

EXAMINATION PATTERN UNDER SEMESTER SYSTEM

NEHU, SHILLONG.

Courses of study:

In the Semester System, the following courses of study will be Honours Degree:

- (i) Bachelor of Arts (BA)
- (ii) Bachelor of Science B.SC/Home Science)
- (iii) Bachelor of Commerce (B.Com)
- (iv) Professional Course (BBA, BCA, BSW, Music, MCVP
& Media Technologies)

**Clause 1 of NEHU Ordinance OC – 8*

Admission Criteria:

A student shall be eligible to seek admission to the first semester of a Bachelor Degree course if she/he has passed the Class XII examination in that stream from any recognized Board in India or any other examination considered equivalent by the University.

**Clause 2 of NEHU Ordinance OC – 8.*

Provided that a student from any stream is eligible to change to Arts stream, where as a student from Science stream only is eligible for Commerce Stream.

**Clause 1 of NEHU Regulation RC - 9*

Regarding Course of Study:

- Duration of the Degree Course under the semester system shall be of three years, evenly spread over 6 semesters.
- Each Degree Course shall comprise of a total of 18 papers of 100 marks.
- A candidate shall be required to clear the Bachelor Degree Course within a maximum span of 10 semesters, failing which, she/he shall be required to take fresh admission into the first semester.
- *The University also envisaging that regardless of whether the candidate pass or fails in any one or more subjects of the first five end semester examinations shall be eligible to proceed to the next semester course without having to wait for the declaration of the concerned result.*
- However, a candidate failing in one or more subjects shall be required to appear and pass the subjects (failed earlier) availing subsequent chances within 10 semesters with a stipulation of only two chances for clearing the back paper(s).
- *Further, students failing in the 1st, 2nd, 3rd and 4th semesters can avail second chance clearing the back paper(s) only after the 6th semester.*

Registration:

- A candidate shall be required to be registered under the University within one semester of her/his enrolment. (Clause 7 of NEHU Regulation RC – 9)
- The process relating to registration of students in the University begins from the time of the Registration Form along with payment of registration fees and enrolment fees of the students are received from the respective colleges.
- The complete Registration Cards are then sent or collected by the colleges for distribution to their respective students. To facilitate the process of registration, the Principals of affiliated colleges would be requested to furnish both in hard and soft copy of the data of their 1st semester students in the following format:

Migration:

Migration from other Institutions to the University beyond one semester of the commencement of the course in normal cases shall not be allowed.

Clause 8 of NEHU Regulation RC – 9

Transfer:

No inter-college transfer among the colleges affiliated to the University shall be allowed beyond semester – 1 Examinations.

Clause 9 of NEHU Regulation RC – 9.

Qualification of candidates for Examinations:

The application must be forwarded by the concerned Principal

(Clause 11 of NEHU Regulation RC – 9)

- (i) The eligibility of the candidate to appear in the examination
- (ii) The good conduct of the candidate
- (iii) The satisfactory progress of the candidate in studies during the course
- (iv) A minimum of 75% attendance of the candidate in the lectures/tutorials and practicals

Procedures Governing change of Centre of Examinations

(Clause 13 of NEHU Regulation RC 9):

- (i) A candidate, requiring change of centre for examination, shall apply in the prescribed form through the Principal of the Parent College endorsed by the Principal of the Centre to which the change is being sought.
- (ii) The application form for the change of centre shall be accompanied by an identification certificate and a passport size photograph.
- (iii) One copy of the identification certificate shall be with the candidate for production at the examination centre, if asked for.

Procedure in the Conduct of Examinations:

(Regulation RC – 9 and NEHU Ordinance OC – 15)

- (i) There shall be an examination at the end of the each semester as per the semester calendar for undergraduate programme
- (ii) Evaluation of each course shall be done on the basis of performance in the continuous assessment and the end semester examination. The weightage assigned to continuous assessment and end-semester examination shall be in the ratio 1:3.

Commencement of Exams : Odd Semesters (I, III and V): 1st October

End of Examinations: Odd Semesters (I, III, V) : 9th November

Publication of Results: Odd Semesters (I, III, V) : 5th December

Commencement of Exams : Even Semesters (II, IV, VI): 21st April

End of Examinations: Even Semesters (II, IV, VI): 30th May

Publication of Results (II, IV and VI) : 5th July

EVALUATION:

Chief Examiner(s) shall prepare instructions for evaluation if necessary. The Examination Department, thereafter, shall initiate the process of evaluation by involving Chief Examiners, Paper- Examiners/Scrutinizers as per roadmap formulated as under:

Centre Evaluation:

- Principals of affiliated colleges will act as in-charge for Centre Evaluation.
- Following examination of a particular subject/paper is over, the coded answer scripts will be delivered phase-wise expeditiously by the Examination Department to the respective Principals of Colleges being the Centre In-Charge, towards onwards transmitting the same to the concerned Paper Examiner(s) of the College appointed for the purpose of centre evaluation.
- Valuated Answer-scripts along with mark book will be collected phase-wise from the respective Principals of Colleges by the Examination Department within a fixed schedule (15 days) to facilitate conduct of Central Scrutiny.

Central Scrutiny of evaluated Answer Scripts:

- Ordinarily teacher teaching the course/subject with a minimum of 3 years of teaching experience of affiliated college will act as Paper Scrutinizers.
- All evaluated answer scripts will be centrally scrutinized phase-wise under the direct supervision of the Chief Examiner(s) at the designated Central evaluation Centre. The entire process of Central Scrutiny of answer-scripts needs to be completed within a maximum of 10 days and returned along with mark book to the Controller of Examinations by the Chief Examiner(s) to facilitate computation and publication of results by the Examination Department as per the Academic Calendar of the University.

Computation of Results:

- (i) A candidate shall be declared to have qualified for the **Honours Degree** if she /he passes (i.e., obtains at least 30% marks) in all compulsory and elective papers as specified for the programme concerned, securing at least 45% marks in the Elective Honours papers taken together (from 1st to 6th semesters).
- (ii) A candidate shall be declared to have qualified for the **Simple Pass** if she /he passes (i.e., obtains at least 30% marks) in all compulsory and elective papers as specified for the programme concerned, securing at least 33% marks in the Elective Honours papers taken together (from 1st to 6th semesters).
- (iii) A candidate securing 45% marks or more but less than 60% in the elective Honours Papers in aggregate, shall be placed in the **Second Division** and candidates securing 60% marks or more shall be placed in the **First Division**.
- (iv) A candidate shall be declared to have **Failed** if she/he fails to secure minimum 30% marks in any of the compulsory, elective or Elective Honours papers or fails to secure a minimum of 33% marks in aggregate.
- (v) A candidate obtaining 75% or more marks in elective Honours / Elective Compulsory subject shall be awarded **Distinction** in that particular subject.

Grace Principle proposed to be undertaken by the University(RC – 18):

- (i) A candidate falling short of pass marks or aggregate by one mark is awarded one mark automatically without adjustment.*
- (ii) A maximum of 5 (five) marks may be adjusted per student for clearing a Semester. However, this will not be applicable to practical papers.*
- (iii) A candidate failing to clear a programme of study or to secure a better division/grade shall be given a maximum of five marks. This is to be done without adjustment.*
- (iv) The grace adjustment principle will not apply to the cases of mass failures, where 50% or more students have failed in a paper/programme of study. Such cases shall be decided by the University Moderation Board.*

Re-Evaluation (RC – 9):

A candidate may apply for re-evaluation within 30 days of declaration of the concerned results.

Re-evaluation is permissible for one paper only in a semester on payment of the prescribed fee.

The facility for Re-evaluation is not applicable to practical papers.

The Higher marks awarded by the examiner shall be the marks to be awarded after re-evaluation.

The score after re-evaluation shall supersede the earlier score provided that, a candidate who was declared pass initially shall not be declared unsuccessful as a result of re-evaluation and downwards revision of marks shall be limited to pass level.

No retrospective benefit such as award of Gold Medal, Scholarship, Fellowship, Admission or any other similar nature shall accrue to a candidate as result of re-evaluation.

Facility for Improvement (under RC – 9):

- There shall be facility for improvement of performance in an examination for the desiring candidates after successful completion of the course (on the recommendation of the college).
- The facility will be available only once in the corresponding semester, subject to the fulfillment of the following condition:
- The facility for improvement shall be extended to a candidate securing less than 45% marks in any of the papers.

Thank you