



# **ST ANTHONY'S COLLEGE**

(A Don Bosco Institution)

**SHILLONG 793 001**

**MEGHALAYA - INDIA**

NAAC Re-Accredited with 'A'

College with Potential for Excellence (awarded by UGC)

---

## **DVV CLARIFICATION**

### **5.2.1. Appointment Letters**

**2020-2021**



A Don Bosco Institution (Estd. 1934)  
Re-Accredited Grade "A"  
College with Potential for Excellence (awarded by UGC)  
Affiliated to NEHU (A Central University)  
UGC Recognised & AICTE Approved

## ST ANTHONY'S COLLEGE

SHILLONG 793 001

MEGHALAYA - INDIA

Phones: (0364) 2222558 2223558

Fax: 2229558

E-mail: principal@anthonys.ac.in

albertlongly@gmail.com

website: www.anthonys.ac.in

### Principal

Ref. No.: SAC / ALD / 163 / 2020 – 29 dated 8<sup>th</sup> December 2020

To,

*Mr. Wanshaphrang Tiewsoh*  
*Mawryngkneng EKH*  
*Meghalaya 793021*

Dear Sir,

You are hereby appointed, on probation, and subject to Government approval, as Assistant Professor in the *Department of Fishery Science of St. Anthony's College* with effect from *8<sup>th</sup> December 2020* subject to the following terms and conditions.

You will be on probation for a period of two years from the date of joining in service. If required, the period of probation may be extended for a maximum of one year at the direction of the Governing Body. You will be confirmed in service only after you have completed the period of probation to the satisfaction of the Governing Body of this College.

1. Your service conditions will be governed by the relevant rules and orders of the Education Department of the Government of Meghalaya and by the decisions and directives of the Governing Body of the College, issued from time to time.
2. You are required to be on duty from Monday to Saturday, according to the schedule of classes allotted to you. You are also required to take up responsibility for examinations and other co-curricular activities organised by the College even outside the class hours.
3. You are not to take up any other gainful job, occupation or employment while you are serving as a lecturer in this College.
4. Should you decide to resign from this post, you will be required to give one month's notice or forfeit one month's salary in lieu thereof. During the period of probation, the Governing Body may terminate this appointment with one month's notice or by paying one month's salary in lieu thereof.
5. Habitual negligence or carelessness in duty, insubordination, being incapacitated due to poor health, personal behaviour detrimental to good morals and public order will be considered sufficient reasons for termination of your service even after the period of probation.

6. You are required to submit the following documents on joining the Post:
  - a. Medical Certificate of fitness from a Government Medical Practitioner
  - b. A 'No Objection Certificate' from the present employer if any
  - c. Certified copies of all relevant academic records.
  
7. Placements and promotions under this appointment are subject to observance of the relevant norms and orders of the University Grants Commission, the orders and guidelines of the Department of Education of the Government of Meghalaya and the directives of the Governing Body of *St. Anthony's College*.

With kind regards,

Yours sincerely

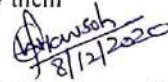


**Rev. Br. (Dr.) Albert L. Dkhar, sdb**  
**Principal – cum – Secretary**

Principal & Secretary  
Governing Body  
St. Anthony's College  
Shillong - 793001

---

I have read the terms and conditions of service as detailed in Ref. No. Ref. No.: SAC / ALD / 163 / 2020 – 29 dated 7<sup>th</sup> December 2020 and I agree to abide by them



8<sup>th</sup> December 2020

*Mr. Wanshaphrang Tiewsoh*

---

Appointed as Assistant Professor in the *Department of Fishery Science* as detailed above with effect from 8<sup>th</sup> December 2020.



**Rev. Br. (Dr.) Albert L. Dkhar, sdb**  
**Principal – cum – Secretary**

Principal & Secretary  
Governing Body  
St. Anthony's College  
Shillong - 793001

**GOVERNMENT OF MEGHALAYA**  
**OFFICE OF THE EXECUTIVE ENGINEER PHE**  
**MAIRANG DIVISION, MAIRANG**  
\*\*\*\*\*

Office Order No. 344

Dated Mairang, the 15<sup>th</sup> December 2020

On the recommendation of the District Selection Committee, West Khasi Hills District, Nongstoin vide Letter No. NDG.761/2014/Pt.1/89, dated 1<sup>st</sup> December 2020 and in the interest of Public Service, Shri Albert Kharmutee is hereby temporarily appointed as Lower Divisional Assistant cum Typist in the office of the Executive Engineer PHE Mairang Division in the Pay Level-5 of the Pay Matrix @ ₹ 24700/-PM plus other allowances as admissible with effect from his date of joining the post.

/

Executive Engineer PHE  
Mairang Division, Mairang

Memo No. No. EE/PHE/MRG/ESTT-8/2020-21/503

Dated Mairang, the 15<sup>th</sup> December 2020

Copy to:

1. The Chief Engineer PHE Meghalaya, Shillong for favour of information.
2. The Secretary, District Selection Committee, West Khasi Hills, Nongstoin for favour of information with reference to Letter No. NDG.761/2014/Pt.1/89, dated 1<sup>st</sup> December 2020.
3. The Superintending Engineer PHE Western Circle, Nongstoin for favour of information.
4. The Treasury Officer Mairang Sub Treasury, Mairang for favour of information.
5. ✓ Shri Albert Kharmutee. He should submit all attested copies of Educational Certificates, Medical Fitness certificate from the District Medical & Health Officer, WKHD and a joining report to this office within 7 (seven) days from the date of receipt of this appointment order.
6. Office Order Book.
7. Personal File

15/12/2020  
Executive Engineer PHE  
Mairang Division, Mairang



# Anderson Higher Secondary School

UPPER NEW NONGSTOIN  
NONGSTOIN - 793 119  
WEST KHASI HILLS DISTRICT  
☎ : 03654 - 280281


Ref. No. AHSS/745/18/2020

Date 18-02-2020

## APPOINTMENT ORDER

On the recommendation of the Selection Committee, Smt. DAIAIMINOT KSHIARNGAP is **provisionally appointed** as an Assistant Teacher in our school for a **period of five years**, after which the post will be made **permanent basing on adherence to the school rules and regulation**. The salary for the said post is ₹ 20,000/- (Twenty thousand) Per Month with yearly increment. You are to join the School on the 24. 02. 2020 at 9.45 AM along with the joining report, failing which the appointment stands automatically cancelled.



  
Principal,

Anderson Higher Secondary School,  
Upper New Nongstoin.

Principal  
Anderson Higher Secondary School  
Upper New Nongstoin

**2019-2020**

**Indian Institute Of Geomagnetism.  
Kalamboli Highway, New Panvel.  
Pay Slip for the month of Nov/2020**

Emp ID	1127	Employee Name:	MR HIEMBOKLANG SARUBAI
Paid Days	30	DOJ	22/05/2019
Designation	PROJECT ASSISTANT I	Department	PROJECT
Branch	SGRC SHILLONG	A/C No.	20164373283
IFSC	SBIN0000181	PAN No.	
Mode of Pay	STATE BANK OF INDIA	DOB	
Remarks			

Earnings	Amount	Deductions	Amount
BASIC	18,000.00		
HRA	2,880.00		
<b>Total</b>	<b>20,880.00</b>	<b>Total</b>	
<b>Net Pay</b>	<b>20,880.00</b>		
<b>In Words</b>	<b>Rupees Twenty Thousand Eight Hundred Eighty Only</b>		
		<b>Signature</b>	

Advance	Taken	Op. Bal	EMI/Rct.	Cl. Bal
---------	-------	---------	----------	---------

Loan	Taken	Op. Bal	EMI/Rct.	Cl. Bal
------	-------	---------	----------	---------

ITS COMPUTER GENERATED STATEMENT AND NO SIGNATURE REQUIRED

**2018-2019**



इंस्टीट्यूट ऑफ बैंकिंग पर्सोनेल सिलेक्शन

(Institutional Body set up by Reserve Bank of India, Central Financial Institutions and Public Sector Banks)

INSTITUTE OF BANKING PERSONNEL SELECTION

(Institutional Body set up by Reserve Bank of India, Central Financial Institutions and Public Sector Banks)

असेसमेंट से, इन पर भरोसा रखना है भारत

In assessment, India TRUSTED IS

**Result of Online Main Examination for Recruitment of Office Assistants (Multipurpose) in**

**Regional Rural Banks**

**(CRP RRBs -IX)**

Name of the candidate	EDMUND TRON MAWA
Roll No.	2065000152
Registration No.	1910821611
State applied for	MEGHALAYA
Category	ST
Date of Online Main Examination	20/02/2021
Details of TWS Score Obtained in Online Main Examination	40.57 (out of 100)

We are glad to inform you that based on your performance in the Online Main Examination, the order of preferences registered by you, vacancies furnished by the Regional Rural Banks, spirit of Govt. guidelines, administrative exigency etc. you have been Provisionally Allotted against vacancies in ST category in MEGHALAYA RURAL BANK

**Details of Scores of Online Main examination (CRP RRBs IX) for Office Assistants (Multipurpose)**

	Reasoning	Computer Knowledge	General Awareness	English Language	Hindi Language	Numerical Ability	Total Weighted Score(out of 200)
Maximum Score	40	40	40	40	--	40	200
Cutoff Score for ST	16.75	05.00	03.75	07.50	--	08.00	*
Obtained Score	23.25	17.00	8.00	24.00	--	9.25	81.13

Total Weighted Score = Scores obtained in (Reasoning x 1.25 + Computer Knowledge x 0.50 + General Awareness x 1.00 + English Language/ Hindi Language x 1.00 + Numerical Ability x 1.25)

For details on **Process of Arriving at Scores**, please refer to authorised IBPS website [www.ibps.in](http://www.ibps.in)

\* Please refer notification dated 01.03.2021 displayed on authorised IBPS Website

GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DEPUTY COMMISSIONER (DSC): RI BHOI DISTRICT:  
NONGPOH.

NO.DCRB (DSC) 3/2001/Pt-II/335

Dated Nongpoh the 6<sup>th</sup> February 2020

To,  
District Handloom Officer,  
Ri-Bhoi District, Nongpoh.

Subject: - Recommendation of the Candidate for the post of LDA.

Reference: - DHON (G) 20/2008-2009/Pt-I/69 Dated 15<sup>th</sup> May 2017.

Sir

On the result of the District Selection Committee published vide Letter No.DCRB (DSC) 2/2001/Pt-I/175 Dated, Nongpoh the 23<sup>rd</sup> January 2020 the Candidate mentioned below are recommended for the post of LDA.

Sl.No	Name of the Candidate	Name of the post	Office to which Recommended
1	Jessica Ibawansuk Nongrum D/O James Lamo Down gate Nongpoh Opposite Veterinary Office, Ri-Bhoi Meghalaya 793102	Lower Divisional Assistant	District Handloom Officer, Ri-Bhoi District, Nongpoh.

A Copy of Appointment Order may kindly be furnished to the office of the undersigned for record.

Verification of Character and Antecedents should be done expeditiously from your end.

Yours faithfully,

Member Secretary  
District Selection Committee  
Ri Bhoi District Nongpoh.

Dated, Nongpoh the 6<sup>th</sup> February 2020

NO.DCRB (DSC) 3/2001/Pt-II/335-A - 252  
Copy to:-

1. The Under Secretary to the Govt. of Meghalaya, Personnel & AR (B) Department  
Shillong for favour of your information.
- ✓ 2. Smti Jessica Ibawansuk Nongrum for your information and necessary action, the  
recommendation is subject to the satisfaction of the appointing authority.
3. Office Record.

Member Secretary  
District Selection Committee  
Ri Bhoi District Nongpoh.

GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DEPUTY COMMISSIONER (DSC): RI BHOI DISTRICT:  
NONGPOH.

NO.DCRB (DSC) 3/2001/Pt-II/335

Dated Nongpoh the 6<sup>th</sup> February 2020

To,  
District Handloom Officer,  
Ri-Bhoi District, Nongpoh.

Subject: - Recommendation of the Candidate for the post of LDA.

Reference: - DHON (G) 20/2008-2009/Pt-I/69 Dated 15<sup>th</sup> May 2017.

Sir

On the result of the District Selection Committee published vide Letter No.DCRB (DSC) 2/2001/Pt-I/175 Dated, Nongpoh the 23<sup>rd</sup> January 2020 the Candidate mentioned below are recommended for the post of LDA.

Sl.No	Name of the Candidate	Name of the post	Office to which Recommended
1	Jessica Ibawansuk Nongrum D/O James Lamo Down gate Nongpoh Opposite Veterinary Office, Ri-Bhoi Meghalaya 793102	Lower Divisional Assistant	District Handloom Officer, Ri-Bhoi District, Nongpoh.

A Copy of Appointment Order may kindly be furnished to the office of the undersigned for record.

Verification of Character and Antecedents should be done expeditiously from your end.

Yours faithfully,

Member Secretary  
District Selection Committee  
Ri Bhoi District Nongpoh.

Dated, Nongpoh the 6<sup>th</sup> February 2020

NO.DCRB (DSC) 3/2001/Pt-II/335-A - 252

Copy to:-

1. The Under Secretary to the Govt. of Meghalaya, Personnel & AR (B) Department  
Shillong for favour of your information.
- ✓ 2. Smti Jessica Ibawansuk Nongrum for your information and necessary action, the  
recommendation is subject to the satisfaction of the appointing authority.
3. Office Record.

Member Secretary  
District Selection Committee  
Ri Bhoi District Nongpoh.

Mohammed, Nahalzama  
(CORP) <MohammdN@adp.com>  
to me

Mon, Apr 9, 2018, 3:18  
PM

Dear Madam,

Happy to share that following students from your college have been identified to be offered from the campus drive conducted at your campus on 2<sup>nd</sup> of April, 2018.

Thank you for the support provided during our drive at your campus. Hoping for a long lasting relationship with your campus.

Sl. No.	Name	Email ID	Gender	Mobile No.
1	Priyanka Kumari	<a href="mailto:priyankathakur279@gmail.com">priyankathakur279@gmail.com</a>	Female	9077303276
2	Anisha Rana	<a href="mailto:ranaanish614@gmail.com">ranaanish614@gmail.com</a>	Female	8255800814
3	Poonam Das	<a href="mailto:poonam08das@gmail.com">poonam08das@gmail.com</a>	Female	9774560774
4	Sahin Aktar Laskar	<a href="mailto:sahin96laskar@gmail.com">sahin96laskar@gmail.com</a>	Female	8974380804
5	Priyanka Acharya	<a href="mailto:priya.ach222@gmail.com">priya.ach222@gmail.com</a>	Female	8787616236
6	Satabdi Chakma	<a href="mailto:satabdichakma28@gmail.com">satabdichakma28@gmail.com</a>	Female	8258093461
7	Shiwangi Pandey	<a href="mailto:shiwangip999@gmail.com">shiwangip999@gmail.com</a>	Female	8729991290
8	Neha Singh	<a href="mailto:neha.sing409.ns@gmail.com">neha.sing409.ns@gmail.com</a>	Female	8794420409
9	Rituparna Deka	<a href="mailto:rituparna793@gmail.com">rituparna793@gmail.com</a>	Female	8638340599
10	Arnika Lyngdoh	<a href="mailto:arnikalyngdoh95@gmail.com">arnikalyngdoh95@gmail.com</a>	Female	8794501520
11	Debojit Deb	<a href="mailto:debojit.deb04@gmail.com">debojit.deb04@gmail.com</a>	Male	8794252009
12	Prasanjit Das	<a href="mailto:prasanjitdas29march1997@gmail.com">prasanjitdas29march1997@gmail.com</a>	Male	7085958162
13	Shivani Sahu	<a href="mailto:shivanisahu423@gmail.com">shivanisahu423@gmail.com</a>	Female	9706669855
14	Shubham Prasad Yadav	<a href="mailto:shubhamvadav1@gmail.com">shubhamvadav1@gmail.com</a>	Male	9774660035
15	Sudarsana Duwarah	<a href="mailto:duarahsudarsana@gmail.com">duarahsudarsana@gmail.com</a>	Female	8638525076
16	Pratigya Bashyal	<a href="mailto:pratigyabashyal@gmail.com">pratigyabashyal@gmail.com</a>	Female	
17	Dipesh Das	<a href="mailto:dasdipesh5@gmail.com">dasdipesh5@gmail.com</a>	Male	8259069495
18	Keshav Gurung	<a href="mailto:gurungkeshav126@gmail.com">gurungkeshav126@gmail.com</a>	Male	948540406

Fwd: 27th March Career Fair - Offer Letters

placement users

1:30 PM  
(0  
minutes  
ago) -

to me

----- Forwarded message -----  
From: **Oindrila Banerjee** <oindrila.banerjee@fusionbposervices.com>  
Date: Fri, 12 Apr 2019, 10:30 pm  
Subject: RE: 27th March Career Fair - Offer Letters  
To: placement users <placement@anthonys.ac.in>  
Cc: Lalita Sinha <lalita.sinha@fusionbposervices.com>, Avishake Barua <avishake.barua@fusionbposervices.com>, Subhash Das <subhash.das@fusionbposervices.com>

Dear Ms. Amrita,

With reference to the Campus interview held at your College on 27<sup>th</sup> March-2019, we are pleased to confirm you that following students have been selected.

Please find attached the softcopy of their Offer Letters. We are sending their hardcopy Offer Letters by courier to you.

We look forward for their earliest joining date after the closure of their final examination. We will contact the students separately and inform them on their joining. After reporting to our office, they will be provided with the company provided accommodation as already discussed.

Please convey our congratulations to the selected students.

Once again, thank you for your cooperation to make the event successful.

Sl. No	Name	Campus
1	Thomas Bey	St. Anthony
2	Preeti Kumari Singh	St. Anthony

Regards,

Oindrila Banerjee (Das) | Senior Manager-Human Resource, Global Shared Services | Fusion BPO Services  
Plot-Y9, Block-EP, Sector-V, Salt Lake City, Kolkata-700091



ಭಾರತೀಯ ಸ್ಟೇಟ್ ಬ್ಯಾಂಕ್  
भारतीय स्टेट बैंक  
STATE BANK OF INDIA 33

No: HR / RP / 2669  
Date : 21.12.2019

Mr. Ashis Jamatia  
S/o Mr. Prahalad Hari Jamatia  
Twirupa Bari  
Killa PO  
Udaipur  
Gomati  
Tripura - 799114  
Mob: 8014426977  
Roll No: 3211000278

Dear Sir,

**SELECTION OF PROBATIONARY OFFICERS 2019 BATCH  
OFFER OF APPOINTMENT**

We are pleased to inform you have been selected for appointment in **Bengaluru Circle** as a Probationary Officer in our Bank.

2. Your date of joining the Bank has been fixed as **06.01.2020**. Please make it convenient to report on that date to **Director, State Bank Institute of Learning & Development (SBILD), Gyan Jyothi, Plot No 112, Ward No 7, Adjacent to Jakkur Flying Club, Jakkur Main Road, Bengaluru- 560004, Contact No- 080-23332215**. You are required to make your own travel arrangements. However, for initial joining, you will be reimbursed travelling expenses from the place of residence/previous employment by the shortest route. The entitlement for the purpose will be AC II tier train fare.

3. Your appointment will be subject to satisfactory completion of pre-appointment formalities including the following:

a) Medical examination by Bank's Doctor and his satisfactory report/clearance after medical examination as may be conducted by him.

b) Verification of certificates / testimonials in original evidencing the date of birth, caste, experience (if applicable), educational qualifications etc.

c) Execution of Bond/Undertaking to serve the Bank for a minimum period of 3 years from the date of joining the Bank and to pay a sum of Rs. 2.00 lac (Rs. Two lac only), plus applicable GST, to the Bank in the event of your resignation from the services of the Bank or you leaving the Bank for whatsoever reason within the said period of 3 years in the format provided by the Bank.

In case you are serving elsewhere, please arrange to furnish a release/ discharge letter from your present employer by that date.

bank.sbi

+91 80 2594 3071/72/73/74/75

+91 80 2594 3052

+91 80 2222 3863

agmp@sbilco.in

ಮಾನ್ಯ ಸಂಪನ್ಮೂಲ ವಿಭಾಗ  
ಸ್ಥಳೀಯ ಪ್ರಧಾನ ಕಾರ್ಯಾಲಯ  
ಅನೇ ಮಹಡಿ, ನ್ಯೂ ಅನೇಕ್ಸ್ ಬಿಲ್ಡಿಂಗ್  
ಪ್ಲಾಟ್ ನಂ. 112, ವಾರ್ಡ್ ನಂ. 7, ಜಕ್ಕುರ  
ಫ್ಲೈಯಿಂಗ್ ಕ್ಲಬ್, ಜಕ್ಕುರ ಮುಖ್ಯ ರಸ್ತೆ,  
ಬೆಂಗಳೂರು - 560 004

मानव संसाधन विभाग  
स्थानीय प्रधान कार्यालय  
वीसरी मॉडल, न्यू अनेक्स भवन  
स्था.प्र.क्र. परिसर  
नं. 65, संत मार्क रस्ता  
बैंगलूर - 560 001

Human Resources Department  
Local Head Office  
3rd Floor, New Annexe Building  
LHO Campus,  
No. 65, St. Mark's Road  
Bangalore - 560 001





AXISB/HR/REC/East/21972/EC140\_04-North East Circle\_30000004581022  
06-Jul-2019

Ms. Natasha Wahlang  
Shillong, Meghalaya 793001

Dear Natasha Wahlang,

#### LETTER OF APPOINTMENT

We are delighted to welcome you to Axis Bank for an exciting career of learning, development and value driven performance linked growth. Subsequent to the selection process, we take pleasure in offering you the position of **Business Development Executive in Branch Banking**. The said appointment shall be governed by the under mentioned terms and conditions apart from other Service Rules and conditions that are applicable or may become applicable from time to time.

As a Business Development Executive (BDE) you are required to proactively identify sales prospects and acquire new customers for the Bank. You are required to understand the customer needs and accordingly guide them in choosing the Bank's products and services suited to them.

#### 1. Remuneration & Benefits

##### 1.1 Remuneration:

Basic Salary	Rs.	6,510.00p.m.
Basket of Allowance	Rs.	5,000.00p.m.
Provident Fund	Rs.	781.00p.m.
Gratuity	Rs.	313.00p.m.
<b>Fixed Cash + Retirals</b>	Rs.	<b>12,604.00p.m.</b>
Statutory Bonus *	Rs.	1,400.00p.m.
<b>Total Fixed Cash + Retirals</b>	Rs.	<b>14,004.00p.m.</b>

Upon your transfer/ deputation to any other location, the Remuneration above is subject to change basis HRA of the new place of posting.

##### 1.2 Retirals:

##### 1.2.1 Contributory Provident Fund:

You will be covered under the Provident Fund Trust. You will be required to contribute to the Provident Fund of the Bank in accordance with the regulations in force. At present this is 12% of the basic salary. In addition, the Bank will contribute 12% of your basic salary to this fund.

##### 1.2.2 Voluntary Provident Fund (VPF):

The Bank also has a voluntary provident fund scheme wherein you will be allowed to opt for a percentage of your Basic Pay, up to a maximum of 23% as Voluntary Contribution to Provident Fund (VPF). The window for opting for VPF will be open on the Bank's HRMS for two months from your date of joining. Employees opting for VPF will be allowed to discontinue their contribution during the year, but they will not be permitted to re-start the contribution during the year.

The contribution under this scheme will be in addition to the statutory Provident Fund contribution of 12% deducted from salary, and there will be no matching contribution from the Bank towards VPF.

\* Statutory Bonus shall be paid as per the provisions made in Payment of Bonus Act 1965 and is subject to change as per the provisions of the act.



OIL AND NATURAL GAS CORPORATION LTD.  
AGARTALA  
PAY SLIP FOR THE MONTH October 2020

SR.NO 1

NAME KHIROJ PADI CPF NO. 135322 BILL 011  
DESGN Geologist UNIT TRIPURA FORWARD BASE  
POSITION TRI F/BASE- GEOLOGY EXE - PAN NUMBER CMZPP6136M  
PAYSACLE 60,000 - 180,000 PAY RATE 63,660 EPS-

ERC-EPS 0.00 ERC-NPS 0.00 DATE OF BIRTH 16.09.1995  
ERC-PRBS 11305.95 DATE OF JOINING ONGC 17.08.2018  
ERC-CPF 9,045.00 ERC-CSSS 1,550.00 DATE OF LAST PROMOTION 17.08.2018  
BANK ACCOUNT NO. 7870031658087337 Position 70066698  
Org. Key AGAR150002267 EARLIEST RETRO DATE 17.08.2018

EARNINGS		DEDUCTIONS		EXEMPTION/OTHER INCOME	
Basic Pay	63660.00	CPF EEC	9045.00	PM Rel Fund	4,244
Other Cafeteria	22281.00	Prof Tax	208.00		
FamilyPlAdjin		CSS Scheme	1,550.00		
WG value adjust-	1272.33-	Emp PRBS contrib	2,261.19		
House Rent Allow	10185.60	PRBS Addl	12,449.95		
Variable DA	11713.00	ASTO Rec	25.00		
CMRE	8645.50	Officers' Club	100.00		
Transport Allowa		HCMRS Ins Scheme	467.00		
NE Allow	6366.00	Arr. WDV/REC Mob	200.00		
Uniform Reimb	37349.85	White goods Rent	1228.38		
Coin Adjus	0.18-	Coin Adjus	0.08-		
				TOT EARN.	158928.44
				TOT DEDN.	33784.44
				NET PAY	125144.00

LOAN TYPE	INSTL	BALANCE	ACC. INTRST
Car/4 Wheeler	6,250.00	737,500.00	5562.50

YTD EARNINGS		YTD DEDUCTIONS			
PAY	445,620	CMRE	41,073	CPF	63,384
DA	82,564	Other (T)	191,622	CSSS	10,850
HRA	71,299	Other (NT)	15,407	WG Rent	2,456
		Other Pay	112,049	Eec PRBS	102,995
		Erc PRBS	79,227	Erc PRBS	79,227
				P. Tax	1,456
				HCMRS sch	467
				Tot Incm	959,636
				Tax Incm	944,228

Message :

PERKS	SAVINGS SEC80C	FORM 16	
Int Loan	20,072	Gross Sal	1551,116
Asset Tra	4,800	Std Dedn	2,496-
		Ded us 80	154,244
		Exemp 10	1551,116

Miftahuddin Ahmed, ACS  
Registrar



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)  
+91-361-2738891 (O), 8011024050 (M), 2738664 (F)

No. NLUJAA/ACAD/F/URGENT/2019-20/49/ 5565  
Date: 02.11.2020

To,  
Ms. Nishibrata Hazarika  
Lalmati, Near Kalaguru Music College,  
Tezpur, Assam – 784001, Email ID: nishibratahazarika@yahoo.in

**Sub: Offer Letter for engagement of Guest Faculty of Economics...reg.**

Dear Ms. Nishibrata Hazarika,

On the recommendation of the duly constituted Selection Committee and subsequent approval by the Hon'ble Vice-Chancellor I/C, National Law University and Judicial Academy, Assam, you are hereby engaged as Guest Faculty of Economics with the University for a period of one year w.e.f. the date of your joining.

Following are the terms and conditions of your engagement:

1. You shall be paid an honorarium of Rs. 1500/- (Rupees fifteen hundred only) per class.
2. You shall be required to work under the guidance of the University authority.
3. You shall be governed by the provisions of the University Act pertaining to the service matters.
4. You shall be required to join latest by 03.11.2020.
5. You shall have to submit a deed of agreement form duly completed in all respects.
6. You shall be discharging your duties in the Law University in accordance with the directions given by the University Authorities from time to time.
7. The engagement can be cancelled with prior notice from either side. However, in case of any negative report on your work, conduct, character and antecedents, your services shall be terminated by the University without any prior notice.

If the offer is acceptable to you on the above terms and conditions, you may submit your Joining Report to the Registrar immediately upon receipt of the letter of engagement.

Registrar,  
NLUJA, Assam

Memo. No. NLUJAA/ACAD/F/URGENT/2019-20/49/ 5566-5569 Date: 02.11.2020

Copy to:

1. The Finance Officer (I/C), NLUJAA for information and necessary action.
2. P.S. to the Vice-Chancellor for kind appraisal of Hon'ble Vice-Chancellor
3. Personal File.
4. Guard File.

Registrar,  
NLUJA, Assam

**GOVERNMENT OF MEGHALAYA**  
**OFFICE OF THE COMMANDANT CENTRAL TRAINING INSTITUTE**  
**CIVIL DEFENCE & HOME GUARDS :: MEGHALAYA**  
Mawdangdiang, Shillong 793018 (Near to NEIGRIHMS Campus)  
www.meghomeguards.gov.in  
\*\*\*\*\*

No. CTI/Estt/16/2020/3,

Dated: Shillong the 22<sup>nd</sup> May, 2020.

**ORDER**

In pursuance of the Directorate of Civil Defence and Home Guards Order No.E.16/2020/9, dt. 19/5/2020, **Shri Transly Tynsong** is temporarily appointed as Sub Inspector in the office of the Commandant, Central Training Institute, Civil Defence & Home Guards, Mawdangdiang in the Pay Level-9 (₹ 32,200- ₹ 76,300) of the revise pay matrix per month plus other allowances as admissible under the rules with effect from the date of joining.

The appointment of **Shri Transly Tynsong** is purely temporary and terminable and subject to satisfactory police verification report on his character and antecedents. He shall be on probation for a period of 2 years, during which he should mandatorily complete the requisite training specified by the Department.


Sd/-  
Commandant,  
Central Training Institute,  
Civil Defence and Home Guards,  
Meghalaya.

Memo No. CTI/Estt/16/2020/3-(A),

Dated: Shillong the \_\_ May, 2020.

**Copy to:-**

1. The Director, Civil Defence & Commandant General, Home Guards, Meghalaya, Shillong.
2. Treasury Officer, Shillong.
3. Bill Assistant, Central Training Institute, Civil Defence & Home Guards, Shillong, for information and necessary action.
- ✓ 4. Individual concerned.
5. Office copy.

  
Commandant,  
Central Training Institute,  
Civil Defence and Home Guards,  
Meghalaya.



# St. Anthony's Higher Secondary School

**A DON BOSCO INSTITUTION**

LAITUMKHAH, SHILLONG 793 003, MEGHALAYA, INDIA

**Dated: 01/04/2017**

**From: Principal**  
**St. Anthony's Higher Sec. School.**  
**Shillong.**

**To**  
**Mr. Matheus Kurbah**

With reference to your application Dated 22.03.2017 and the interview thereafter, I am happy to appoint you as an Assistant Teacher in the School w.e.f 03/04/2017 on the following terms and conditions: -

1. Your appointment is purely temporary and subject to formal approval of the Managing Committee.
  2. You will be on probation for a period of two years, and you may apply for confirmation in due time. If you fail to show necessary aptitude and diligence in your job, your service will be terminated without notice and without assigning any reasons.
  3. Your appointment is terminable by a month's notice from either side during probation. This management also reserves the right to terminate your services by paying you a month's salary in lieu of a month's notice.
  4. You will be entitled to leave and holidays as per rules.
  5. You will be governed by the Service rules applicable to employees of your rank. And new rules may be enacted from time to time.
  6. Your duties will be assigned to you by the Head of the institution.
  7. Irregular attendance, habitual negligence of duty, inability to discharge the duties of your rank, drunkenness, and behaviour contrary to good moral tone will invite termination from service.
- Please sign the duplicate of this letter as acceptance of the above terms and conditions of service.*

We hope that your period of service with us will be both pleasant and productive.

**Copy Received:**  
**I agree with terms and conditions**

  
01/04/2017  
**Name and Signature with date.**

**Yours Sincerely**

  
**Fr. Surjit Pigga sdb**  
**(Principal)**

**St. Anthony's Hr. Sec. School, Shillong.**

Principal  
St. Anthony's Hr. Sec. School  
Shillong - 793003  
Meghalaya



महा प्रबंधक की कार्यवाही – दिनांक 21.05.2019 /  
PROCEEDINGS OF THE GENERAL MANAGER DT 21.05.2019.

**विषय/SUB: APPLICATION FOR EMPLOYMENT IN THE BANK OF CANARA BANK**

श्री / श्रीमती Sri / Smt. HITESH KUMAR KUSHWAHA  
S/o or D/o श्री / श्रीमती Sri / Smt. LATE MANOJ KUMAR KUSHWAHA  
PYNTHORUMKHAH GOLFLINK SHILLONG  
BEHIND MPRO TRAINING SCHOOL  
MEGHALAYA  
Pin - 793001

1. Sri / Smt. HITESH KUMAR KUSHWAHA is hereby employed as a Probationary SWO on his/her selection by Canara Bank.
2. His/Her appointment in the Clerical Cadre in the Bank is strictly subject to his/her acceptance of the terms and conditions set out hereunder and he/she being found medically fit for the appointment, by a Regd. Medical Practitioner of Bank's Choice or any Medical Officer not below the rank of Asst. Civil Surgeon (Prescribed format enclosed).
3. He/She shall be fixed on a Basic Pay of Rs. 11,765/- P.M. in the Pay Scale of Rs. 11,765 - Rs. 31,540/-. He/She shall be eligible for corresponding Dearness Allowance and other allowances, applicable in the prescribed clerical scale as per the provisions of the settlements / awards to the award staff of the Bank, in force from time to time.
4. During the period of probation he/she shall be paid salary and emoluments as prescribed for clerical scale as per the provisions of the settlements / awards to the award staff of the Bank, in force from time to time.

BASIC	DA	CCA	HRA
Rs. 11765/-	As per Index Level	Depending upon the place of posting.	

5. While he/she shall be eligible for Pay, allowances and other perquisites as per the Bipartite settlement, as modified from time to time, perquisites and other facilities which are not within the purview of Industrial Level Bipartite Settlement, may be applied to him/her on such basis, as may be decided by the Bank from time to time.
6. If he/she is confirmed in the services of the Bank his/her salary and emoluments will be such as would be set out in the order of confirmation.

मानव संसाधन प्रबन्धन अनुभाग  
गुवाहाटी अंचल कार्यालय  
प्रथम तल, द्वारकापुरी, सनी राम बोरा रोड  
बोरा सेर्विस, उलुबारी  
गुवाहाटी - 781007

HRM Section  
Guwahati Circle Office  
1st Floor, Dwarakapuri, Sani Ram Bora Road  
Bora Service, Ulubari  
Guwahati- 781007

दूरभाष/ Ph: 0361- 2456821  
फैक्स/ F: 0361-2466816  
ई-मेल/ E: hrmcoguw@canarabank.com  
कॉल सेंटर/ Call centre: 1800 425 0018



केनरा बैंक  Canara Bank

7. He/She shall abide by the rules and regulations as provided for in the relevant settlements / awards as applicable to the award staff of the Bank, in force, from time to time.
8. He/She is required to execute a Service Agreement in Form-12 set out in Chapter VI of the "Service Code" of the Bank and governs himself/herself in accordance therewith.
9. He/She shall be on probation for a period **SIX Months** from the date of joining, which may be extended by a further period not exceeding 3 months. Notwithstanding what is stated herein his/her services are liable to be dispensed with at the sole discretion of the Bank, without assigning any reasons therefore but with one month's notice or on payment of a month's salary and allowance, in lieu of such notice.
10. If he/she desires to leave the services of the Bank at any time during the period of probation, he/she shall have to give a clear 14 days' notice or in lieu, he/she shall have to pay 14 days' pay and allowances to the Bank.
11. His/Her appointment is subject to the condition that he/she may be posted to any branch of the Bank including ANY OF THE RURAL BRANCHES of the Bank in the State/Union Territory of 1 or the language area of 1 as the bank may require from time to time and he/she shall have to discharge all the clerical duties assigned to him/her including typing, if known, field work referable and appropriate to the needs of the branches/offices to which he/she shall be posted.
12. While joining duty, he/she shall execute a fidelity and secrecy bond.
13. His/her confirmation in the service of the Bank is subject to receipt of satisfactory Report from Police Authorities. In case of adverse/unsatisfactory Policy Report his/her services are liable to be terminated without notice.
14. While joining duty, he/she shall have to produce the following documents:
  - Medical Certificate of physical fitness in Form F.1461 from a Registered Medical Practitioner OR any Medical Officer not below the rank of an Assistant Civil Surgeon along with a copy of the Declaration Form F.1462 in the proforma enclosed.
  - Certificate in original along with two attested copies in support of his/her educational qualifications from SSLC onwards.
  - SSLC or its equivalent Certificate in original along with two attested copies in proof of his/her age and date of birth.
  - List of Marks (from SSLC onwards).
  - Degree Certificate or Provisional Certificate or certificate from the college Principal certifying that he/she has passed the Degree Examination.
  - Character & Conduct certificate from 3 respectable persons not related to him/her of which, one must be from the principal /Head of the Department of the college/University last attended and the remaining two from Gazetted Officers or Bank Officers.
  - Self attested copy of PAN CARD (mandatory). In case of candidates not having a Pan Card, the candidates should produce the proof of acknowledgment having applied for the same at the time of joining and shall intimate the Pan number as soon as it is received by them.

2

मानव संसाधन प्रबन्धन अनुभाग  
गुवाहाटी अंचल कार्यालय  
प्रथम तल, द्वारकापुरी, सनी राम बोरा रोड  
बोरा सेविस, उलुबारी  
गुवाहाटी - 781007

H R M Section  
Guwahati Circle Office  
1st Floor, Dwarakapuri, Sani Ram Bora Road  
Bora Service, Ulubari  
Guwahati- 781007

दूरभाष/ Ph: 0361- 2456821  
फैक्स/ F: 0361-2466816  
ई-मेल/ E: hrmcoguw@canarabank.com  
कॉल सेंटर/ Call centre: 1800 425 0018



- In case of candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes category, caste certificate issued by the Competent Authority in the proforma prescribed by the Government of India with the correct name of the Sub-Caste. In case of Other Backward Classes the certificate should be of less than one year old and should contain creamy layer clause.
  - Employment exchange registration card or a declaration stating that he has not registered his name with any employment exchange in the country.
  - He/ She is required to produce satisfactory certificates of acceptance of resignation, unconditional relief and good conduct from his / her previous employer/s and also from the present employer (if any) without which, he/she will not be allowed to join the bank.
  - He/she shall declare that all information material to his/her appointment furnished to the Bank at the time of and during the interview is true and correct to the best of his/her knowledge. In the event of any information being found false or incorrect at a later date, his/her appointment is liable to be terminated.
  - Candidates belonging to Ex-servicemen Category shall produce their discharge certificate, in original, issued by the concerned authorities along with the last pay drawn certificate and pension details.
  - Six passport size copies of his/her recent photograph with his/her name and date of joining written in block letters on the reverse.
15. The appointment is provisional and is subject to the Scheduled Caste/Scheduled Tribe certificate being verified through proper channels. If the verification reveals that the claim that they belong to Scheduled Caste/Scheduled Tribe as the case may be, is false their services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates.
16. The appointment is provisional and is subject to the Other Backward Classes Certificates being verified through proper channels. If the verification reveals that the claim of the candidate to belong to Other Backward Classes or not to belong to the creamy layer is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificates.
- IMPORTANT : IN CASE HE/SHE IS UNABLE TO PRODUCE ANY OF THE ABOVE CERTIFICATES, DOCUMENTS IN ADDITION TO WHAT IS MENTIONED BELOW AT PARA (17), HE/SHE WILL NOT BE ALLOWED TO REPORT FOR DUTY.**
17. He/She is not eligible for any TA/DA for joining duty/service at the place to which he/she is posted by the Bank.
18. He/She shall be bound to join any funds for the benefit of employees as may be constituted by the Bank and to contribute thereto in accordance with the regulations governing such funds.

मानव संसाधन प्रबन्धन अनुभाग  
गुवाहाटी अंचल कार्यालय  
प्रथम तल, द्वारकापुरी, सनी राम बोरा रोड  
बोरा सर्विस, उलुबारी  
गुवाहाटी - 781007

H R M Section  
Guwahati Circle Office  
1st Floor, Dwarakapuri, Sani Ram Bora Road  
Bora Service, Ulubari  
Guwahati- 781007

दूरभाष/ Ph: 0361-2456821  
फैक्स/ F: 0361-2466816  
ई-मेल/ E: hrncoguw@canarabank.com  
कॉल सेंटर/ Call centre: 1800 425 0018

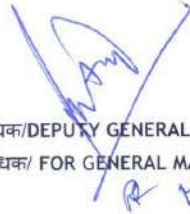
3



19. He/She shall be governed by the Defined Contributory Retirement Benefit Scheme as applicable to the employees of Central Government and there shall be no separate Contributory Provident Fund.
20. His/Her service will count as and from the date of his/her joining at our Branch/Office, as above. In case, extension of time is permitted for reporting, then the date of his/her service, will count from the date of such reporting at the specified branch/office.
21. If he/she agrees to the aforesaid terms and conditions of his/her appointment in the Bank, he/she shall communicate to us, his/her acceptance of the above offer of appointment by duly affixing his/her signature with date, in the duplicate copy of this offer of appointment (enclosed) in token of his/her acceptance of the offer of appointment so as to reach the undersigned at the below mentioned address on or before **10.06.2019**. In the event of his/her not accepting or having accepted the offer, failure to report at the place on or before the date specified below, it shall be presumed that he/she is not interested in the offer of appointment and it shall automatically stand cancelled without further notice to him/her.
22. As per policy, he/she should possess computer literacy. If he/she does not possess the required computer literacy, as prescribed by the Bank, he/she shall acquire the same within a period of six months of joining the Bank. In case, he/she fails to acquire the required computer literacy within a period of six months of joining the Bank his/her services are liable to be terminated.
23. He/She shall be required to report at 9.30 A.M. on **10.06.2019** at CANARA BANK, GUWAHATI CIRCLE OFFICE, 1<sup>ST</sup> FLOOR, BSNL BUILDING, SONIRAM BORA PATH, ULUBARI, GUWAHATI- 781007, for completing pre-recruitment formalities and on completion of the pre-recruitment formalities, he/she shall report at the branch/office (to be informed during the pre-recruitment formalities period) and work there until further orders.
24. He/She shall be governed by the Official Language implementation policy of Union / RBI / Bank & carry out the day to day work in Official Language i.e., Hindi as per the said policy.

स्थान/Place: Guwahati  
दिनांक/Date: 22.05.2019

उप महा प्रबंधक/DEPUTY GENERAL MANAGER  
कृते महा प्रबंधक/ FOR GENERAL MANAGER



मानव संसाधन प्रबन्धन अनुभाग  
गुवाहाटी अंचल कार्यालय  
प्रथम तल, द्वारकापुरी, सनी राम बोरा रोड  
बोरा सेविंस, उलुबारी  
गुवाहाटी - 781007

H R M Section  
Guwahati Circle Office  
1st Floor, Dwarakapuri, Sani Ram Bora Road  
Bora Service, Ulubari  
Guwahati- 781007

दूरभाष/ Ph: 0361-2456821  
फैक्स/ F: 0361-2466816  
ई-मेल/ E: hrmcoguw@canarabank.com  
कौल सेंटर/ Call centre: 1800 425 0018

4



To:  
CANARA BANK  
HRM Section,  
Circle Office  
Guwahati

श्री / श्रीमती Sri / Smt. HITESH KUMAR KUSHWAHA  
S/o or D/o श्री / श्रीमती Sri / Smt. LATE MANOJ KUMAR KUSHWAHA  
PYNTHORUMKHAH GOLFLINK SHILLONG  
BEHIND MPRO TRAINING SCHOOL  
MEGHALAYA  
Pin - 793001

Date of Birth (MM/DD/YYYY)	Category Applied	Allotted Category
7/26/1995	GENERAL	UNRESERVED

**ACKNOWLEDGEMENT OF THE CANDIDATE:**

I have read and completely understood the terms and conditions of my appointment as set out in the offer of appointment dated \_\_\_\_\_ issued to me. I agree to abide and be bound by the terms and conditions mentioned in the aforesaid offer of appointment and I accept the same.

Date:  
Place:

**SIGNATURE**

मानव संसाधन प्रबन्धन अनुभाग  
गुवाहाटी अंचल कार्यालय  
प्रथम तल, द्वारकापुरी, सनी राम बोरा रोड  
बोरा सेविस, उलुबारी  
गुवाहाटी - 781007

HRM Section  
Guwahati Circle Office  
1st Floor, Dwarakapuri, Sani Ram Bora Road  
Bora Service, Ulubari  
Guwahati- 781007

दूरभाष/ Ph: 0361- 2456821  
फैक्स/ F: 0361-2466816  
ई-मेल/ E: hrmcoguw@canarabank.com  
कॉल सेंटर/ Call centre: 1800 425 0018

5





A DON BOSCO INSTITUTION

**ST. ANTHONY'S COLLEGE**

BYNDIHATI CAMPUS

East Jaintia Hills - 793 200

Phone: (+91) 8108525503

E-mail: [principal\\_byndi@anthony.ac.in](mailto:principal_byndi@anthony.ac.in)

[lgshines4u@gmail.com](mailto:lgshines4u@gmail.com)

[www.anthonys.ac.in](http://www.anthonys.ac.in)

Affiliated to Central University, NEHU

**Vice Principal – Extn. In-Charge**

Ref No: SAC-B/GSL/51/20-02

dated 3<sup>rd</sup> February, 2020

To,

Smt. Vanessa C. I. Basaiawmoit  
Rosary House, Dhankheti Malki,  
Shillong – 793001

**Subject: Appointment as Assistant Professor in the Department of Environmental Science**

**Madam,**

This has a reference to your application for a faculty position at *St Anthony's College Extension, Byndihati Campus*. I have the pleasure of offering you an appointment as Assistant Professor in the College on the following terms:

1. You will be attached to the *Department of Environmental Science* and will be answerable to the Head of the *Institute*. He will assign your duties.
2. You will be paid a consolidated pay of **Rs. 16,000/-** per month.
3. This appointment is for the period from **3<sup>rd</sup> February – 30<sup>th</sup> June, 2020**.
4. Habitual negligence or carelessness in duty, insubordination, being incapacitated due to poor health, personal behaviour detrimental to good morals and public order are sufficient reasons for termination of your service.
5. This agreement may be terminated on either side with one month's prior notice. The Principal, however, reserves the right to terminate your service with prior notice.

With kind regards,

Yours sincerely

Rev. Fr. George S. Lyngkhai, sdb  
Vice Principal (Extension Campus In-charge)

Vice Principal

St. Anthony's College

Byndihati Campus - 793200

East Jaintia Hills, Meghalaya

I have read the terms and conditions of service and I agree to abide by them.

Smt. Vanessa C. I. Basaiawmoit

3<sup>rd</sup> February, 2020

Appointed as Assistant Professor in the *Department of Environmental Science* as detailed above with effect from **03 – 02 – 2020**

Rev. Fr. George S. Lyngkhai, sdb  
Vice Principal (Extension Campus In-charge)

Principal

St. Anthony's College  
Shillong - 793001  
Meghalaya - India

**2016-2017**

OFFICE OF THE DIRECTOR OF HIGHER & TECHNICAL EDUCATION,  
MEGHALAYA::SHILLONG

Subject: Approval of appointment of Assistant Professor in Deficit Colleges.

**O R D E R**

The appointment of Shri. Austrian Mawrie (M.A, NET) as the Assistant Professor in the Department of Economics in place of Shri. D. War (Retired) of Synod College, Shillong is hereby approved in the U.G.C Scale of Pay ₹. 57700/- (Academic level 10) p.m with effect from the date of joining in the sanctioned post as selected by the Selection Committee dated 29<sup>th</sup> October 2020 and recommended by the Governing Body Resolution dated 30<sup>th</sup> October, 2020 of the College.

Sd/- Shri. A.Ch.Marak,MCS.  
Director of Higher & Technical Education  
Meghalaya::Shillong

Memo No.CE/GA/AP/Pt/6/2019/214  
Copy to:

Dated Shillong the 26<sup>th</sup> November, 2020

1. The Joint Secretary to the Government of Meghalaya, Education Department, Shillong for information.
2. The Principal, Synod College, Shillong.
3. Shri. Austrian Mawrie, C/o Principal, Synod College, Shillong
4. Bill Assistant College Branch, D.H.T.E's office Meghalaya, Shillong.
5. OFFICE ORDER BOOK.

Director of Higher & Technical Education  
Meghalaya::Shillong

*M. Marak*  
9/12/2020

Date of Joining: 10/12/2020

*A. Mawrie*  
10/12/2020



**MEGHALAYA RURAL BANK** মেঘালয় গ্রামীণ বঁক

(A Government of India Undertaking)  
HEAD OFFICE: SHILLONG  
AGRI OFFICE: POLCEBADA, SHILLONG, DISTRICT: WEST KHASI HILLS  
Phone: 98611 223718, 223719, 223720  
Fax: 98611 223718, 223719, 223720  
E-mail: mrb@meghalayabank.com  
Website: www.mrbmeghalaya.com

No. MRB/P&HRD/1/2018  
Date: 06.08.2018

Shri Isaac M Marak  
Jail Road  
E Khasi Hills, Shillong 1

Sir/Madam,

**APPOINTMENT (ON PROBATION) OF OFFICE ASSISTANT (MULTI PURPOSE) (CBP-VI 2017-18) Reg No - 2,499 3022 81**

Further to our letter No 37/P&HRD/Com/13 dated 22.02.2018, we have the pleasure in advising you that you are appointed as Office Assistant (multi-purpose) on probation for one year in Meghalaya Rural Bank. The terms and conditions of your service will be as per Meghalaya Rural Bank (Officers and Employees) Service Regulations, 2010. You are advised to report to the Branch Manager, Meghalaya Rural Bank, Nongmynsong Branch, District- East Khasi Hills for duty within a period starting from-13<sup>th</sup> August 2018 to 1<sup>st</sup> September 2018.

2. Please note one of the essential qualification is "proficiency in local language". Local language is Khasi for 6 districts of Khasi, Jaintia Hills and Ri-Bhoi district, and, this language is Garo for all the 5 Garo Hills Districts. Therefore please note and comply as stated below:-

ii. Candidates who have studied the language of the State in standard VIII or above in Boards of Education or School recognised by the Government or candidates possessing any certificate to the effect for standard VII or above will be considered proficient in that local language. iii) Candidate not having proficiency in local language will be given a time of six months from the date of joining, to acquire the proficiency in Khasi or Garo language. iv) The period of six months may be extended by the Board for a further period of six months which may be extended by a further period of six months, at a time by recording the reasons in writing. Provided that no such extension shall be granted beyond the probation period.

3. In this connection, please note that your confirmation in the Bank is subject to the following conditions given hereunder and the Bank reserves the right to terminate your services at any time during the period of probation without assigning any reason whatsoever, by giving one month's notice or on payment of one month pay and allowances in lieu of the notice:-

- i) Verification of all qualification documents by the bank to its satisfaction.
- ii) Medical examination certification to be verified to the satisfaction of the bank.
- iii) Outcome of Government of Meghalaya letter No. DO No. FEAB3/2018/44 dated 04-04-2018 addressed to Govt. of India, Ministry of Finance, Department of Financial Services, New Delhi vide their letter No. DO No. FEAB3/2018/44 dated 04-04-2018.
- iv) Satisfactory report on your work and conduct.
- v) Satisfactory report on your character and antecedents from the Police Authority.
- vi) Proficiency in local language i.e. Khasi or Garo, as mentioned in para 2.

Wishing you all the best.  
Yours faithfully,

GENERAL MANAGER



GOVERNMENT OF MEGHALAYA  
OFFICE OF THE ADDL. DISTRICT MEDICAL & HEALTH OFFICER  
CUM MEMBER SECRETARY, DISTRICT HEALTH SOCIETY  
NATIONAL HEALTH MISSION (NHM), EAST KHASI HILLS: SHILLONG

ORDER

Dated Shillong the 26<sup>th</sup> May, 2020

No. EKH/NHM/RNTCP/18 /1371 / Shri. Freddy Khriam is hereby appointed as Insect Collector – DVBDPC on contract basis under National Health Mission with effect from the date of joining and under the following terms and condition:-

Terms and Conditions

1. The incumbent will be paid a lump sum consolidated amount of ₹10,000/- (Rupees Ten thousand) only per month.
2. The place of posting will be at the Zonal Entomological Unit, Shillong, Office of the District Malaria Officer, East Khasi Hills, Shillong.
3. The contract for appointment is for a period of 11 (eleven) months from the date of joining. The renewal of the contract will depend upon the performance and also assessment of the needs for subsequent period.
4. The incumbent will be required to provide services as per Terms of References (ToR) based on letter of agreement to be signed at the time of joining.
5. The undersigned reserves the right to terminate the services of the incumbent even before the contract period expires if found violating any of the provisions of the ToR in the discharge of his/her duties.
6. The incumbent should give a one month notice to the undersigned before resigning from the post or surrender one month salary.
7. The incumbent will agree to work or attend their duty even on Saturdays and Holidays if circumstances arise.

Sd/-


Addl. District Medical & Health Officer  
Cum Member Secretary, District Health Society, NHM  
East Khasi Hills, Shillong

Dated Shillong the 26<sup>th</sup> May, 2020

Memo No EKH/NHM/RNTCP/18 /1372-78

Copy forwarded for information to:-

- 1) The Director of Health Services (MI), Meghalaya Shillong.
- 2) The Director of Health Services (MCH&FW) Cum Jt. Mission Director, NHM, Meghalaya, Shillong.
- 3) The Deputy Commissioner Cum Chairman District Health Society (NHM), East Khasi Hills, Shillong.
- 4) The District Medical & Health Officer cum CEO, District Health Society, East Khasi Hills, Shillong.
- 5) The District Malaria Officer, East Khasi Hills, Shillong for necessary action.
- 6) The Accounts section, District Health Society, NHM, East Khasi Hills District, Meghalaya, Shillong.
- 7) The Person concerned, you are requested to report to the office of the undersigned within 10 (ten) days from the date of issue of this order, failing which the order will remain cancelled.

  
Addl. District Medical & Health Officer  
Cum Member Secretary, District Health Society, NHM  
East Khasi Hills, Shillong



GOVERNMENT OF MEGHALAYA  
MEGHALAYA STATE RURAL LIVELIHOODS SOCIETY

(The Nodal Agency of Govt. of Meghalaya for Implementing NRLM, Ministry of Rural Development, Govt. of India)  
Montfort Building, 2<sup>nd</sup> Floor, Dharikhetti, Shillong, 793001

☎ 0364 2504130

✉ msrsls2011@gmail.com

www.msrls.org

MSRSL/SMMU/RECRUIT/VOL-11/961/2020-21/6034 Dated Shillong, the 1<sup>st</sup> June, 2020

**APPOINTMENT ORDER**

In the interest of public service and based on the recommendation of the screening committee, **Smt. Roberta Martha Mawniuh** is appointed as **Young Professional (YP)** in **State Mission Management Unit, Shillong** under the **Meghalaya State Rural Livelihoods Society** on contract basis for a period of one year w.e.f. joining date. Continuance of engagement beyond the period of one year will be decided based on satisfactory performance and continued requirement of the MSRSL, Meghalaya.

During the period of service, **Smt. Roberta Martha Mawniuh** will be paid a consolidated remuneration of **Rs.19,000/-** (Rupees Nineteen Thousand) per month. The contract service shall be regulated as per the terms and condition laid down in the Agreement for appointment on contract duly signed. The appointment is purely a temporary position on contractual basis and no claim whatsoever can be made for any permanent position with the Government or any organization under it.



Shri. S. Sharma, IAS,  
Chief Executive Officer,  
Meghalaya State Rural Livelihoods Society,  
Shillong

Meghalaya State Rural Livelihoods Society.

MSRSL/SMMU/RECRUIT/VOL-11/961/2020-21/6034 Dated Shillong, the 1<sup>st</sup> June, 2020

Copy to:

1. The Commissioner & Secretary, C&RD Department, for kind information.
2. The Chief Operating Officer, SMMU, MSRSL, for kind information.
3. The Chief Operating Officer-Programme, SMMU, MSRSL, for kind information.
4. The Finance & Administrative Officer, SMMU, MSRSL, for kind information.
5. Smt. Roberta Martha Mawniuh, for information and necessary action.

Shri. S. Sharma, IAS,  
Chief Executive Officer,  
Meghalaya State Rural Livelihoods Society,  
Shillong

Principal  
St. Anthony's College  
Shillong - 793001  
Meghalaya - India



# ST ANTHONY'S COLLEGE

(A Don Bosco Institution)

SHILLONG 793 001

MEGHALAYA - INDIA

NAAC Re-Accredited with 'A'

College with Potential for Excellence (awarded by UGC)

---

Declaration:

*I hereby declare that the details and information given above are complete and true to the best of my knowledge and belief.*



Principal

St. Anthony's College  
Shillong - 793001  
Meghalaya - India