

Internal Quality Assurance Cell (IQAC)

Action taken report on recommendations and plan of action during the year

2019

Plan of action #1: *Maintaining of good results in the University examinations.*

Rationale: This is necessary to maintain the quality and standards of the institution.

Action taken/Achievement: The College achieved >90% success rate across all streams and courses.

Plan of action #2: *Organizing guest lectures, motivational talks, and students' seminars.*

Rationale: In order to improve teaching-learning and broaden students' outlook and increase motivation.

Action taken/Achievement: A number of departments had organized students' seminars, Guest lectures and popular talks involving experts, scientists and eminent scholars in varied fields.

Plan of action #3: *Enhancement of infrastructure and improvement of ICT tools and equipments.*

Rationale: Infrastructure plays a vital role in the development of the institution and its students. Quality infrastructure facilitates quality education.

Action taken/Achievement:

- Facilitated construction of Science and Library block.
 - More CCTV cameras have been fixed and Wi-fi connectivity in the campus has been enhanced.
 - New equipments/instruments were added to the various science, mass media and music departments
 - New server, laptops, computers were procured during the year to enhance ICT facilities of the college.
 - The library infrastructure has been enhanced with the introduction of RFID for management of library services.
 - Installation of additional computer terminals and digital photocopiers and scanner.
- Maintenance of existing infrastructure like the auditorium, rest rooms and a facelift to faculty and department common rooms.

Plan of action #4: *To publish two double blind peer reviewed journals.*

Rationale: To encourage research and publications among the faculty members as well as provide a platform for academic growth and excellence.

Action taken/Achievement: The college has published two double blind peer reviewed journals with the following titles:

- i. Spectrum: Humanities, social sciences and management*
- ii. Spectrum: Science and Technology*

Plan of action #5: *Organize outreach, extension and collaborative programmes.*

Rationale: To encourage students' involvement in social issues and enhance their sense of social responsibility and patriotism.

Action taken/Achievement:

- A number of Programmes were conducted to commemorate important days/events such as World Anti-Tobacco Day and Environment Day.
- Students' visit to orphanages, old age homes and centres of training for the people with disabilities.

- Computer literacy outreach programmes to rural schools.
The college is collaborates with the Sasakawa Peace Foundation (SPF), Japan for setting up a public audio-visual archive for northeast India.

Plan of action #6: *Engage faculty members and prominent alumni to animate sessions during inauguration of academic year.*

Rationale: Faculty members and the alumni from the college are familiar with the prevailing situations in the college. They are better placed to share ideas for improvement based on their contextual experiences.

Action taken/Achievement: Senior faculty members from the department of Value Education, Zoology and Commerce facilitated the inaugural cum orientation programmes for the students, at the beginning of the academic year 2019-20. Two prominent alumni of the college who have done well and are pursuing their career also shared their experiences and motivated the students to pursue their academic and co-curricular endeavours with utmost seriousness.

Plan of action #7: *Awareness/sensitization programme on Psychological care and well-being of students.*

Rationale: Students go through variety of experiences in their life, some of which may be traumatic and soul-shattering. It is important to instil in them a sense of confidence and hope and provide them with ways and means to cope with life's issues.

Action taken/Achievement:

- On 23rd July 2019, the department of Value Education conducted a sensitization programme on “Psychological Care and Disaster Risk Reduction - Developing Resilient Cities through Risk Reduction” for the students. The objective of the programme was to orient them towards a healthier mental make-up through various coping strategies and skills.
- On 7th March 2020, the teaching faculty also had an opportunity to reflect together on the subject “Student engagement and Neural Mechanisms of Learning” under the guidance of Prof. S. Rangaswami, a professor of eminence in Medical Education.
- On 7th April 2020, the department of Value Education upload a video “*With you all the way*” on *YouTube* and *Whatsapp* to reach out to the student community during the pandemic. This video was an advisory on ‘*Psycho-Social Care and Help*’ accessed to by over 800 students.

Plan of action #8: *Orientation Programme on NAAC assessment and accreditation, for faculty.*

Rationale: The college is preparing for cycle-4 assessment and accreditation by NAAC. It is imperative that the all stakeholders are well-prepared to undertake this exercise for greater efficacy of its service to the society.

Action taken/Achievement:

- The Academic and Administrative Audit (AAA) was carried out by the Xavier Board of Higher Education Institutions (XBHEI) from 17th to 19th February 2020.
- The IQAC also organized a two days National Workshop on NAAC Assessment and Accreditation process for the faculty of the colleges and other colleges on the 20-21 February 2020.
- Faculty members’ understanding of the nitty-gritty of the process of NAAC assessment and accreditation was enhanced through a two-day workshop facilitated by Director, Ratings, ICARE, on 6th and 7th March 2020.
