



Guidelines

Anthonian Research Grant (ARG)

Estd: 2022

In pursuit of quality teaching and learning, research is essential for achieving excellence. Research comprises mechanisms such as planning and executing research work, reviewing it, and reporting and publishing the results of research work in a responsible manner. However, the pursuit of research entails expenses and funding that are essential to meeting the above requirements.

To promote, foster, and inculcate research in the college, the Research and Development Cell (RDC) at St. Anthony's College initiated the Anthonian Research Grants (ARG). ARG is an in-house funding initiative that sponsors financial aid for permanent faculty members of the college who are interested in research. The ARG is without a doubt a step to encourage original, quality research in the fields of science, commerce & management, humanities, social sciences, media and music among the faculty of the college in order to strengthen the overall research activity of the college.

This initiative of the college will motivate better learning and teaching practices, promote innovation, and inculcate better research aptitude among the faculty.

1. Eligibility: The Principal Investigator (PI) and Co-PI must be a full-time faculty member of St. Anthony's College, Shillong. It is mandatory for the project to have a Co-PI. At the time of applying for ARG, the PI and Co-PI must have at least three years of active service before retirement. A faculty can apply for one or both of the following projects.

1.1 Non-Collaborative Projects:

For non-collaborative projects, the application format (Annexure 1) must be submitted at the time of applying for ARG. Moreover, an undertaking (Annexure IIA) has to be submitted to the R&D Cell of the college within one month after the sanctioned date of the project.

1.2 Collaborative Projects:

SAC inter-departmental collaborations are encouraged. However, the research grant will be shared between the collaborating departments depending on their mutual understanding.

For collaborative projects, the application format (Annexure 1) must be submitted at the time of applying for ARG. Moreover, an undertaking (Annexure IIB) has to be submitted to the R&D Cell of the college within one month after the sanctioned date of the project.

NOTE: There can be multiple applications from a single department for ARG under 1.1 and 1.2; however, only a maximum of INR 1.0 lakh per department will be considered for funding after screening.

How to Apply: Applications must be submitted in the prescribed format (Annexure I,) and sent to rdcellsac@anthony.ac.in within 1 month from the date of release of notification of ARG grants.

2. **Procedure for Awards:**

- a. The research proposals will be screened by the Screening Committee of the Research and Development Cell, St. Anthony's College, Shillong.
- b. The applicants (PI/Co-PI) may be asked for a presentation of their proposal if the screening committee deems it necessary.

3. **Duration:** For both 1.1 and 1.2, the duration of the project is 2 years.

4. **Release of Grants:** The break-up of funds for ARG is as follows:

Non Collaborative Projects	Field Work (INR)	Consumables (INR)	Contingency (INR)
	RECURRING		
Science	Not exceeding 10000	Not exceeding 30000	Not exceeding 10000
Humanities, Media, Management, and Commerce	Not exceeding 40000	NA	Not exceeding 10000

Collaborative Projects	Field Work/Consumables (INR)	Contingency (INR)
	RECURRING	
Inter-Stream or Inter-departmental	Not exceeding 75000	Not exceeding 25000

- 4.1 The 1st Installment will be released on the start date of the SAC grant. However, the 2nd installment will be released upon submission of the first year's progress report (Annexure III).
- 4.2 If books are required, the order must be placed through the Central Library for an amount not exceeding INR 15000/-.
- 4.3 Field work assistance does not include financial support for travel expenses incurred for national/international conferences/workshops/training, etc.
- 4.4 Reallocation of funds is not allowed. However, under extraordinary circumstances, reallocation is permitted with prior permission and approval from the RDC, St. Anthony's College, Shillong.

5. Completion of the Study:

- a. Completion Report must be submitted to the research and development cell (Annexure IV)
- b. All resources are to be handed to the concerned department after completion of the project.
- c. Books purchased during the project's tenure must be returned to the Central Library upon project's completion. Certificates attesting to the return of books to the Central Library will be provided to the researcher by the Central Library as well as the RDC.
- d. Either a single paper has been communicated (from the project undertaken) to a journal under the UGC listed journals (List 1 and List 2) or a book/book chapter has been communicated for publication in an ISBN book.

Please take note that the principal investigator (PI) and co-principal investigator (Co-PI) are responsible for seeing that the communicated papers/book chapters are published in the UGC listed journals or ISBN books, respectively. Also the PI and Co-PI are to notify the RDC (via email) as soon as it is published.

6. Acknowledgement: Due acknowledgment to the ARG with grant number and date will have to be given in all publications originating from the proposal.

7. Other Conditions:

1. An annual statement of expenditure (Annexure V) and utilization certificate (Annexure VI) has to be submitted to the R&D Cell of the college without fail.
2. Ethical Clearance: For projects and research work (Sciences, Social Sciences and Humanities and others) pertaining to human data/subjects and/or animal data/subjects, the following annexure (Annexure VII) has to be filled out and submitted at the time of application.

In addition to this, for scientific research involving biological and human samples, it is required that the applicants obtain and submit ethical clearance approval from the Institutional Ethics Committee IEC (Annexure VIII), St. Anthony's College, Shillong.

3. Failure to complete the objectives of the project proposal will result in the reimbursement of consumables and fieldwork amounts.
4. Failure to publish will also result in reimbursement of Library and Contingency amounts.
5. Any unspent amount has to be refunded back to the R&D cell of the college.
6. Extension of the project – A period of six months will be extended (with no extra funding) after the stipulated time with prior permission from the R&D cell at least 3 months before the end of the project.
7. A PI can apply for a fresh application for ARG provided the PI has completed all the formalities of the previous sanctioned project.
8. A separate joint account with the Principal/Finance officer of the college should be created for ARG financial transactions.
9. Any publication resulting from ARG should contain the authors' affiliation with St. Anthony's College, Shillong.


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