

IQAC MEETING**Date: 26-11-2021****(Online mode)****Minutes****Agenda**

1. Prayer
2. Welcome
3. Reading of Minutes
4. Action taken report and up-coming programmes
5. Briefing on Covid-19 initiatives and Plans for Meghalaya @50 Celebrations
6. Varia
7. Concluding remarks :

The meeting was chaired by the Co-ordinator, IQAC.

1. The rector of the college led the house in invoking for God's blessings and guidance.
2. The Principal cum Chairman, IQAC, welcomed all members who were in attendance.
3. The Co-ordinator, IQAC, then read out the minutes of the previous meeting. The minutes were passed by the house as presented.
4. The Asst. Co-ordinator, IQAC, presented to the house the action taken report on the suggestions/recommendations given in the previous meeting.

Recommendations/Suggestions	Action taken/Status
Encourage departments to conduct Add-on/Certificate /Short-term Courses in relevant subjects	So far, 7 departments have responded: <ul style="list-style-type: none"> ➤ Education (PG) and Statistics departments – “Hands-on Training on MS Office Essentials and Digital Technology (August 2021) ➤ English Department: “Content Writing Course”(October 2021) ➤ Fishery Science Department: “Scientific Fish Farming for Aquapreneurship Development” (in 2022) ➤ Mass Media Department: “Smart Phone Videography for Beginners”(June-July 2021) ➤ Music Department: “Audio Course on the

	<p>Fish Farming for Aquapreneurship Development" (in 2022)</p> <p>➤ Mass Media Department: "Smart Phone Videography for Beginners"(June-July 2021)</p> <p>➤ Music Department: "Audio Course on the Basics of Recording, Editing & Mixing" (January 2022).</p> <p>Value Education Department: "Facilitating Value Education Classes in Higher Education Institutions" (February 2022).</p>
Work-shop for Faculty on "Strategic Plan" and Academic and Administrative Audit (AAA) report	To facilitate better perusal of the same, the Strategic Plan of the college and the Academic and Administrative Audit (AAA) report have been circulated to the teaching faculty, with direction for personal reading as well as departmental reflection.
Add-on Courses on 21 st Century Skills for students	Planned for next year
Webinar/Workshop on "Blended Learning	Planned for next year

After the presentation of the action taken report, one of the members suggested that departments or individuals who have conducted programmes or courses should be present at the meeting to give a report on the programme or courses conducted in order to gauge their outcome. In this matter, the Assistant Co-ordinator undertook to ensure that a detailed report be presented after completion of any programme or course, with clear indication of outcomes. He also presented to the house information on the up-coming programmes, particularly the Orientation of College Post teachers on "*The Process for Placement*".

5. The head of department of Value Education gave detailed information on the SOPs adopted by the college to reduce the spread and impact of Covid-19. He also briefed the house on the "Vaccination Campaign" being undertaken by the college in collaboration with the Health Department, Govt. of Meghalaya.

The house was also informed about the various events/programmes lined up to be organized and participated in by the faculty and students of the college, as part of the Golden Jubilee celebrations of Meghalaya statehood.

S.No	Event	Date	Organizing Department
1	Webinar on "Political Activity and the Hill State Movement for Meghalaya" Resource person: Prof. David Syiemlieh	27 th Nov 2021 at 5.30 pm	Value Education
2	Painting Competition	December '21	NCC
3	Singing Competition: Self composed songs	January 2022	Music Department
4	Photography Competition	January 2022	Mass Media
5	Poetry Writing Competition (English, Khasi, Garo)	February 2022	English, Khasi and Garo Depts.
6	Online Quiz Competition on Meghalaya	February 2022	Value Education Dept.
7	Online Debate	March – 2022	Political Science Dept.
8	Photo exhibition by North Eastern Archive	March – 2022	North Eastern Archives, Dept. of Media
9	Faunal Diversity of Meghalaya : An Exhibition	April -2022	Zoology Dept.
10	Diversity of non-conventional indigenous fruits and vegetables of Meghalaya	April -2022	Botany Dept.
11	A Research Survey on Relevant Matters of Importance on Meghalaya	May 2022	Statistics Dept.
12	A Case Study on Important Matters Related to Unemployment of Youth of Meghalaya	May 2022	Commerce Dept.
13	Address by Shri. Conrad K Sangma , Honourable Chief Minister of Meghalaya to Anthonians	June - 2022	Value Education Dept.

6. In the varia, the following suggestions were given:

- i. One member requested for reviving and streamlining of the coaching classes for various competitive exams since this venture would be highly beneficial for the students. It was entrusted to Rev. Fr. Joby Joseph SDB and his team to make arrangements for starting the programme as soon as feasible.
- ii. There was a suggestion to conduct the IQAC meeting offline.
- iii. A suggestion was given for meeting notice to be sent at least 15 days in advance.

The meeting ended with a concluding remark and prayer from Rev. Br. Dr. Albert L Dkhar SDB, Principal cum Chairman.

Rev. Br. Albert L Dkhar, SDB
Principal cum Chairman

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