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Date 12/04/2023

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12/04/2023

NELSON KHARNARBI  
NOTARY  
East Khasi Hills District  
Government of Meghalaya

PU 0006730278

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**Memorandum of Understanding (MoU) between  
The Northeast India AV Archive  
And  
TakeOne, Kohima**

This Memorandum of Understanding (MoU) is entered into by The Northeast India Audiovisual (NEIAV) Archive represented by Rev. Br. Dr. Albert L. Dkhar, Principal and Secretary, Governing Body, St. Anthony's College and TakeOne, Kohima represented by Sesino Yhoshu. Both parties understand the purpose of the MoU, and the objectives and responsibilities that they share in order to realise (subject to renewal) the goals of the collaboration between them, to collect and share audiovisual material. This MoU is valid for a period of one year, effective from 25th March 2023 to 25th March 2024.

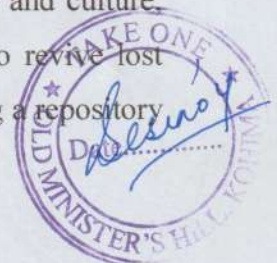
Each party may terminate this MoU within thirty days after written notice, without legal liabilities.

Principal & Secretary  
Governing Body  
St. Anthony's College  
Shillong - 793001

**A. Mission**

**1. The NEIAV Archive, Department of Mass Media, St. Anthony's College**

The NEIAV Archive is a public audiovisual archive located in the Department of Mass Media, St. Anthony's College. It is supported by the Sasakawa Peace Foundation and the Department of Tourism, Government of Meghalaya. The NEIAV Archive is part of the Sasakawa Peace Foundation's project entitled, 'Preserving the Memories of Northeast India.' The NEIAV Archive collects, digitises and preserves audiovisual materials - photographs, videos, audio recordings, films and other significant documents which possess historical and academic importance, with an aim to understand more deeply the journey, the sojourns, and the evolution of the communities in Northeast India through the spans of time, their history and culture, and the changes that occurred in them. The NEIAV Archive strives to revive lost memories and those which are in the process of being forgotten, by being a repository



of heritage and legacy. Therefore, another one of the important aims of the NEIAV Archive is to share their vision with a wider audience, specially the youth, students and scholars, which is evident in their effort to make the archive a more accessible space, and the various exhibitions and film screenings that they regularly organise.

## 2. Take One, Kohima, Nagaland

TakeOne is a team of storytellers exploring the limitless world of visual imagery and telling stories through films. Started in September 2014, the team is committed to creating a diverse range of quality audio-visual productions.

With its studio based in Old Ministers' Hill Kohima Nagaland, the work profile of TakeOne includes promotional videos, short and long format TV programs, Public Service Announcements (PSAs), documentary films and short films (thematic series). Over the last few years, the team has also been documenting Naga stories for the Naga Archives, an independent audio-visual documentation project of TakeOne.

## B. Objectives

1. Phase-I: The NEIAV Archive and TakeOne, Kohima, will share collected audiovisual materials for public access, as per the permission granted by the contributors.
2. Phase-II: The NEIAV Archive and TakeOne, Kohima, will collect audiovisual materials from the north-eastern state of Kohima, as far as financial resources permit.

## C. Responsibilities

The NEIAV Archive and TakeOne, Kohima will coordinate their activities in such a way to fully realise the objectives of the MoU.

1. The NEIAV Archive and TakeOne, Kohima, will actively collect audiovisual materials from the northeastern state of Kohima, India.
2. The NEIAV Archive will be responsible for digitising all audiovisual materials collected by both parties.
3. TakeOne, Kohima, will be required to possess at least one computer for public access of the audiovisual material.
4. The NEIAV Archive will share all documentaries and audio visual materials collected by NEIAV Archive with TakeOne, Kohima.

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5. TakeOne, Kohima will share all documentaries and audio visual materials collected by TakeOne, Kohima The NEIAV Archive.

#### D. No Employment Relationship

1. Both parties are in agreement that the MoU shall not be construed in any manner as establishing any kind of labour relationship.

#### E. Autonomy

1. This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

#### F. Term

1. This MoU shall be effective for a period of one year, unless a written notice to terminate the agreement is submitted by one party to another thirty days in advance.
2. In case of forceful termination or suspension of a collaborative program, both parties will not be liable for any damages caused to the other party as a result of the forceful suspension or termination.

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#### G. Conflict Resolution

1. Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons delegated to such end by each university / institution. Either party may propose to the other a modification of the Agreement at any time in writing.

#### H. Authorisation and Execution

1. By signing this MoU, each party agrees to strive to their best ability to fully realise the objectives stated in the MoU.



Signatories:

Principal & Secretary  
Governing Body  
St. Anthony's College  
Shillong - 793001

Rev. Br. Dr. Albert L. Dkhar  
Principal and Secretary,  
Governing Body,  
St. Anthony's College, Shillong



Sesino Yhoshtu  
Producer/Director  
TakeOne, Kohima

Witnesses:



Shri Nathaniel D. N. Majaw  
Address: Ivory Cottage, Mission Compound,  
Shillong 793001

Neithonuo Tungoe  
East Circular Road  
Kohima 797001

Identified by:-

(Miss T. Suway)  
Advocate, Shillong.



12/04/2023  
NELSON KHARNARBI  
NOTARY  
East Khasi Hills District  
Government of Meghalaya