



ST ANTHONY'S COLLEGE  
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## Co-ordinator of IQAC

**REF No : SAC/HGL/153/11 – 01 dated 18<sup>th</sup> July 2011**

Minutes of the 16<sup>th</sup> IQAC meeting held on the 18<sup>th</sup> July 2011

The meeting began with a prayer from the Chair, the Principal

Minutes of the last meeting held on the 29<sup>th</sup> July 2010 was reported and confirmed.

The agenda of the meeting on the AQAR 2011 report was discussed by the members and it was decided that as in the pass, a format along with the guidelines will be send to the respective departments which will then be received by the office before the end of August and the final report to be submitted latest by the 1<sup>st</sup> of October. The report duration will be from October 2010 to September 2011.

A progress chart was also presented by the assistant Coordinator to the members.

The members also discussed the NAAC recommendations and it was decided that the Principal will come forward with the suggestions and recommendations to the committee. Before this is done, the members felt that they would invite the Coordinator and Assistant coordinator of the Steering Committee to its next meeting.

It was also decided to induct a member from the Non-teaching , the government representative and from the locality to the IQAC.

Members also strongly felt the need of maintaining the SOPs in the institution. For this it has been decided to focus initially in certain areasby selecting members for preparation as follows:

Examination- Prof. E. Karim and A. I. Saharaj

College Week- Prof. S. K. Mondal and Prof. B. L. Marwein

Entrance Test and Admission- Principal, Prof. A. L. Warjri, Prof. N. C. Bharali and Prof Kesterlee Syiemiong

These three different units are requested to submit the reports of the SOPs before the end of August 2011-07-22

Members also discussed the need to implement the Grievance Redressal Cell for students headed by a Senior Professor of the college, Career Counselling and Value Education to all the students must be highlighted and encourage to all in the college.

Members also felt the need for Initiating the Integrated Programme for 5 days at SILOAM inviting 3-4 students from different colleges as done in 2009.

The next meeting of the IQAC will be sometime in the month of August

The meeting conclude with the vote of thanks from the chair.

Fr. I. Warpakma  
Principal

Dr. H. G. Lyngdoh  
Co-ordinator, IQAC

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