



Co-ordinator of IQAC

REF No : SAC/HGL/160/14 – 04 dated 7th November 2014

Minutes of the IQAC meeting held on the 6th November 2014

Time: 1 PM

Venue: Conference Hall, St. Anthony's College, Shillong

- The Principal welcomed all the members present followed by a short prayer Fr. Saji.
- The Principal briefed the members on the status of the appeal process with NAAC
- The coordinator read the minutes of the last meeting and, after a small clarification it was duly passed.
- The members had a brief discussion on the importance of streamlining the collection of data and the information from all the departments which will be used to prepare the Annual Report
- The Principal briefed the members about the need to prepare for adjustments once the Semester Sytem is implemented. He also briefed the members on the placement of teaching faculty.
- The issue on the students attendance to the pass subjects classes was discussed. In this regard Prof. H. Syiem mentioned about the seriousness of the situation.
- The importance and the need to sensitize the teaching faculty as well as the students about the newly implemented semester system. Further discussion regarding the examoination matters under the semester system took place. Members also suggested to conduct a faculty development programme on semester system and also to maintain quality under this new system.
- The Principal thanked the members on their active involvement in the discussion and for their concern about upholding and enhancing quality
- The meeting ended with a vote of thanks and prayer by the Vice Principal

Rev. Br. Albert L Dkhar, SDB
Principal

Dr. H. G. Lyngdoh
Co-ordinator, IQAC



ST ANTHONY'S COLLEGE
SHILLONG 793 001

Phones: (0364) 2222558 2223558
Fax: 2229558

E-mail: erbert_lyngdoh@yahoo.com
Website: www.anthonys.ac.in

Co-ordinator of IQAC

REF No : SAC/HGL/160/14 – 03 dated 25th July 2014

LETTER OF COLLABORATION

The Internal Quality Assurance Cell (IQAC) of St. Anthony's College, Shillong is pleased to collaborate with the Department of Fishery Science, St. Anthony's College in conducting the National Seminar on "AQUACULTURE IN THE NORTH-EAST REGION OF INDIA; REALITIES, POTENTIAL AND CHALLENGES" on the 3rd and 4th December 2014.

This will be a powerful and original way to strengthen sciences and the community. I look forward to working with the Fishery Science department on this .

Sincerely yours,

Dr. H. G. Lyngdoh
Coordinator, IQAC,
St. Anthony's College, Shillong





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Co-ordinator of IQAC

REF No : SAC/HGL/160/14 – 02 dated 3rd May 2014

Minutes of the IQAC meeting held on the 3rd May 2014

Time: 1 PM

Venue: Conference Hall, St. Anthony's College, Shillong

1. The Principal welcomed all the members present followed by a short prayer from the Vice Principal.
2. The coordinator read the minutes of the last meeting which was duly passed.
3. The Vice Principal presented the Academic & Administrative policy of the college (In detail) The members appreciated the work that was put in by the team which worked on policy document.
4. The Coordinator read the IQAC UGC guidelines under the 12th plan
5. The need for having a brood guidelines for making SOPs by different respective cell/ committees was highlighted and discussed. The team overseeing this aspect was empowered to carry out necessary work.
6. Much was discussed on the presentation by the IQAC during the NAAC team visit.
7. Members felt the need for having a disaster management demonstration cum training. One member volunteered to provide practical guidelines in this regard.
8. The Principal briefed the members on various aspects of the college like starting of the ATM, permanent affiliation of Music department and other infrastructural facilities.
9. The Rector also spoke about the future plans of the college like starting a new commerce & Management block, extension study centres, evening batches for Arts students, etc.
10. The meeting ended with a vote of thanks and prayer from the Rector.





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Co-ordinator of IQAC

REF No : SAC/HGL/160/14 – 01 dated 28th March 2014

Minutes of the IQAC meeting held on the 28th March 2014

Time: 1 PM

Venue: Edu Sat centre, St. Anthony's College, Shillong

1. The Principal welcomed all the members present followed by a short prayer from the Rector.
2. 13 members present. Others have intimated their absence, while some were deputed for other official duties.
3. The Coordinator read the minutes of the last IQAC meeting held on the 12th August 2013.
4. Action plan initiated and completed was reported. ERP and SAP were highlighted.
5. The Principal informed the members that the Semester system will not be implemented in the present academic year as decided by the Academic Council of the University.
6. Research cell plan of action was reported by the Coordinator Research Cell. Members agreed upon the need for more departmental initiatives in this area with incentives for publication of articles were encouraged.
7. Members felt the need for improving the Faculty Improvement programmes by encouraging faculties to update with various agencies like UGC, AICTE, CSIR, DST, DBT, etc. For this, members decided to make the Research Cell as "Research & Consultancy Cell" as the unit that will look after all Faculty Improvement Activities.
8. Members discussed the need to uphold the quality assurance in academic and administrative functions.
9. Members felt the need to maintain a perspective plan for the next 5 or 10 years plan in all units or cells of the college.
10. Members also felt the need for Perspective Planning and Benchmarking with Proper Policies in different areas to be formulated, initiated and streamlined by the IQAC. For this, Academic and Administrative Policy will be drafted and presented in the next meeting.
11. Members decided that the next meeting will be on the 3rd May 2014.
12. The meeting ended with a vote of thanks from the chair.
