oneself. Our self-paced, multi-lingual courses ensure that anybody with a computer and a desire for learning, can learn from any place, at any time and in a language of their choice. All the content published on this website are shared under the CC BY SA license.

In this course, IIT Bombay offers a wide range of courses for students and faculty. These courses are subject specific courses and opted accordingly. The offered trainings are skill oriented and of academic importance and many offered trainings are part of Lab course. Many of the software taught, are used in various disciplines of Engineering, pure Sciences and several other Under-Grad and Post-Grad studies.

Payment: A change in policy has occurred as directed by MHRD, Govt. of India where an institute wanting to offer Spoken Tutorial courses has to pay a nominal annual amount of Rs. 25,000/- for an unlimited number of training workshops and certification tests by any number of students and staff.

Types of certificate awarded:

- **Participation Certificate:** will be awarded to a student after online test is conducted for a batch
- **Online Test Certificate:** awarded to a student only after he clears an online test which has a 40% pass percentage. The test can be requested after one month of start-date of each training. A Retest is also permitted during the semester.

Duration of training:

- The training conducted was for two semesters. They are one semester July to December 2018 for MCA students and January to June 2019 for BSc. Computer Science students. During a semester, the students need to complete the course material of that software and the online test.
- A training for any software requires mandatory (two) 2 hours lab hours.

About Online Test:

- A Faculty Organiser (FO) of a course for a batch should request for the Test. This is then approved by Training Manager of the North-East Region and then approved by the Invigilator. The Invigilator can reschedule a test after approving it. An Invigilator can be a Faculty or Staff of the College but the FO cannot be the Invigilator for the batch he/she is organizer.
- The test is of 20 to 45 minutes duration only.
- The participants coming for the test need to bring along the username and password received in their email after registering for the course. The student then needs to login to spoken tutorial website and wait for his exam to be enabled. The invigilator marks the attendance for only those students present in the test. After this, the student needs to refresh his page to enter into test.
- Once the student has finished the test, the certificate will be generated.
- The Invigilator should close the test once all the students have finished.

Course opted for during July to December 2018:

For this semester, we have opted to conduct Python Course Free and Open Source Software (FOSS) for the following batches:

- 1) For students of 1st, 3rd and 5th semester MCA students
- 2) Faculty Development Programme

The course requires a total of **two (2)** mandatory lab hours conducted on 5th October 2018.

For this course, an online test was conducted on 19th December 2018. Following which, participation certificates were also received for all the participants.

Faculty Organiser:

Faculty Organisers are Ms. Amina Sultana and Ms. Polynia V. Kharbuli, faculties from the Department of Computer Science.

Training procedure:

- The courses were advertised to the students and faculties.
- The FOs collected a fee of Rs. 450 only from each participant. This fee amount was collected irrespective of the total number of courses opted for by each participant. The total amount was Rs 25,000/-.
- The amount was then paid to the Registrar IIT Bombay by RTGS with UTR: CBINH18278109807
- Also, Declaration of Exemption from GST was sent to Training Manager, IIT Bombay
- Each batch requires an FO to upload the participant details to www.spokentutorial.org which includes First Name, Last Name, Gender and Email id. These details are verified by IIT Bombay and only when details are valid, a student is considered a participant of the course.
- After a batch loaded, we then choose the software for that batch. Since we have one software for each batch, a total of 4 uploads is required. Thus, we have performed 30 uploads for the 6 batches.
- The FO has to then mark attendance for students who have completed mandatory lab hours as required by the course
- After attendance is given, then only such student will be allowed to appear for the online test and awarded a participation certificate.
- The online test certificates are received by both participant and organizer. The students in their spoken tutorial account.

Lab readiness:

- The Organiser has to download software material from the website and place in each system in the lab where training is to be conducted. The students can take the material for study purpose.
- The Organiser has to ensure that related software is installed in the lab for practise.
- The students can take the course material in their pendrive as it is a self-learning at self-paced course.

July-December 2018 Semester: Python Course

- We received a total of 42 student registrations and 1 faculty registration for this course.
- We had a total of three (3) batches for students and one (1) FDP batch. *(Refer Annexure for details)*

Faculty Organiser	Batch Name	Participants	Total Participants
Ms. P. V. Kharbuli	MCA 2016	5 th Semester MCA	24
Ms. A. Sultana	MCA 2017	3 rd Semester MCA	10
Ms. A. Sultana	MCA 2018	1 st Semester MCA	8
Ms. P. V. Kharbuli	Faculty Development Programs (FDPs)(PMMMNMTT) 2018	Faculty	1

- **Online Test Schedule:**

The test was conducted on 19th December 2018 for all the batches

Faculty Invigilator	Batch Name	Time	Participants Present
Ms. A. Sultana	MCA 2016	11:00 AM	22
Ms. P. V. Kharbuli	MCA 2017	11:45 AM	10
Ms. P. V. Kharbuli	MCA 2018	12:30 PM	8

January - June 2019 Semester:

- We offered a total of four courses to BSc. Computer Science students which are:
 - 1) C and CPP
 - 2) Advanced CPP
 - 3) PhP & MySQL
 - 4) Python, *which was also offered again for faculties*
- We received a total of **16 student registrations** and **2 faculty** registration for this course.
- We had a total of **nine (9) batches** for students and **one (2) FDP** batch. *(Refer Annexure for details)*

Batch No.	Faculty Organiser	Batch Name	Course Offered	Participants	Total Participants
1	Ms. A. Sultana	BSc. Computer Science 2017	C and CPP	4 th Semester BSc. Computer Science	1
2		BSc. Computer Science 2017	Advanced CPP		2
3		BSc. Computer Science 2017	PhP & MySQL		2
4	Ms. P. V. Kharbuli	BSc. Computer Science 2018	C and CPP	2 nd Semester BSc. Computer Science	3
5		BSc. Computer Science 2018	Advanced CPP		2
6		BSc. Computer Science 2018	PhP & MySQL		7
7		BSc. Computer Science 2018	Python		4
8	Ms. A. Sultana	Faculty Development Programs (FDPs)(PMMMNMTT) 2014	Python	Faculty	1
9	Ms. P. V. Kharbuli	Faculty Development Programs (FDPs)(PMMMNMTT) 2015	Python	Faculty	1

Firefox

From Script | Spoken-Tutorial

Introduction

Mozilla Firefox or simply Firefox is a free, open source web browser. It is the default web browser for Ubuntu Linux. It is a popular web browser, serving as a window to the Internet. It allows you to view the Internet web pages, navigate through the web pages, and search for web pages using search engines such as Google, Yahoo Search or Bing.

Mozilla is an non-profit organisation and it's mission is to promote openness, innovation and opportunity on the web. Firefox web-browser has been developed by volunteer programmers at the Mozilla Foundation, a non profit organization. Visit [mozilla.org] for information on Mozilla.

Firefox web-browser works on Windows, Mac OSX, and Linux Operating Systems. Some examples of other popular web browsers Konqueror, Google Chrome and Opera.

The Spoken Tutorials for **Mozilla Firefox** are being contributed by **DesiCrew Solutions, Chennai**. DesiCrew Solutions Pvt. Ltd is a rural BPO company, incubated by RTBI of IIT- Madras. For more information please visit <http://desicrew.in/>

Learners: Anyone who wishes to learn web browsing.

Contents

- 1 Introduction
- 2 Basic Level
- 3 Intermediate Level
- 4 Advanced Level

Basic Level

1. Introduction
 - What is Firefox?
 - Why Firefox?
 - System Requirements
 - Download and Install
 - Visit a website
2. Firefox interface and toolbars
 - Firefox interface
 - Toolbars
3. Searching and Auto-complete
 - Searching
 - Manage Search Engines
 - Using the Find bar
 - Auto-complete in Address bar
4. Tabbed Browsing, Storing content offline and Blocking Pop-ups
 - Tabbed Browsing
 - Basic functions and pop-ups
 - Bookmarks

- Browsing History
- 5. Setting General, Privacy Options
 - Setting General options
 - Setting Privacy options

Intermediate Level

1. Popups
 - Setting Pop up and image options
 - Toolbar Customization
2. Themes, Popup blocking
 - Themes
 - Pop up Blocking
 - Ad blocking
3. Bookmarks
 - Bookmarking a page
 - Organize Bookmarks
 - Page setup for printing
 - Preview the page before printing
 - Printing the page

Advanced Level

1. Extensions
 - Installing Extensions
 - Recommended Extensions
2. Add-ons
 - Installing and Configuring Add-ons
 - Quick find link
 - Firefox Sync
 - Plug-ins
3. Download Helper, Navigation in Single Window Mode, Quick Links

Contributors and Content Editors

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LibreOffice Suite Writer 6.3

From Script | Spoken-Tutorial

Introduction

LibreOffice Writer is the word processor component of the LibreOffice Suite. It is the equivalent of Microsoft Word in Microsoft Office Suite. It is a free and open source software so it can be shared, modified and distributed without any restrictions. It provides the features of a word processor like edit text, text modifications, adding images, tables, objects, spell check, auto correct, etc. In addition, it provides the following important features:

- Export to PDF
- Built-in Drawing tools
- Page layout methods

Contents

- 1 Introduction
- 2 Basic Level
- 3 Intermediate Level
- 4 Advanced Level

Basic Level

1. Introduction to LibreOffice Writer
 - About LibreOffice Writer
 - Various toolbars in Writer
 - How to open a new and existing document
 - How to save and close a document
 - How to save as MS Word document
 - How to export as a PDF document
 - How save in different file format .odt, pdf, html .docx
 - How to change font name
 - How to change font size
 - How use to Align Centre
2. Typing text and basic formatting in Writer
 - Alignment options in Writer
 - Difference between Bullets and Numbering
 - Various Bullets and Numbering options
 - How to Cut, Copy and Paste
 - How to make the text Bold, Underline, Italic
 - How to change Font name
 - How to change Font size
 - How to change Font color
 - How to align left, right, justified and centre
3. Inserting images, hyperlinks, bookmarks in Writer
 - Inserting an Image file in Writer
 - Resizing the image

- Moving the image to the desired location
 - Inserting a Hyperlink in Writer document
 - Inserting a Bookmark in Writer document
 - Customising the Bookmark feature
 - How to use Target in Document
 - How to create Path to another document
 - How to use Target file feature
4. Table and Table Properties in Writer
- Insert table
 - Add row
 - Modify row
 - Adjust table properties
 - Minimize column width
 - Table toolbar
 - Center Align
 - Alignment
 - Background color
 - Align bottom
 - Distribute columns evenly
 - Optimize Size
 - Split Table
 - Copy heading
 - Center Vertically
 - Auto format Styles
5. Viewing and printing a document in Writer
- How to use Print options
 - View Normal layout
 - View Web layout
 - How to view in Full screen mode
 - How to use Zoom slider
 - How to use Zoom head
 - How to use Zoom factor
 - Different Zoom & View layout options
 - How to use Fit width option
 - How to use Fit width and height option
 - How to use Print Preview option
 - Use Book view option

Intermediate Level

1. Using Find, Replace and Autocorrect in Writer
- Use Find and Replace option
 - Use Spell check option
 - Use Autocorrect feature
 - How to add abbreviation
 - How to Find Previous
 - How to Find Next
 - Use Find All option
 - Use Previous page option
 - Use Next page option
 - Use Replace All option
 - Change Language Settings
 - How to use Automatic Spell checking feature
 - How to Ignore double spaces feature
2. Creating Newsletters in Writer
- Use Column break option feature
 - How to Check Word count in the document

- How to Add Image and Banner in the document
 - How to Add Text animation in the document
 - How to Add Watermark in the document
 - How to Highlight Text
 - Use Font Effects option
 - Use Drawing toolbar option
 - Check the Character count
3. Header Footer and Notes
- How to Insert Header in a document
 - How to Insert Footer in a document
 - How to Remove Header and Footer
 - How to Insert Footnote in a document
 - How to Insert Endnote in a document
 - How to Add Page number in Footer
 - How to Add Date in Header
 - How to Add Shadow to a page
 - How to Change character of Footnote
 - How to Highlight Footnote

Advanced Level

1. Using Track Changes
- How to Peer review a document
 - How to Enable Record Track changes option
 - How to Enable Show Track Changes option
 - How to Edit a document
 - How to Add comments in a document
 - How to Delete comment in a document
 - How to Reply to a comment in a document
 - How to Accept Changes in a document
 - How to Reject Changes in a document
 - How to change author name in a document
2. Typing in Local languages
- How to Install Language packages in Writer
 - How to Configure Local Language setting
 - How to add a new language to the system
 - How to type a text in a Local Language
 - How to use Language support option
 - How to check if the local language is activated or not
 - Learn how to use Hindi keyboard layout
 - How to add a language in input sources
 - Shortcut key to change input language

Contributors and Content Editors

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LibreOffice Suite Impress 6.3

From Script | Spoken-Tutorial

Introduction

LibreOffice Impress is the presentation component of the LibreOffice Suite. It is the equivalent of Microsoft PowerPoint in Microsoft Suite and has a number of unique features, including a system which automatically defines series of graphs, based on information available to the user. It is a free and open source software so it can be copied, re-used and distributed free of cost.

In Impress, creating and editing slides is very versatile thanks to different editing and view modes: Normal (for general editing), Outline (for organizing and outlining your text content), Notes (for viewing and editing the notes attached to a slide), Handout (for producing paper-based material), and Slide Sorter (for a thumbnail sheet view that lets you quickly locate and order your slides). You can create slides that contain many different elements, including text, bulleted and numbered lists, tables, charts, and a wide range of graphic objects such as clipart, drawings and photographs.

Contents

- 1 Introduction
- 2 Basic Level
- 3 Intermediate Level

Basic Level

1. Introduction to LibreOffice Impress
 - Basic Features
 - Various Toolbars
 - Given Title bar, menu bar, standard toolbar, formatting bar and status bar
 - Adding content to the slide in presentation
 - Saving the presentation
 - Closing the presentation
 - Reopen the presentation which we saved
 - Save as MS PowerPoint and other formats
 - PDF Export
2. Creating a presentation in Impress
 - Workspace
 - Normal
 - Outline
 - Notes
 - Slide sorter
 - View Tab Bar
 - Sidebar
 - Inserting Slides
 - Copying Slides
 - Font size and Color, Bold
 - About Fonts
 - Formatting Fonts
 - Text in Bold, Italics and Underlined
 - Deleting Slides

3. Viewing a presentation in Impress
 - Views options – Normal, Outline, Master Layout
 - Uses of different view options
 - How to change Slide design
 - Sections under Master Slides
 - Write notes in slides
 - Use the Slide Sorter
 - Use Outline in slide
 - Layout under title content over content
 - How to use Layout
4. Inserting Pictures and Tables in Impress
 - Resizing Pictures and Tables
 - Formatting Pictures and Tables
 - Creating a Table within a slide
 - Entering data in the table
 - Table styles
 - Insert picture from insert toolbar
 - Use the hyperlinks
 - Hyperlinking within the presentation
 - Hyperlinking outside the presentation
 - Hyperlinking webpage
5. Printing a presentation in Impress
 - Print the slides, handouts, notes and outline
 - Print Preview
 - Use of Previous and Next Page icons
 - Choose the colour for printing document
 - Print Slide name Date, Time, Hidden pages
 - Pages per sheet option
 - Draw a border in slide
 - Select colour in slide
 - Visit file and print
 - Use the page layout
 - Printing slides and Handouts Different Options

Intermediate Level

1. Slide Master and Slide Design in Impress
 - Creating Background for Slides
 - Custom Background for Slides
 - Use of Master Slide
 - Formatting of Master Slides
 - Use the Bitmap as a Background for Slide
 - Use the Font Effects
 - Use the Basic Shapes in Impress
 - Adding Logo to the Slides
 - Applying Different Slide Templates (Layouts)
2. Custom Animation in Impress
 - Adding Animation to Textbox
 - How to set the Animation effects
 - List of Animation effect in Impress
 - Automatic Preview of Animation
 - Reorder the animation
 - How to change properties of Animation
 - Use of Effect Option
 - Delay in Animation
 - Use the Text Animation Tab
 - How to play multiple Animations

3. Slide Show Creation in Impress

- Shortcut keys for Slideshow
- Use of Mouse Pointer as Pen
- Slideshow from Current Slide
- Slide Transition
- Use of Slide Sorter tab
- Slide Transition Effects
- Modify Transition Effects
- Adding Sound to Transition Effects
- Automatic Slide Shows with fixed time interval
- Automatic Slide Shows with different time intervals

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LibreOffice Suite Calc 6.3

From Script | Spoken-Tutorial

Introduction

LibreOffice Calc is the spreadsheet component of the LibreOffice Suite. It is the equivalent of Microsoft Excel in Microsoft Suite and has a number of unique features, including a system which automatically generates graphs, based on information available to the user. It is a free and open source software so it can be copied, re used and distributed free of cost.

Additionally, Calc now supports 1 million rows in a spreadsheet with macro references to each cell. Supports many functions, including those for imaginary numbers, as well as financial and statistical functions. Calc is capable of opening and saving most spreadsheets in Microsoft Excel file format. Calc is also capable of saving spreadsheets as PDF files. As with the entire LibreOffice suite, Calc is available for a variety of platforms, including Linux, macOS, Microsoft Windows and FreeBSD.

Contents

- 1 Introduction
- 2 Basic Level
- 3 Intermediate Level

Basic Level

1. Introduction to LibreOffice Calc
 - Various toolbars in Calc window - Title & Menu Bar, Standard Toolbar, Formatting Toolbar, Formula Bar, Status Bar and Side Bar
 - Opening new spreadsheet in Calc
 - Opening an existing spreadsheet in Calc
 - Save and close a spreadsheet
 - Workbook in Calc
 - Grid of columns and rows in Calc
 - Cells in Calc
 - Change font size, font style and font name
 - Saving files in different formats dot XLSX and dot HTML
 - Export as PDF
2. Working with Cells in Calc
 - Enter numbers in cells
 - Enter text in cells
 - Enter date and time in cells
 - Use the Format Cells dialog-box
 - Navigate between cells
 - Select items in rows
 - Select items in sheet
 - Select columns in sheet
 - Learn how to enter data in cells
 - Select multiple columns
 - Select multiple rows
3. Working with Sheets in Calc
 - Insert a single row or a single column

- Inserting multiple rows
 - Inserting multiple columns
 - Inserting sheets
 - Deleting sheets
 - Renaming Sheets
 - Moving Sheets
 - Deleting single and multiple rows
 - Deleting single and multiple columns
4. Formatting Data in Calc
- Applying border styles from available list
 - Formatting borders of cells as per our preference
 - Adding background colors in cells
 - Formatting multiple lines within a single cell
 - Automatic Wrapping
 - Merging cells
 - Shrinking text to fit the cell
5. Basic data manipulation in Calc
- Introduction to basics of using formula in Calc
 - Basic arithmetic calculations - addition, subtraction, multiplication, division
 - Sorting by columns
 - Basics of filtering data
 - Formula for SUM
 - Formula for AVG
 - Sorting in Descending order
 - Sorting in Ascending order
 - Sort data using the Sort keys feature
 - Working of Auto Filter feature
6. Working with Data in Calc
- Speed up using Fill tools
 - Sharing content between sheets
 - Removing data
 - Replacing data
 - Changing part of a data
 - Different Fill tool
 - Different Fill Series
7. Viewing and Printing a Spreadsheet in Calc
- Viewing in Normal mode
 - Viewing in Page Break mode
 - Viewing in Full Screen mode
 - Setting up Page Style options
 - Setting up the page order
 - Setting up Page Margin, Orientation and Layout
 - How to use Zoom slider
 - Different Zoom & View layout options
 - How to adjust the content to fit page
 - How to use Print Preview option
 - How to print the sheet as a PDF file
 - How to print selected pages
 - How to setup no of print copies
 - How to print selected cells
 - Other printing options

Intermediate Level

1. Using Charts and Graphics in Calc
- Create, edit and format Charts
 - Resize and move Charts

- Different Chart formats
 - 3D Look in Chart
 - Add a title to the Chart
 - Data Series in Chart
 - Data Ranges in Chart
 - Format Chart Wall
 - Format Chart Area
 - Chart Area Legend ON/OFF
 - Changing the Position and Size of a Chart
2. Inserting Images and inbuilt Graphics in Calc
- Insert an Image file directly
 - Insert an Image file from a graphics program
 - Insert an Image with the help of a clipboard
 - Insert an Image from the gallery
 - Insert an Image using Drag and Drop option
 - Picture toolbar in Calc
 - Graphics mode in Calc
 - Hyperlink an image
 - Crop an image
 - Add filter option to an image
3. Advanced Formatting and Protection in Calc
- Password protect from a spreadsheet
 - Remove Password protect from a spreadsheet
 - Password protect from a single sheet
 - Remove Password protect from a single sheet
 - Define Ranges for a database
 - Validate cells
 - Database range in Calc
 - Use Clone Formatting in Calc
 - Use SUBTOTAL in Calc
 - Use GRANDSUM in Calc
4. Formulae and Functions in Calc
- Usage of Conditional Operator in Calc
 - Usage of If.. Or statement in Calc
 - Rounding off numbers
 - Usage of Function Wizard in Calc
 - Usage of following functions in Calc:
 - SUM()
 - PRODUCT()
 - MIN()
 - MAX()
 - MEDIAN()
 - COUNT()
 - COUNTIF()
5. Linking Calc Data
- Cell Referencing in Calc
 - Inserting a Hyperlink in a spreadsheet
 - Navigate between sheets using Hyperlink
 - Navigate between documents using Hyperlink
 - Hyperlinking to a website
 - Usage of Hyperlink dialog box
 - Setting up a target document
 - Setting up a target sheet
 - Remove the Hyperlink

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LibreOffice Suite Draw 6.3

From Script | Spoken-Tutorial

Introduction

LibreOffice Draw is a vector graphics drawing program. Using **Draw**, we can create a wide variety of graphical images. Vector graphics store and display images as lines, circles, and polygons, rather than a collection of pixels. Vector graphics allow for easier storage and scaling of the image. **Draw** is fully integrated into the LibreOffice suite. An image created in **Draw** can be directly used in **Writer** and **Impress**, using a subset of the functions and tools from **Draw**. It is free and open-source software so it can be copied, reused and distributed free of cost.

Learners-- Anyone with basic computer knowledge.

Contents

- 1 Introduction
- 2 Basic Level
- 3 Intermediate Level

Basic Level

1. Introduction to LibreOffice Draw

- About LibreOffice Draw
- Difference between bitmap and vector graphics
- LibreOffice Draw workspace
- About various toolbars
- Create and save a document
- Open and close a new document
- Setup a Draw page
- Insert basic shapes in Draw
- Setup auto-save format using Options menu
- Open an existing document

2. Drawing Basic Objects

- Define an object
- Select, move and delete an object
- Resize an object using the handles
- Insert objects from the shapes deck
- Change the properties of the objects
- Change the measurement unit of the rulers
- Resize the objects using the rulers
- About Rulers and Align toolbar
- Difference between Centered and Center options

3. Working with Objects

- Select and move the objects
- Cut, copy and paste objects
- Resize the objects using the handles
- About dynamic resizing
- Arrange the objects using the Arrange options
- Draw some more objects
- Group and ungroup objects
- Edit individual objects in a group
- Insert and delete text in the objects
- Add new pages to the Draw file

4. Fill Objects with Color

- Make the outlines invisible
- Group the objects
- Edit the grouped objects by entering into the group
- Add and adjust a shadow to objects
- About gradient and hatching
- Fill objects with gradient
- Create a new custom color
- Import a bitmap into the Draw file
- Set background for the Draw page
- Show only the outline of an object without color against the background

5. Inserting Text in Objects

- Format the text in objects
- Draw a text box and insert text inside it
- Edit the objects in the group
- Insert lines and arrows
- Drag, adjust and delete arrows
- Change the properties of the line
- Draw a curved line
- About callouts
- Insert callouts and insert text inside the callouts

6. Common Edit and Print Functions

- About page margins
- Set the customized paper size
- Insert page numbers
- Change the page number format
- Insert date, time and author's name.
- About different formats of date and time
- Use options dialog box to change the author's name
- Use undo and redo options to undo and redo the actions
- Rename a page
- Set the printing options

Intermediate Level

7. Creating Curves and Polygons

- Enable the grid view.
- Set the Page margins and Page orientation.
- Set the font size to 24.
- Draw polygons and curves.
- Use handles to change the shape of the polygons.
- Type text inside the polygons and curves.
- Use the options available in the Curve drop-down.
- Zoom and pan the page for better view.
- Distort and elongate the polygons.
- About mouse operations on the curves.

8. Editing Curves and Polygons

- Change the shape of the polygons.
- Enable the Edit points toolbar.
- Use the tools in the Editpoints toolbar to change the shape of the curves.
- Insert and move an edit point.
- Type text in the polygons.
- Convert a line to a curve.
- Change the shape of the line.
- Rotate the text box.
- Draw arrows to show direction on the map.
- Draw Bezier curve.

9. Creating Flowcharts

- Draw a flowchart process box and insert text in it.
- About flowchart process box.
- Align the text inside the Process box.
- Draw a flowchart decision box and insert text in it.
- About flowchart decision box.
- Draw a flowchart connector and insert text in it.
- About Connector Lines and Glue Points in Draw.
- Draw connectors using the glue points.
- Insert text on the connectors lines.
- About the difference between glue points and handles.

10. Manipulating Objects

- Add a new page to the draw file.
- Display grid and helplines.
- Customize the size of the grids.
- About Guides and Snap lines.
- Enclose the map within the snap lines.
- Edit and delete snap lines.
- Position the objects using exact measurements.
- Create a new line style.
- About horizontal and vertical distribution.
- Distribute the objects evenly.
- Combine and merge the objects.

11. Import and Export Images

- Open and save a new Draw file.

- Import an image into a Draw file.
- Remove the link of a linked image.
- Embed an image.
- Insert an image using OLE Object option and drag and drop method.
- Edit and image.
- Export the Draw file into jpg format.
- Export the Draw file into pdf file format.
- Protect the pdf file using password encryption.
- Unlock the protected file using the password.

12. Layers and Editing a PDF

- About various Layers in a Draw page.
- Add new layers to the Draw file.
- Add a title and description to the new layer.
- Modify Layers in the Draw file.
- Display the dimension lines for the drawn objects.
- Open a PDF file in Draw.
- Edit a PDF file in Draw.
- Export the file as a PDF document.
- View the changes made to the PDF file using a document viewer.

Contributors and Content Editors

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Certificate Course in Android Programming
From : 3rd August 2019 To: 28th September 2019

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14	Thoudam Pushparani Devi
15	Vicky Das

Course: Fundamentals of Android Development

This course aims to provide students with the basic requirements to get started with android development, they will learn about the basics of android development, creating User Interfaces and developing simple apps. This course is based on Android Developer Fundamentals Course by Google Developers.

Requirements:

H/w:

RAM: 4 GB or greater
HDD: 10GB or greater
CPU: i3 or higher

Internet connectivity

S/W:

Android Studio
JDK
Android ADB driver

Desirable: Student with Java Programming Language Knowledge

Units:

Unit 1: Get started (10 hours Theory + Practical)

Unit 2: User experience (10 hours Theory + Practical)

Unit 3: Saving user data (6 hours Theory + Practical)

Units in Details

Unit 1 – Get started

Lesson 1. Build your first app

1.0: Introduction to Android

1.1: Your first Android app

1.2: Layouts and resources for the UI

1.3: Text and scrolling views

Lesson 2. Activities and intents

2.1: Activities and intents

2.2: Activity lifecycle and state

2.3: Implicit intents

Lesson 3. Testing, debugging, and using support libraries

3.1: The Android Studio debugger

3.2: The Android Support Library

Unit 2 – User experience

Lesson 4. User interaction

4.1: Buttons and clickable images

4.2: Input controls

4.3: Menus and pickers

4.4: User navigation

Lesson 5. Delightful user experience

5.1: Drawables, styles, and themes

5.2: Material Design

5.3: Resources for adaptive layouts

Lesson 6. Testing your UI (optional)

6.1: UI testing

Unit 3 – Saving user data

Lesson 9. Preferences and SQLite

9.0: Data storage with SQLite

9.1: Shared preferences

Apps to build:

1. Birthday Card App

2. Micro-project app (optional)

About

Tally ERP 9 is the complete Business Management solution used for finance and resource Management of industries worldwide. Tally ERP is the largely used Accounting software in the Country and is with the current GST implementation. The course is certified by the Tally firm. The certificate and course materials are directly from the firm

Modules:

Tally ERP consists of the following modules

- Accounting Management
- Interest Calculation
- Cost Centres and Profit Centres
- Multi-Currency Management
- Balance Sheet and P&L
- Cash and Fund flow
- Bank Accounting
- Cheque Management
- Bank Reconciliation
- Payroll
- GST Compliance

Duration of Course:	45 Lab Hours with Online exam at the end
Fees:	Rs. 6,500.00
Class Timings:	Classes are held Monday to Friday in three batches : 11.00 am; 12.15 pm; 1.30 pm

Career Opportunity:

Tally ERP enables one to be skilled in computer aided accounting, inventory management and ERP management. Hence, it opens chances of

- Finance and project heads in firms
- Opportunities in Banking and insurance sector
- As finance accountants

Certification

The course consists of online examinations at the end of the course. Those completing the same successfully are eligible Certification by Tally. This is a Tally Certified course and hence carries industry recognition.

TALLY ERP 9 2019

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73	Mathiya Debbarma	60.00%
74	Manhoihkim	58.33%
75	Liza Rahman	0.00%
76	Lina Mary Khartharin	40.00%
77	Kerry M. Dkhar	0.00%
78	Joel Khongwir	61.67%
79	Jennifer Rani	50.00%
80	Isabela Ksanieng	38.33%
81	Ibamaia Kurkalang	48.33%
82	Harikant Rai	51.67%
83	Evandahun Mary Songthiang	56.67%
84	Darina Kharkongor	0.00%
85	Damebanri Khongthohrem	0.00%
86	Bakordor Sunn	60.00%
87	Andycos Dohling	51.67%
88	Aayushi Surana	68.33%
89	Rejoicefull Kharumnuid	60.00%
90	BRIBITA W MARAK	53.33%
91	Joshua Kharpran	58.33%
92	Raywang Lowang Medam	36.67%
93	Sebita Kharkongor	55.00%
94	Ibakmenlang Myllem Umlong	75.00%
95	Elevate Reconcile. R. Syngkli	0.00%
96	Agnes Liza Lyngdoh Lyngkhoi	48.33%
97	Samuel Thongni	50.00%
98	Geoffrey Mechwa Nongrum	0.00%
99	Bribita W. Marak	0.00%

100	Saurab Deb	0.00%
101	Anasuya Bhuyan	0.00%
102	Prerana Changmai	63.33%
103	Shalini Rongpharpi	48.33%
104	Aphidapdor Lyngskor	75.00%
105	Anisha Deb	66.67%
106	Vanisha Mary Thongni	56.67%
107	Jemme Debbarma	43.33%
108	Magdalene Lyngdoh	56.67%
109	SANJIV PRASAD YADAV	56.67%
110	Daryll Thongni	25.00%
111	Bittu Kumar Ram	45.00%
112	Saroj Kumar Ray	63.33%
113	Ishan Bhandari	46.67%
114	Banlambha S.Nongdhar	70.00%
115	Vicky Engebart Dkhar	63.33%
116	Lawanda L. Kharkongor	53.33%
117	Sweta Ghosh	73.33%
118	Biswarupa Shome	63.33%
119	DAMEBANRI KHONGTHOHREM	0.00%
120	Elven Dimrim R Sangma	58.33%
121	Banshailang Dkhar	85.00%
122	Stevin Kharsyntiew	61.67%
123	Reuben K Jyrwa	75.00%
124	Iohkynti Malngiang	56.67%
125	Eborne Gracia Kharumnuid	60.00%
126	Sandaka Mary Suja	61.67%
127	Alborine Kharkongor	50.00%
128	CALVIN MAJAW	61.67%
129	LUMKILAK PASWET	66.67%
130	Phindarikor Kharbteng	66.67%
131	Ribhalin Mary Mukhim	76.67%
132	Damebantei Shabong	48.33%
133	Rangdajied Rekon Thabah	75.00%
134	Celine Mary Dkhar	78.33%
135	CLARIVIA MARINE KHARKONGOR	66.67%
136	Vanlalnunpuui	46.67%
137	Lalrinmawii	58.33%
138	Samuel Hadrian Laloo	73.33%
139	Dibor Kurbah	58.33%
140	Luciana Kharsyntiew	75.00%
141	Chongnunnem Haokip	70.00%
142	Chongdeinem Guite	73.33%
143	Eurica Aihun Kharbuli	70.00%
144	Daya Massar Nongbri	45.00%
145	Kynsaibor Sohlang	53.33%
146	BRINGTON SUTING	63.33%
147	R.LALRINKIMI	63.33%
148	Annie F Zothankimi	58.33%
149	Meban Aiboklong Suiam	0.00%

150	Avantika Arora	68.33%
151	Sabnam Thapa	43.33%
152	Bishal Singh	0.00%
153	Sanentoshi Longkumer	0.00%
154	Prateeka Marbaniang	73.33%
155	V AZHAVIO CHRISTOPHER PAO	0.00%
156	KAISU WALTER	53.33%
157	Mankhrawboklang kharngapkynta	46.67%
158	Kiran biswa	0.00%
159	Casper Khongsai	63.33%
160	LALLENPUIA	66.67%
161	Mansram Kluiert C Marak	80.00%
162	Bishal Singh	70.00%
163	Dhristi chettri	51.67%
164	Mary Chiinlunmawi	71.67%
165	Elvin Cliff Nongbri	55.00%
166	Pushpanjali Rai	61.67%
167	Diptanu dey	78.33%
168	Pooja Agarwal	71.67%
169	Megha Chanda	65.00%
170	Meghna Maloo	58.33%
171	Bakhrawkupar Lyngkhoi	53.33%
172	Pooja Agarwal	0.00%
173	Shaheen Naz	66.67%
174	S Zedidia	0.00%
175	Anu Kumari	46.67%
176	Arpita Dey	0.00%
177	Lancy Lal Thanpuii Darlong	68.33%
178	Affidari Mawrie	65.00%
179	Vishnu Paul	46.67%
180	Subodh Rai	48.33%
181	Sajad ali	50.00%
182	IAKHMIHLANG SARI	68.33%
183	Hariush N Marak	58.33%
184	Trevor Gary Lyngdoh	53.33%
185	Sukanya Deb	43.33%
186	Ambia Khatoon	48.33%
187	Kiran Kumari Mandal	56.67%
188	Peter Aldrick Kharshandi	55.00%
189	Saimik Gurung	75.00%
190	RISHABABIANG IAWPHNIAW	0.00%
191	KUMARI POOJA VERMA	48.33%
192	Kashifa Pyngrope	46.67%
193	Kamal Joshi	56.67%
194	Megan Gail Kharbhih	70.00%
195	Andy Nongbet	60.00%
196	Gladinia Charissa Ramsdam	65.00%
197	Avinash Singh	68.33%
198	Simon Singh	61.67%
199	Frederick Shullai	53.33%

200	Manisha Paul	53.33%
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Appeared 200
cleared 156

TALLY PRIME 0.1 Curriculum

- Fundamentals of accounting
- Introduction of Tally
- Meaning of company creation and opening accounting in Tally
- Opening a ledger account and how to create a voucher
- How to modify a company or industry detail
- How to set the features of a company
- Selecting the cost category and cost center
- How to create a godown and how to maintain an inventory
- How to set price list and the budget
- A brief introduction of F11 and F12
- How to produce profit and loss balance sheet from accounting
- Introduction to VAT
- Calculation of VAT
- Introduction to TDS
- Calculation of TDS
- How to add excise duty and customs duty

COURSE REPORT

Course name:	TALLY PRIME 0.1
Course period:	16 TH June 2019 -20 th August 2019
Number of students enrolled:	200
Number of students who cleared course:	156
Pass percentage:	78%
Number of certificates issued:	156

Communication Skills 2019-2020

List of students

Sl. No.	Name	Dept	Group	Date	Grades
1	Haridyansu Sureka	Commerce	A/1	29th June 2019	A
2	Nathanie.R.Syiem	Commerce	A/1	29th June 2019	A+
3	SAIYAM RAI	Commerce	A/1	29th June 2019	B
4	JASMEET KAUR TEDWAL	Commerce	A/1	29th June 2019	A
5	SAYANTIKA BISWAS	Commerce	A/1	29th June 2019	A+
6	Dishani Das Choudhury	Commerce	A/1	29th June 2019	B+
7	Kungpuilu Phaomei	Commerce	A/1	29th June 2019	B+
8	Rohit Das	Commerce	A/1	29th June 2019	A+
9	DIVYA SETHIA	Commerce	A/1	29th June 2019	A+
10	Priyanka Kuri	Commerce	A/1	29th June 2019	B+
11	B.R Keshav Sunar	Commerce	A/1	29th June 2019	B
12	Ankita Paul	Commerce	A/1	29th June 2019	B+
13	HEPPI BARUA	Commerce	A/1	29th June 2019	A+
14	JYOTI THAPA	Commerce	A/1	29th June 2019	A+
15	Soma Sarkar	Commerce	A/1	29th June 2019	B+
16	SHANBHALANG KHONGLAM	Commerce	A/1	29th June 2019	A+
17	BAYOLIN MAWIONG	Commerce	A/1	29th June 2019	A+
19	RUTH LALDINPUII	Commerce	A/1	29th June 2019	B+
20	SHABNAM JAHAN	Commerce	A/1	29th June 2019	A
21	ABHISHEK RANA	Commerce	A/1	29th June 2019	B+
22	BISWAJIT PURKAYASTHA	Commerce	A/1	29th June 2019	A+
23	EDWIN MARAK	Commerce	A/1	29th June 2019	B+
24	VIVEK SHARMA	Commerce	A/1	29th June 2019	A
25	SALOUNII KALOS D	Commerce	A/1	29th June 2019	A
26	BATHYMMAILIN SOHTUN	Commerce	A/1	29th June 2019	B
27	RIA LAPANG	Commerce	A/1	29th June 2019	A+
28	Reshabh Paul	Commerce	A/1	29th June 2019	A
29	KSHETRIMAYUM SEEMA DEVI	Commerce	A/1	29th June 2019	A
30	Omeme Paloh	History	A/1	29th June 2019	A+
31	WANPYNSHAI NONGSIEJ	Commerce	A/1	29th June 2019	A
32	SHILPA SHRESTHA	Economics	A/2	29th June 2019	A+
33	MINKCHA LOWANG	History	A/2	29th June 2019	A+
34	RISHMRITA BORUAH	History	A/2	29th June 2019	A+
35	MAYURI HAZARIKA	Economics	A/2	29th June 2019	A+
36	LAXMI BASUMATARY	History	A/2	29th June 2019	A
37	VIPHENO MOR	History	A/2	29th June 2019	A+
38	MANISHA ISLARY	Economics	A/2	29th June 2019	A
39	MENONEINO PESEYIE	History	A/2	29th June 2019	A
40	LUKJUM GADI	History	A/2	29th June 2019	A+
41	NANG SRINANDA MANCHEKHON	History	A/2	29th June 2019	B+
42	RASHMI DEVI	Economics	A/2	29th June 2019	A+
43	PERUSSA BRAHMA	History	A/2	29th June 2019	A+
44	Adora Dkhar	Economics	A/2	29th June 2019	B+
45	PAULOMI BARDHAN	Economics	A/2	29th June 2019	A+
46	LHINGMUONKIM MISAO	Economics	A/2	29th June 2019	A
47	NIKITA CHANDA	Commerce	A/2	29th June 2019	A
48	KAVITA JOSHI	Commerce	A/2	29th June 2019	A
49	JIYA SINGH	Commerce	A/2	29th June 2019	B+
50	W ELAINE DEVI	Economics	A/2	29th June 2019	A+
51	BALAAISNGEWBHA MYLLIEMNGAP	History	A/2	29th June 2019	A

52	KHANHON KASHUNG	Economics	A/2	29th June 2019	A+
53	CHING SUAN KIM	History	A/2	29th June 2019	A+
54	DIANA CHINGNEIHOI SUANTAK	History	A/2	29th June 2019	A+
55	Raj Sunar		A/2	29th June 2019	A+
56	Melody K Singson		A/2	29th June 2019	A
57	Priyam Limboo		A/2	29th June 2019	B+
58	Kerrener W Syiemlieh		A/2	29th June 2019	B+
59	Daniel Lyndem		A/2	29th June 2019	B
60	Jacinta Syiemlieh		A/2	29th June 2019	B
61	Hoimuansiam Vaiphei		A/2	29th June 2019	B+
62	Balaaisbun Nongbet	Commerce	A/3	29th June 2019	B+
63	BADASHISHA NONGDHAR	Commerce	A/3	29th June 2019	A
64	RICK STEVENSON LYNRAH	Commerce	A/3	29th June 2019	A+
65	LAKYNTIEW ISABELLA WAR	Commerce	A/3	29th June 2019	B
66	MEDARISHA SYIEMLIEH	Commerce	A/3	29th June 2019	A+
67	Ribianglin Thabah	Commerce	A/3	29th June 2019	B+
68	BALABET KHARMALKI	Commerce	A/3	29th June 2019	B+
69	MANMEET KAUR SAGGU	Commerce	A/3	29th June 2019	A+
70	SANJEEDA ATIYA	Commerce	A/3	29th June 2019	A
71	LALTHLAMUANI	Commerce	A/3	29th June 2019	B+
72	P. C. ZOREMPUII	Commerce	A/3	29th June 2019	A
73	PCLALLIANMAWII	Commerce	A/3	29th June 2019	B+
74	RIDALIN KHARKAMNI	Commerce	A/3	29th June 2019	A+
75	METILDA NONGRUM	Commerce	A/3	29th June 2019	A+
76	Nungsanglila Pongen	History	A/3	29th June 2019	A
77	LAKSHMI NGANGOM	Commerce	A/3	29th June 2019	A+
78	LANUMONGBA IMCHEN	History	A/3	29th June 2019	A+
79	C.LALCHHANHIMA	Commerce	A/3	29th June 2019	B+
80	GRACY PHAWA	Economics	A/3	29th June 2019	A
81	BALABET SHYRKON	Commerce	A/3	29th June 2019	B+
82	DIMRIMBAL R. SANGMA	History	A/3	29th June 2019	A
83	Sayani Bhuyan	Commerce	A/3	29th June 2019	B
84	JOSHUA SHYLLA	History	A/3	29th June 2019	A
85	MAUSUMI NARZARY	Economics	A/3	29th June 2019	A
86	Kaisu Walter		A/3	29th June 2019	A
87	LAMPHRANG SYIEMLIEH	Commerce	A/3	29th June 2019	B
88	Emychele Warjri	Commerce	A/3	29th June 2019	A
89	SHAILJA CHETTRI	Commerce	A/3	29th June 2019	A+
90	CECILIA PHISHA KORTAM RYNTATHIANG	History	A/3	29th June 2019	A
91	SWAGATA DAS	Commerce	A/3	29th June 2019	A
92	EZEKIEL HERMAN SAIBORNE	History	A/3	29th June 2019	A
93	R LALMUANPUIA	History	A/3	29th June 2019	B+
94	Phongyan S Phom	Commerce	A/3	29th June 2019	A+
95	Romeo B Pao	Commerce	A/3	29th June 2019	A
96	Formtilis Warjri	Economics	A/3	29th June 2019	A+
97	BANISHA LULUN	History	A/4	29th June 2019	A+
98	TING SARON	Economics	A/4	29th June 2019	A
99	FWICHALI MASHAHARY	Economics	A/4	29th June 2019	C+
100	WANDANA TOPPO	History	A/4	29th June 2019	A+
101	NAPHISABETH RAPSANG	History	A/4	29th June 2019	A+
102	YARISA W KHARBULI	History	A/4	29th June 2019	A+
103	EVALAREEN WANKHAR	Economics	A/4	29th June 2019	A+
104	KHANGTHAILUNG M GANGMEI	History	A/4	29th June 2019	A+

105	TRACY KHARMALKI	History	A/4	29th June 2019	A+
106	ARVIDHA R MARAK	History	A/4	29th June 2019	A+
107	KRISHANU CHOUDHURY	History	A/4	29th June 2019	A
108	GRANSTON SANGMA	History	A/4	29th June 2019	A+
109	PATRICK DIENGDH	History	A/4	29th June 2019	B
110	Lamlalkhum Gangte	History	A/4	29th June 2019	A
111	TENGCHIMGRIK G MOMIN	Commerce	B/1	20th July 2019	A+
112	MD JAVED	Commerce	B/1	20th July 2019	A
113	KARAN SWAMI	Commerce	B/1	20th July 2019	B
114	JOEL KHONGWIR	Commerce	B/1	20th July 2019	A+
115	GUIDERSON THONGNI	Commerce	B/1	20th July 2019	B+
116	GAITHAINGAM PAMEI	Economics	B/1	20th July 2019	A+
117	LAMMEIAKI FERDYSON KYNTA	Commerce	B/1	20th July 2019	B
118	RUDOLF THANGKHIEW	Commerce	B/1	20th July 2019	A
119	NARANG TAYU	Economics	B/1	20th July 2019	A
120	Nirmala Sangma	Philosophy	B/1	20th July 2019	A
121	AMPIUS KITBOK MARWEIN	Economics	B/1	20th July 2019	A+
122	BAIARKUPAR KHARPOR	Economics	B/1	20th July 2019	A
123	MONISHA DUTTA	Commerce	B/1	20th July 2019	B
124	LURSHAI MARBANIANG	Commerce	B/1	20th July 2019	B+
125	EMMIE GRACE THUBRU	Commerce	B/1	20th July 2019	B+
126	RINKI PAUL	Commerce	B/1	20th July 2019	A
127	PALLAVI PAUL	Commerce	B/1	20th July 2019	A
128	NILOTPAL NATH	Commerce	B/1	20th July 2019	B+
129	DIPIKA DAS	Philosophy	B/1	20th July 2019	A+
130	BADAMERY KHARPHULI	Commerce	B/1	20th July 2019	A+
131	SABITA PRADHAN	Philosophy	B/1	20th July 2019	A+
132	MARBELSY LYNGDOH	Commerce	B/1	20th July 2019	A+
133	Lham Tashi	Economics	B/1	20th July 2019	A
134	MALSAWMTLUANGI	Philosophy	B/1	20th July 2019	A
135	MARIA LALRINAWMI	Philosophy	B/1	20th July 2019	A
136	Shameem Iqbal	Economics	B/1	20th July 2019	A
137	EMIKA RYMBAI	Philosophy	B/1	20th July 2019	A
138	BIDANCHI MARAK	Philosophy	B/1	20th July 2019	A+
139	SNEHA DHAR	Philosophy	B/1	20th July 2019	A
140	BHABOKLANG LYNGDOH	F. Science	B/2	20th July 2019	A
141	DELIVERANCE PLAIN	F. Science	B/2	20th July 2019	A+
142	DAPPURA SYNREM	F. Science	B/2	20th July 2019	A+
143	DAMAITPHANG MAKDOH	F. Science	B/2	20th July 2019	A
144	FEMULSTAR PALIAR	F. Science	B/2	20th July 2019	A+
145	GANGKAT ABEL WANGSA	F. Science	B/2	20th July 2019	A
146	IADALANG SYNGKLI	F. Science	B/2	20th July 2019	A+
147	IBAPYNHUN MARY RYNTATHIANG	F. Science	B/2	20th July 2019	A+
148	JANGHAOLEN	F. Science	B/2	20th July 2019	A+
149	KHRAWBOK THONGI	F. Science	B/2	20th July 2019	A
150	KERTISHA MAWLEIN NONGSIEJ	F. Science	B/2	20th July 2019	A+
151	MONALIZA KHARDEWSAW	F. Science	B/2	20th July 2019	A+
152	MONICA POHSHWET	F. Science	B/2	20th July 2019	B+
153	NAPHISHA SYIEMLEIH	F. Science	B/2	20th July 2019	A+
154	PHINSAJOP NONGBAK	F. Science	B/2	20th July 2019	A+
155	PRIYANKI KAKOTI	F. Science	B/2	20th July 2019	A+
156	PROSPERITY LAMARE	F. Science	B/2	20th July 2019	A+
157	PUTITULA JAMIR	F. Science	B/2	20th July 2019	A+
158	RAYMOND LYNGDOH MAWLONG	F. Science	B/2	20th July 2019	B+

159	RONITA LAMARE	F. Science	B/2	20th July 2019	A
160	REUBEN MORGAN LANGSTIEH	F. Science	B/2	20th July 2019	A
161	SAMEWAN LYNGDOH SUMER	F. Science	B/2	20th July 2019	A
162	SANEEVA L. RINGAID	F. Science	B/2	20th July 2019	A
163	TINGKLE SUMER	F. Science	B/2	20th July 2019	A+
164	TEISUKBIANG KHONGWAR	F. Science	B/2	20th July 2019	A+
165	WANLAMBOK THONGNIBAH	F. Science	B/2	20th July 2019	A+
166	WULFANG PALIAR	F. Science	B/2	20th July 2019	A
167	Z. CHHUAHMO	F. Science	B/2	20th July 2019	B+
168	BOITHABISO MOLELENGOAN	Philosophy	B/2	20th July 2019	B
169	ARNES DAN	Economics	B/2	20th July 2019	B
170	MICHELLE SINSON	Economics	B/2	20th July 2019	B
171	RESHMA MING	History	B/2	20th July 2019	B
172	ALAN RANI	Zoology	B/3	20th July 2019	A
173	BAMEDARI MARBANIANG	Zoology	B/3	20th July 2019	A+
174	BATNGENLANG MAWLONG	Zoology	B/3	20th July 2019	A+
175	BRANDON L KYMPAT	Zoology	B/3	20th July 2019	A+
176	BS VAANRHAANGH ANAL	Zoology	B/3	20th July 2019	A+
177	DARREL BLAH	Zoology	B/3	20th July 2019	A+
178	DENILSON SOHTUN	Zoology	B/3	20th July 2019	A+
179	ENDIZ PEGU	Zoology	B/3	20th July 2019	A+
180	JIANPHUNLUNG GANGMEI	Zoology	B/3	20th July 2019	A+
181	JESTARFIEL MAWLONG	Zoology	B/3	20th July 2019	A+
182	KHRAWBORLANG L MAWNAI	Zoology	B/3	20th July 2019	B+
183	LURSHAI NONGRUM	Zoology	B/3	20th July 2019	A
184	LUCKYLITHA W SANGMA	Zoology	B/3	20th July 2019	A
185	LALTHLAMUANA	Zoology	B/3	20th July 2019	A+
186	MERRY JUNE LYNGDOH	Zoology	B/3	20th July 2019	A+
187	MANGALLEIBA KEISHAM	Zoology	B/3	20th July 2019	A+
188	NG NGAOPULOUNII	Zoology	B/3	20th July 2019	B+
189	PRITAM LAISHRAM	Zoology	B/3	20th July 2019	A
190	ROSANGZUALI	Zoology	B/3	20th July 2019	A+
191	VIDISHA CHETTRI	Zoology	B/3	20th July 2019	A+
192	ZAKARIA VL TANPUIA	Zoology	B/3	20th July 2019	B+
193	MeshanSkhem Dkhar	English	B/3	20th July 2019	B+
194	Indemmy Lamare	English	B/3	20th July 2019	B
195	Fercia Basaiawmoit	Political Science	B/4	20th July 2019	A
196	PENLOLE NYENTHANG RENGMA	History	B/4	20th July 2019	A
197	CHRISTNI HAADONG DEBBARMA	History	B/4	20th July 2019	A
198	CARAH BIMIKCHI MANGSANG SANGMA	History	B/4	20th July 2019	A+
199	ERENBENI HUMTSOE	Political Science	B/4	20th July 2019	B+
200	DAMANGBHA IAWPHNIAW	Political Science	B/4	20th July 2019	A+
201	LAGOIT MUNG HKAI	Political Science	B/4	20th July 2019	A
202	WINSTON BASUMATARY	History	B/4	20th July 2019	A+
203	PHINSADAPBIANG SUNA	Economics	B/4	20th July 2019	A
204	LAHPAI ZAW SUT MYET AWNG	Political Science	B/4	20th July 2019	B
205	ESTARLAN WARBAH	History	B/4	20th July 2019	B+
206	LUNPITHANG TUBOI	History	B/4	20th July 2019	A
207	PRISCILLA LALNUNMAWII	History	B/4	20th July 2019	A+
208	CROWNBETTER T SANGMA	Commerce	B/4	20th July 2019	B
209	WANDALIN KHARANGI	Political Science	B/4	20th July 2019	A
210	SUMARLANG MAWLONG	Commerce	B/4	20th July 2019	A
211	MEPHINLINDA SYLLIANG	Commerce	B/4	20th July 2019	A
212	SWEETY THAUSEN	Commerce	B/4	20th July 2019	A+

213	KORDOR PHAWA	Commerce	B/4	20th July 2019	A
214	BONNY NIANGMUANCHING NEIHSIAL	Commerce	B/4	20th July 2019	A
215	TEIBORLANG RYNJAH	Commerce	B/4	20th July 2019	A+
216	VIKASH SINGH RESHWAL	Commerce	B/4	20th July 2019	B+
217	MEJURISHISHA KHARBITHAI	Commerce	B/4	20th July 2019	A+
218	RENALDY GEORGE NONGSIEJ	Commerce	B/4	20th July 2019	A
219	FLORIKA SWER	Commerce	B/4	20th July 2019	A
220	BRENZUBORN LYNGDOH	Commerce	B/4	20th July 2019	B+
221	RIBANSING NONGBSAP	Commerce	B/4	20th July 2019	A+
222	DAVID MARBANIANG	Commerce	B/4	20th July 2019	A+
223	SHANKI DHAR	Commerce	B/4	20th July 2019	A
224	Teiboklang Kynter	History	B/4	20th July 2019	A
225	BAIAMONLANG WANNIANG	Commerce	B/4	20th July 2019	A+
226	ISIDORA DKHAR	Political Science	B/4	20th July 2019	A+
227	KALMIUS NONGKSEH	Political Science	B/4	20th July 2019	A+
228	MEWANPYNKHEM MALNGIANG	History	B/4	20th July 2019	A
229	RICHARDSON NONGSIEJ	Commerce	B/4	20th July 2019	A
230	Steward Pastieh Pakma	Mathematics	C/1	17th August 2019	A+
231	Tyngshain Lamin	Mathematics	C/1	17th August 2019	A
232	Adolf Manbha Myrthong	Mathematics	C/1	17th August 2019	A+
233	Haphishisha Jana	Mathematics	C/1	17th August 2019	A+
234	Kynsaiboklang Lating	Mathematics	C/1	17th August 2019	A+
235	Rakkan W Momin	Mathematics	C/1	17th August 2019	A+
236	Bankitdor M Nongrum	Mathematics	C/1	17th August 2019	A+
237	B Athikho	Mathematics	C/1	17th August 2019	A+
238	Dame Wanki Ha O Suiam	Mathematics	C/1	17th August 2019	A
239	Gourav Roy	Mathematics	C/1	17th August 2019	A+
240	Wanlang Syiemiong	Mathematics	C/1	17th August 2019	A
241	Maybashisha Khyriem	Mathematics	C/1	17th August 2019	A
242	Alder L Myrthong	Mathematics	C/1	17th August 2019	A
243	Provid Langthasa	Mathematics	C/1	17th August 2019	A+
244	Samborlang Mawlong	Mathematics	C/1	17th August 2019	A+
245	Dilgatchi Marak	Mathematics	C/1	17th August 2019	A
246	Amorina Manner	Mathematics	C/1	17th August 2019	A
247	Aidaris Wanniang	Mathematics	C/1	17th August 2019	B+
248	Darisha Marwein	Mathematics	C/1	17th August 2019	A+
249	Maianda Nonglamin	Mathematics	C/1	17th August 2019	A+
250	Ribanaphi Syiemiong	Mathematics	C/1	17th August 2019	A+
251	Defender Wahlang	Mathematics	C/1	17th August 2019	A
252	Mohammad Shoaib	Mathematics	C/1	17th August 2019	B
253	Hilarius Marbaniang	Mathematics	C/1	17th August 2019	A+
254	laikyrshanlang Lyngkhoi	Mathematics	C/1	17th August 2019	A+
255	Kh Theoveilou	Mathematics	C/1	17th August 2019	A
256	Yanni Sarmah	Mathematics	C/1	17th August 2019	A+
257	Alex Syiemlieh	Mathematics	C/1	17th August 2019	B+
258	Dawa Shylla	Mathematics	C/1	17th August 2019	B
259	Rajdeep Das	Mathematics	C/1	17th August 2019	A+
260	MANDA KHARNGI	Commerce	D/1	14th Sept 2019	A
261	MOONSTAR SOHTUN	Commerce	D/1	14th Sept 2019	A
262	NEEHA BORO	Commerce	D/1	14th Sept 2019	A
263	JOSEPH LYNGDOH NONGLAIT	Commerce	D/1	14th Sept 2019	B+
264	PIUS MARBANIANG	Commerce	D/1	14th Sept 2019	A
265	LIMAYALA CHANGKILARI	English	D/1	14th Sept 2019	A+
266	AARON KHARKAMNI	English	D/1	14th Sept 2019	B+

267	SATABDI MAJUMDER	English	D/1	14th Sept 2019	A
268	SAPTAPARNA BANERJEE	English	D/1	14th Sept 2019	A
269	RAHUL JENSEN KUJUR	Political Science	D/1	14th Sept 2019	A+
270	Thangminlun kipgen	Political Science	D/1	14th Sept 2019	A+
271	CHP.NEICHUNGREL AIMOL	Political Science	D/1	14th Sept 2019	A
272	MALSAWMKIMA	Political Science	D/1	14th Sept 2019	A
273	RICALDUS NONGSIEJ	Political Science	D/1	14th Sept 2019	A+
274	Michael Topno	English	D/1	14th Sept 2019	A
275	SANSUMWI NARZARY	English	D/1	14th Sept 2019	A+
276	Aakash Kotoky	English	D/1	14th Sept 2019	B+
277	ENRIDA LAKIANG LYNGDOH	English	D/1	14th Sept 2019	B+
278	Pynshai Joel Dkhar	Political Science	D/1	14th Sept 2019	B
279	NAOMI G. MOMIN	English	D/1	14th Sept 2019	B
280	Bankitbok Marwein	Philosophy	D/1	14th Sept 2019	A+
281	ATOM PRIYADARSHINI CHANU	English	D/1	14th Sept 2019	A
282	BERONIKA KHARWANNIANG	English	D/1	14th Sept 2019	B+
283	NELVY GRACIA MAJAW	English	D/1	14th Sept 2019	B+
284	DONOVAN SYIEMIONG	English	D/1	14th Sept 2019	B+
285	ABBA P W MOMIN	English	D/1	14th Sept 2019	B+
286	HARSHITA BORAH	English	D/1	14th Sept 2019	B+
287	BAIA NAMRTA MAKDOH	English	D/1	14th Sept 2019	A
288	ADIEL JAPHIAL SOHTUN	Botany	E/2	31-Oct-19	A+
289	Aibanshai Kharjahrin	BOTANY	E/2	31-Oct-19	A+
290	Anamika Begum	BOTANY	E/2	31-Oct-19	A+
291	ASHMITA DEY	Botany	E/2	31-Oct-19	A
292	Banchita Sarmah	Botany	E/2	31-Oct-19	A
293	CATHERINE LYNGDOH NONGLAIT	Botany	E/2	31-Oct-19	A+
294	CHARBATI ISWARY	Botany	E/2	31-Oct-19	A
295	CHINMAYEE BORAH	Botany	E/2	31-Oct-19	A
296	Clifferson Ramshon	BOTANY	E/2	31-Oct-19	A+
297	DAKAISALANMI MYRCHIANG	Botany	E/2	31-Oct-19	A+
298	Dilcham D Sangma	BOTANY	E/2	31-Oct-19	A+
299	Ibanker Matlang	BOTANY	E/2	31-Oct-19	B+
300	Kanan Angom	BOTANY	E/2	31-Oct-19	A+
301	KAPIL SINGH BISHT	Botany	E/2	31-Oct-19	A+
302	KATAIKA DKHAR	Botany	E/2	31-Oct-19	A+
303	MARBOREEN MARKOR KHARKONGOR	Botany	E/2	31-Oct-19	A+
304	Michael Lynthong	BOTANY	E/2	31-Oct-19	B
305	Panii Lahnai	Botany	E/2	31-Oct-19	A+
306	PAUL GENALDO MAJAW	BOTANY	E/2	31-Oct-19	A+
307	ROBIN KUMAR SINGH	BOTANY	E/2	31-Oct-19	B+
308	RUPSIKHA GOSWAMI	Botany	E/2	31-Oct-19	A
309	SANDOR KYRPANG KHARBUKI	BOTANY	E/2	31-Oct-19	A+
310	Thanghoplen Victor Kipgen	BOTANY	E/2	31-Oct-19	A
311	THOMYIKTHEI WUNGLENG	Botany	E/2	31-Oct-19	B+
312	TUNCHINGTULA HONGONG	Botany	E/2	31-Oct-19	A
313	VICKY SARMAH	Botany	E/2	31-Oct-19	A+
314	VIHEZONUO PESEYIE	Botany	E/2	31-Oct-19	B
315	Viyom Lyngdoh	BOTANY	E/2	31-Oct-19	B+
316	YANKA LILA LYNGDOH	BOTANY	E/2	31-Oct-19	A+
317	MARTINA KHARSYNTIEW	Commerce	C/1	17-Aug-19	B+
318	Dimmit Galdinus Areng	History	C/1	17-Aug-19	B+
319	CHEERENE KHARMON	Commerce	C/1	17-Aug-19	A

320	TH. SOUNII	History	C/1	17-Aug-19	A
321	RONALD NEISHIAL	History	C/1	17-Aug-19	A
322	JAKIUSH MARAK	History	C/1	17-Aug-19	A+
323	Fernando Lawai	Commerce	C/1	17-Aug-19	B+
324	Wanphaibiang Mynsong	Commerce	C/1	17-Aug-19	A
325	PRATHANA JOSHI PANTHI	Political Science	C/1	17-Aug-19	A
326	EVALARIE DIENGDOH	Commerce	C/1	17-Aug-19	A+
327	Ripunjay Kumar Kashyap	Commerce	C/1	17-Aug-19	B+
328	GEVINSON SYIEM	History	C/1	17-Aug-19	B+
329	Bribita W Marak		C/1	17-Aug-19	B
330	Maosunep Imchen		C/1	17-Aug-19	B

REGISTRATION 2019

OCTOBER - NOVEMBER

Roll No	Enter your name in capital letters	Email Address	Phone number	Department
79	SANDOR KYRPANG KHARBUKI	sandor.kbuki@gmail.com	8259020968	BOTANY
141	ADIEL JAPHIAL SOHTUN	adieljaphial17@gmail.com	9436166914	BOTANY
141	ADIEL JAPHIAL SOHTUN	adieljaphial17@gmail.com	9436166914	Botany
71	ASHMITA DEY	ashmita15dey1998@gmail.com	7005564879	Botany
221	PAUL GENALDO MAJAW	paulgmajaw@gmail.com	8794663296	BOTANY
061	MARBOREEN MARKOR KHARKONGOR	marboreen12@gmail.com	7005593577	Botany
106	YANKA LILA LYNGDOH	yanka.lyngdoh@gmail.com	8119817938	BOTANY
43	VICKY SARMAH	vickysarmah24@gmail.com	7005835183	Botany
376	ROBIN KUMAR SINGH	robbynyn07@gmail.com	07005124750	BOTANY
319	TUNCHINGTULA HONGONG	2latunching@gmail.com	8415981270	Botany
237	DAKAISALANMI MYRCHIANG	ialamiki918@gmail.com	8787647344	Botany
338	CHINMAYEE BORAH	chinmayeeborah32@gmail.com	8638853532	Botany
284	RUPSIKHA GOSWAMI	www.rupsikhagoswami17@gmail.com	8402981875	Botany
307	VIHEZONUO PESEYIE	ahenopesyie@gmail.com	9089137278	Botany
343	Panii Lahnai	lahnaipz@gmail.com	8794031424	Botany
92	CHARBATI ISWARY	Sarah19isy@gmail.com	9862346006	Botany
133	BERNADETTE SHABONG	bernadette1999shabong@gmail.com	7085901250	English
235	ILAPYNBIANG EMILIANA LYNGDOH	ilapynbiang10@gmail.com	8794843143	English
247	BABETSUK MAWBLEI	babetsukmawblei2@gmail.com	9774287133	English
116	BENJAMIN DIRICSON PYRNGAP	benjamindiricsonpyrngap@gmail.com	8787494262	ENGLISH
563	TUBIN NANI	nani2bin4@gmail.com	9366802116	English
137	TANYA TRACY MARBANIANG	tanyamarbaniang98@gmail.com	9774789679	English
128	ANDREA ELSA WAHLANG	bvampdrew1999@gmail.com	8794257190	English
454	BISHAL SAHA	bsaha9740@gmail.com	8812851538	BOTANY
568	DIPANKAR KUJUR	kujurdeepankar123@gmail.com	6002137243	English
568	DIPANKAR KUJUR	kujurdeepankar123@gmail.com	6002137243	English
124	Akash Bishal Chowdhury	itsmeakash1998@gmail.com	8638097482	English
218	Wanrilang Nongrum	Nongrumwanrilang@gmail.com	82569 01261	English
87	KATAIKA DKHAR	katycadkhar@gmail.com	8259805263	Botany
396	Banchita Sarmah	banchitasarmah464@gmail.com	7002704460	Botany

Programme Specific Objectives

The main objective of this programme is to equip students with the confidence required in speaking and writing, especially in public. It ensures that the students gain as much as they can to better perform in any circumstances. This programme also helps prepare students to face the professional world by introducing students to an opportunity to face interviews, participate in group discussions and give presentations. After completing this programme, the students are better equipped with the skills required by their potential employers. Thus, at the end of this programme, the students become employable.

Communication Skills			
St. Anthony's College, Shillong			
Units	Topics	Credits	Total Credits
Unit 1	Introduction to Communication	1	7
	Language & Language Skills		
	Listening	1	
	Speaking	1	
	Reading	1	
	Writing	1	
	Listening, Speaking, Reading and Writing (Practical)	2	
Objectives: Unit 1			
1. To familiarise the students on the importance of the 4 language skills 2. To train the students in the use of the 4 language skills in their everyday conversation 3. To enable the students to use the 4 language skills fluently			
Unit 2	Writing Skills		8
	Writing Process	1	
	Writing Prompts (Practical)	1	
	Academic Writing	2	
	Academic Writing (Practical)	1	
	Letter Writing	2	
Letter Writing (Practical)	1		
Objectives: Unit 2			
1. To enable students express their thoughts and provide opportunities to explore ideas in written communication 2. To enable the students in using facts and credible evidence 3. To train the students in writing objectively, omitting all personal judgement 4. The students should be able to compose official letters and identify situations that require formal business letter writing, identify elements of a formal letter and understand essentials of good letter content			
Unit 3	Speaking Skills		6
	Public Speaking (Practical)	1	
	Presentations Theory	2	

	Presentations (Practical)	1	
	Group Discussions (Theory)	1	
	Group Discussions (practical)	1	
<p>Objectives: Unit 3</p> <ol style="list-style-type: none"> 1. To develop the students' confidence while speaking in a public platform 2. To enable the students to speak intelligibly while making statements, asking questions, giving instructions 3. To enable the students to learn, practice and acquire the skills necessary to deliver effective presentations with clarity and impact, and to determine and develop personal presentation style 4. To be able to express opinions & support them with factual examples, agree and disagree with others, to develop their assertive skill in situations that require 			
Unit 4	Employability Skills		9
	Cover Letter Writing	2	
	Curriculum Vitae Writing Theory	2	
	Curriculum Vitae Writing Practical	1	
	Interviews Theory	1	
	Interviews Practical	1	
	Professional Etiquettes	2	
<p>Objectives: Unit 4</p> <ol style="list-style-type: none"> 1. To help students identify the knowledge and skills required for obtaining and keeping employment 2. To make realistic employment choices and to identify the steps necessary to achieve a goal 3. To explore and practice basic communication skills through mock interviews, presentations & group discussion 4. To assess and improve personal grooming 5. To promote awareness including rules, procedures and etiquettes in the workplace 			
Total			30

**REPORT
COMMUNICATION SKILLS
2019**

The sessions for Communication Skills began with a curriculum for the students to enhance their employability skills. There were 4 batches in a day and altogether 9 sessions. The students are given options to choose a time schedule convenient for them. Each batch consists of 50 students approximately. The duration for this each batch is 15 days. Altogether 808 students have completed this programme in the academic year 2019.

The main objective of this programme is to equip students with the confidence required in speaking and writing, especially in public. It ensures that the students gain as much as they can to better perform in any circumstances. This programme also helps prepare students to face the professional world by introducing students to an opportunity to face interviews, participate in group discussions and give presentations. After completing this programme, the students are better equipped with the skills required by their potential employers. Thus, at the end of this programme, the students become employable.