

# Constitution of Atomorum Societas

**Motto:** *Atoms Unite, Future Ignites*

**Established:** 12<sup>th</sup> March, 2025

**Institution:** St. Anthony's College Shillong

## Article 1: Name

The official name of the club is, "**Atomorum Societas**", to be referred to the club in this document.

## Article 2: Objectives

The main objectives of this club are:

**To instil interest in Chemistry** among students and provide an environment where they can explore the vast spectrum of the subject.

**To foster holistic development** by creating a student-friendly, inclusive, and non-discriminatory environment for all members.

**To develop intrapersonal skills**, including team building, leadership, and camaraderie among students.

**To represent the department** as a whole, while promoting career exploration and understanding various career opportunities in the field of Chemistry.

**To serve the community** by spreading the wonders of Chemistry through events, workshops, and other activities throughout the year.

**To collaborate with external entities** such as industry professionals, alumni, and academic organizations to enhance the educational experience of club members.

**To create an annual calendar of activities** that will include workshops, seminars, guest lectures, and outreach programs to engage with both the college community and the broader public.

## Article 3: Membership

**Section 1:** All students of St. Anthony's College, Shillong, having Chemistry as their major subject are to mandatorily be a part of the club.

**Section 2:** Membership will NOT be granted to those students, having any subjects other than Chemistry as their major subject.

**Section 3:** To foster the needs and requirements of the club to conduct various activities, an annual membership fee of Rs. 100 will be taken, at the time of the formation of the new Committee.

**Section 4:** Any member who does not adhere to the rules and regulations of the club, or attempts to spoil the integrity and spirit of the club shall be expelled from the club, and his/her membership will be forfeited.

#### **Article 4: Office Bearers**

##### **Section 1: The selected/appointed Office Bearers shall comprise of:**

Patron

President

Faculty Adviser

General Secretary

Assistant General Secretary

Treasurer

Assistant Treasurer

Executive Members

##### **Section 2: Eligibility**

The principal of the college is the patron of the club.

The head of the department is the President of the Club.

The post of General Secretary and Treasurer shall be applicable only for the students of the 3<sup>rd</sup> year.

The post of Assistant General Secretary, and Assistant treasurer Officer shall be applicable for the students of the 2nd year.

The Department Representative (DR) and the Class Representatives (CRs), are Executive members of the Club. Three more members to be nominated by the faculty members of the department.

The Faculty-adviser must be a faculty member from the Department of Chemistry, nominated by the faculty members of the Department for a tenure of three years.

##### **Section 3: Selection Procedure**

###### **Voting Base selection**

1. **Announcement:** Elections are announced by the faculty-adviser with a two-week notice.
2. **Nomination:** Eligible students submit nominations endorsed by two members.
3. **Voting:** Secret ballot or digital voting; winners are chosen by majority vote.

OR

An interview will be taken by the faculty-in-Charge, along with other faculty members of the Department. Based on the interview, the faculty members shall accordingly appoint the Officers of the club.

#### **Article 5: Duties of the Office Bearers**

**Faculty-adviser:** He/She shall function as an advisor to the club, and will be the person to provide necessary guidance/input to the club members, as and when needed, to ensure smooth functioning of the club. He/She shall be the primary signing authority, pertaining to anything in the club, be it Financial or Administrative. The term of the Faculty-adviser shall be a three-year long tenure, after which, the new Faculty-in-charge will be appointed.

**President:** The President is the one to supervise the affairs of the Club, and lead the Club as a whole. The President is expected to address every issue with regards to the club, in an unbiased manner.

**General Secretary:** The Secretary is responsible for maintaining the overall records of the Club, and is responsible for maintaining good communication and bonding among members. He/She is responsible for maintaining the membership list, events of the club, and managing publicity and advertising.

Assistant General Secretary is responsible for assisting the duties of the general secretary and in his/her absence shall be taking up the duties fully.

**Treasurer/Assistant treasurer:** The Treasurer along with the assistant treasurer of the Club are responsible for maintaining the financial aspects of the Club. He/She keeps records of all financial related matters and transactions of the Club.

**Executive members:** The Executive members shall work in coordination with the other Office Bearers, and ensure the overall smooth functioning of the Club. He/She has to perform any duty as and when assigned by the President or the Faculty-in-Charge.

#### **Article 6: Amendment to the Constitution**

The constitution can be amended by two-thirds majority vote of the members of the club in the General Meeting. An amendment is proposed to the Secretary by submitting a written statement, after which the General Secretary presents the same to the Faculty-in-charge, who approves or disapproves the proposal.

#### **Article 7: Meeting**

1. **General Body Meeting (GBM)** shall be held at least once a year to discuss club activities, update members on upcoming events, and gather feedback.
2. **Executive Meetings** shall be held as necessary to plan and organize club events. These meetings will be attended by the Office Bearers and Executive members.
3. A quorum for any meeting will require the attendance of at least **50%** of the members or office bearers.

### **Article 8: Financial Transparency**

1. The Treasurer shall present a **financial report** at the end of the Academic year, detailing the club's income, expenditure, and remaining funds.
2. **Members will be informed** about the use of club funds, and any major financial decisions will be subject to approval by the majority of members during the GBM.

Dr. S. Diamai  
Faculty Adviser

Dr. A. Snaitang  
HoD