

## Internal Quality Assurance Cell (IQAC) Meeting

**Date: 24-04-2022**

*Venue: Online – over ZOOM*

### Minutes

*Agenda:*

1. Prayer and Welcome
2. Reading of Minutes
3. Briefing on NAAC Assessment
4. Action taken report
5. Suggestions/Recommendations

The meeting was chaired by the IQAC Coordinator.

1. Rev. Fr. Joby Joseph, Rector, began the meeting with a prayer, after which Rev. Br. Albert L Dkhar, principal cum chairman IQAC, gave the words of welcome.
2. The assistant coordinator, IQAC then read out the minutes of the previous meeting. The minutes were passed by the house as presented.
3. *Action taken report:* The assistant coordinator presented to the house the action taken report on the recommendation/suggestion given during the previous meeting, as follows:

Recommendation	Action Taken
In order to equip our students with necessary knowledge and skills to appear for various competitive and entrance exams, the college should seriously think of starting a formal coaching course that is relevant and affordable.	After a few rounds of consultative meeting, the college has engaged a local institute <i>Hundredfold Academy</i> to design and run the programme called ' <i>Integrated Course for Competitive &amp; Entrance Exams</i> '. This programme has been envisaged to prepare students for various exams such as UPSC, MPSC, Banking, SSC, CUET, CAT/MAT, CDS etc. The course for the first batch of students would commence sometime in the month of August 2022.

4. *Briefing on NAAC Assessment and Accreditation:* The NAAC coordinator informed the house that preparation for the 4<sup>th</sup> cycle NAAC assessment and accreditation is at its final stages. The peer team visit to the college would take place sometime in the month of May 2022. The exact dates would be notified by NAAC later.

5. *Recommendations/Suggestions:*

After an extensive discussion, members presented the following suggestions:

- i. To have representatives from NEHU and DHTE as members of the IQAC.
- ii. To include a member nominated by the Provincial Council in the IQAC.
- iii. The college should have a full-fledged finance officer, who would also be a member of the IQAC.
- iv. The coordinators of the different assessment criterion as per NAAC to be members of the IQAC.
- v. To study the feasibility and possibility of providing research grants to all departments to promote, assist and facilitate research and publications.

As there was nothing else in the agenda, the meeting concluded with a vote of thanks proposed by the assistant coordinator, IQAC.

*Rev. Br. Dr. Albert L Dkhar, SDB*

Principal cum Chairman

*Mr. Gregorius Kharumnuid*

Coordinator, IQAC

*Co-ordinator*

Internal Quality Assurance Cell

St. Anthony's College

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